Before Starting the CoC Application

The CoC Consolidated Application is made up of two parts: the CoC Application and the CoC Priority Listing, with all of the CoC's project applications either approved and ranked, or rejected. The Collaborative Applicant is responsible for submitting both the CoC Application and the CoC Priority Listing in order for the CoC Consolidated Application to be considered complete.

 The Collaborative Applicant is responsible for:

- Reviewing the FY 2015 CoC Program Competition NOFA in its entirety for specific application and program requirements.
- Using the CoC Application Detailed Instructions for assistance with completing the application in e-snaps.
- Answering all questions in the CoC Application. It is the responsibility of the Collaborative Applicant to ensure that all imported and new responses in all parts of the application are fully reviewed and completed. When doing so, please keep in mind that:

 - This year, CoCs will see that a few responses have been imported from the FY 2013/FY 2014 CoC Application. Due to significant changes to the CoC Application questions, most of the responses from the FY 2013/FY 2014 CoC Application could not be imported.
  - For some questions, HUD has provided documents to assist Collaborative Applicants in filling out responses.
 - For other questions, the Collaborative Applicant must be aware of responses provided by project applicants in their Project Applications.
- Some questions require that the Collaborative Applicant attach a document to receive credit. This will be identified in the question.
 - All questions marked with an asterisk (*) are mandatory and must be completed in order to submit the CoC Application.

 For Detailed Instructions click here.

1A. Continuum of Care (CoC) Identification

Instructions:

For guidance on completing this form, please reference the FY 2015 CoC Application Detailed Instructions, the CoC Application Instructional Guides and the FY 2015 CoC Program NOFA. Please submit technical questions to the HUDExchange Ask A Question.

1A-1. CoC Name and Number: AR-500 - Little Rock/Central Arkansas CoC

1A-2. Collaborative Applicant Name: City of Little Rock

1A-3. CoC Designation: CA

1A-4. HMIS Lead: LRCMHC

1B. Continuum of Care (CoC) Engagement

Instructions:

For guidance on completing this form, please reference the FY 2015 CoC Application Detailed Instructions, the CoC Application Instructional Guides and the FY 2015 CoC Program NOFA. Please submit technical questions to the HUDExchange Ask A Question.

1B-1. From the list below, select those organizations and persons that participate in CoC meetings. Then select "Yes" or "No" to indicate if CoC meeting participants are voting members or if they sit on the CoC Board. Only select "Not Applicable" if the organization or person does not exist in the CoC's geographic area.

Organization/Person Categories	Participates in CoC Meetings	Votes, including electing CoC Board	Sits on CoC Board
Local Government Staff/Officials	Yes	Yes	Yes
CDBG/HOME/ESG Entitlement Jurisdiction	Yes	Yes	Yes
Law Enforcement	No	No	No
Local Jail(s)	No	No	No
Hospital(s)	Yes	Yes	No
EMT/Crisis Response Team(s)	No	No	No
Mental Health Service Organizations	Yes	Yes	Yes
Substance Abuse Service Organizations	Yes	Yes	Yes
Affordable Housing Developer(s)	Yes	No	No
Public Housing Authorities	Yes	No	No
CoC Funded Youth Homeless Organizations	No	No	No
Non-CoC Funded Youth Homeless Organizations	Yes	No	No
School Administrators/Homeless Liaisons	Yes	Yes	No
CoC Funded Victim Service Providers	Yes	Yes	No
Non-CoC Funded Victim Service Providers	Yes	Yes	No
Street Outreach Team(s)	Yes	Yes	No
Youth advocates	Yes	Yes	No
Agencies that serve survivors of human trafficking	No	No	No
Other homeless subpopulation advocates	Yes	Yes	Yes
Homeless or Formerly Homeless Persons	No	No	No
Homeless Shelters	Yes	Yes	Yes
Mckinney-Vento Act School District Area Liason	Yes	No	No

1B-1a. Describe in detail how the CoC solicits and considers the full range of opinions from individuals or organizations with knowledge of homelessness in the geographic area or an interest in preventing and ending homelessness in the geographic area.   Please provide two examples of organizations or individuals from the list in 1B-1 to answer this question.
(limit 1000 characters)

Housing developers, public housing authorities, and law enforcement are part of the planning. Local and state government representatives serve on the CoC Board. The CoC training committee provides training opportunities at membership meetings. Different stakeholders are invited to speak about homelessness in their arena. For example, the State Homeless Coordinator for the McKinney-Vento Act completed a training covering resources for homeless children and families. The membership committee reviews membership and participation annually to ensure diverse participation among members. In the past year, the CoC has reached out to Lucie's Place - a homeless shelter that serves the LGBTQ community and focuses on resources for youth and young adults. There has also been initiatives to connect hospitals with the different homeless shelters to work on effective discharge plans.

1B-1b. List Runaway and Homeless Youth (RHY)-funded and other youth homeless assistance providers (CoC Program and non-CoC Program funded) who operate within the CoC's geographic area. Then select "Yes" or "No" to indicate if each provider is a voting member or sits on the CoC Board.

Youth Service Provider (up to 10)	RHY Funded?	Participated as a Voting Member in at least two CoC Meetings within the last 12 months (between October 1, 2014 and November 15, 2015).	Sat on the CoC Board as active member or official at any point during the last 12 months (between October 1, 2014 and November 15, 2015).
Centers for Youth & Families	No	Yes	No
Vine and Village	Yes	No	No
Immerse Arkansas	No	No	No
Our House Shelter	No	Yes	Yes
Family Promise of Pulaski County	No	Yes	No
Mckinney-Vento Act School District Area Liason	No	Yes	No

1B-1c. List the victim service providers (CoC Program and non-CoC Program funded) who operate within the CoC's geographic area. Then select "Yes" or "No" to indicate if each provider is a voting member or sits on the CoC Board.

Victim Service Provider for Survivors of Domestic Violence (up to 10)	Participated as a Voting Member in at least two CoC Meetings within the last 12 months (between October 1, 2014 and November 15, 2015).	Sat on CoC Board as active member or official at any point during the last 12 months (between October 1, 2014 and November 15, 2015).
Women and Children's First	Yes	No
Lonoke County Safe Haven	Yes	No
Dorcas House	No	No
PATH	No	No
Gaines House	Yes	No

1B-2. Does the CoC intend to meet the timelines for ending homelessness as defined in Opening Doors?

Opening Doors Goal	CoC has established timeline?
End Veteran Homelessness by 2015	Yes
End Chronic Homelessness by 2017	Yes
End Family and Youth Homelessness by 2020	Yes
Set a Path to End All Homelessness by 2020	Yes

1B-3. How does the CoC identify and assign the individuals, committees, or organizations responsible for overseeing implementation of specific strategies to prevent and end homelessness in order to meet the goals of Opening Doors?
(limit 1000 characters)

Through the CoC board and membership work groups are established to create and implement project policy and new programs i.e.Rapid Rehousing, that will partner with HUD to work towards the goals of Opening Doors. For the FY15 funding year, a new Rapid Rehousing project has been applied for by St. Francis House. This program will not only target housing veterans but families and the chronically homeless as well. Currently the Arkansas Interagency Council is partnering with the CoC to co-schedule meetings to encourage collaboration between the two entities. The current chair of the Arkansas Interagency Council also serves on the CoC CATCH Board. The Arkansas Interagency Council is starting a year-long process to develop a plan to end homelessness that mirrors the goals of Open Doors. In addition, according to the Point in Time Count, there has been a 27% decrease in Veteran Homelessness and 41% decrease in chronic homelessness.

1B-4. Explain how the CoC is open to proposals from entities that have not previously received funds in prior CoC Program competitions, even if the CoC is not applying for any new projects in 2015. (limit 1000 characters)

The CoC invites and encourages providers in the community to attend and participate in the CoC. In the past year, the CoC has sought partnerships with Lucie's Place, Rock of Hope, Lonoke County Safe Haven and other agencies that are growing with services to the homeless. Also, the CoC has partnered with St. Francis House in creating and applying for a new Rapid Rehousing project (funded through reallocation).

1B-5. How often does the CoC invite new members to join the CoC through a publicly available invitation?　　Monthly

1C. Continuum of Care (CoC) Coordination

Instructions:

For guidance on completing this form, please reference the FY 2015 CoC Application Detailed Instructions, the CoC Application Instructional Guides and the FY 2015 CoC Program NOFA. Please submit technical questions to the HUDExchange Ask A Question.

1C-1. Does the CoC coordinate with other Federal, State, local, private and other entities serving homeless individuals and families and those at risk of homelessness in the planning, operation and funding of projects? Only select "Not Applicable" if the funding source does not exist within the CoC's geographic area.

Funding or Program Source	Coordinates with Planning, Operation and Funding of Projects
Housing Opportunities for Persons with AIDS (HOPWA)	Yes
Temporary Assistance for Needy Families (TANF)	Yes
Runaway and Homeless Youth (RHY)	Yes
HeadStart Program	Yes
Other housing and service programs funded through Federal, State and local government resources.	Yes

1C-2. The McKinney-Vento Act, as amended, requires CoCs to participate in the Consolidated Plan(s) (Con Plan(s)) for the geographic area served by the CoC. The CoC Program interim rule at 24 CFR 578.7(c)(4) requires that the CoC provide information required to complete the Con Plan(s) within the CoC's geographic area, and 24 CFR 91.100(a)(2)(i) and 24 CFR 91.110(b)(1) requires that the State and local Con Plan jurisdiction(s) consult with the CoC. The following chart asks for information about CoC and Con Plan jurisdiction coordination, as well as CoC and ESG recipient coordination.

CoCs can use the CoCs and Consolidated Plan Jurisdiction Crosswalk to assist in answering this question.

	Number	Percentage
Number of Con Plan jurisdictions with whom the CoC geography overlaps	7	
How many Con Plan jurisdictions did the CoC participate with in their Con Plan development process?	7	100.00%
How many Con Plan jurisdictions did the CoC provide with Con Plan jurisdiction level PIT data?	7	100.00%
How many of the Con Plan jurisdictions are also ESG recipients?	1	
How many ESG recipients did the CoC participate with to make ESG funding decisions?	1	100.00%

How many ESG recipients did the CoC consult with in the development of ESG performance standards and evaluation process for ESG funded activities?	1	100.00%

1C-2a. Based on the responses selected in 1C-2, describe in greater detail how the CoC participates with the Consolidated Plan jurisdiction(s) located in the CoC's geographic area and include the frequency, extent, and type of interactions between the CoC and the Consolidated Plan jurisdiction(s).
(limit 1000 characters)

Of the Con Plan jurisdictions in the CoC's geographic area four of the jurisdictions make up counties and three of the jurisdictions make up cities. The CoC covers the highest populated jurisdictions in the state. CoC Project recipients serve the homeless in all four counties. In addition, two of the three city jurisdictions are represented on the CoC board with the City of Jacksonville jurisdiction serving as board president. Also, the State of Arkansas serves as the recipient for ESG funds, and an employee of the state also serves on the CoC board. The CoC interacts at least monthly with the jurisdictions to plan and coordinate services for the homeless. The CoC also partners with the Con Plan jurisdictions to coordinate and complete the Point in Time Count. From 2013 to 2015 this are shows a 22% decrease in total homeless with 41% decrease in chronically homeless population and 27% decrease in veteran homeless.

1C-2b. Based on the responses selected in 1C-2, describe how the CoC is working with ESG recipients to determine local ESG funding decisions and how the CoC assists in the development of performance standards and evaluation of outcomes for ESG-funded activities.
(limit 1000 characters)

Each year the COC works to coordinate and facilitate the Point in Time Count that works to give a numerical representation of homelessness in the COC area served. This information is used when applying for ESG funding as agencies work to project the amount of individuals and families that need Rapid Re-housing services. ESG also utilizes HMIS when reporting clients who are served monthly, as well as annual reports in order to evaluate outcomes and assess performance standards.

1C-3. Describe the how the CoC coordinates with victim service providers and non-victim service providers (CoC Program funded and non-CoC funded) to ensure that survivors of domestic violence are provided housing and services that provide and maintain safety and security. Responses must address how the service providers ensure and maintain the safety and security of participants and how client choice is upheld.
(limit 1000 characters)

The CoC membership has a large participation from the area victim and non-victim service providers. CoC members are educated on how to make referrals to these agencies and respect the protocol set in place for protecting and maintaining safety. The Lonoke County Safe Haven serves on the CoC coordinated assessment work group and is actively participating in developing the coordinated assessment process to protect and ensure the safety of victim and non-victim providers.

1C-4. List each of the Public Housing Agencies (PHAs) within the CoC's geographic area. If there are more than 5 PHAs within the CoC's geographic area, list the 5 largest PHAs. For each PHA, provide the percentage of new admissions that were homeless at the time of admission between October 1, 2014 and March 31, 2015, and indicate whether the PHA has a homeless admissions preference in its Public Housing and/or Housing Choice Voucher (HCV) program. (Full credit consideration may be given for the relevant excerpt from the PHA's administrative planning document(s) clearly showing the PHA's homeless preference, e.g. Administration Plan, Admissions and Continued Occupancy Policy (ACOP), Annual Plan, or 5-Year Plan, as appropriate).

Public Housing Agency Name	% New Admissions into Public Housing and Housing Choice Voucher Program from 10/1/14 to 3/31/15 who were homeless at entry	PHA has General or Limited Homeless Preference
Metropolitan Housing Authority		Yes-Both
Jacksonville Housing Authority		
Pulaski County Housing Authority		
North Little Rock Housing Authority		
Lonoke County Housing Authority		

1C-5. Other than CoC, ESG, Housing Choice Voucher Programs and Public Housing, describe other subsidized or low-income housing opportunities that exist within the CoC that target persons experiencing homelessness.
(limit 1000 characters)

Services for veterans experiencing homelessness have two programs that work to provide services and house homeless veterans. The first program is the Veteran Affairs Supportive Housing (VASH). This program functions very similar to CoC Permanent Supportive Housing. The second program is Supportive Services for Veteran Families (SSVF). SSVF closely mirrors CoC Rapid Rehousing Programs. Housing Opportunities for Persons with AIDS (HOPWA) is very active within the CoC that targets homeless persons with AIDS for housing.

1C-6. Select the specific strategies implemented by the CoC to ensure that homelessness is not criminalized in the CoC's geographic area. Select all that apply. For "Other," you must provide a description (2000 character limit)

Engaged/educated local policymakers:	X
Engaged/educated law enforcement:	X
Implemented communitywide plans:	X
No strategies have been implemented:	

1D. Continuum of Care (CoC) Discharge Planning

Instructions:

For guidance on completing this form, please reference the FY 2015 CoC Application Detailed Instructions, the CoC Application Instructional Guides and the FY 2015 CoC Program NOFA. Please submit technical questions to the HUDExchange Ask A Question.

1D-1. Select the systems of care within the CoC's geographic area for which there is a discharge policy in place that is mandated by the State, the CoC, or another entity for the following institutions? Check all that apply.

Foster Care:	X
Health Care:	X
Mental Health Care:	X
Correctional Facilities	X
None:	

1D-2. Select the systems of care within the CoC's geographic area with which the CoC actively coordinates to ensure that institutionalized persons that have resided in each system of care for longer than 90 days are not discharged into homelessness. Check all that apply.

Foster Care:	X
Health Care:	X
Mental Health Care:	X
Correctional Facilities:	X
None:	

1D-2a. If the applicant did not check all boxes in 1D-2, explain why there is no coordination with the institution(s) and explain how the CoC plans to coordinate with the institution(s) to ensure persons discharged are not discharged into homelessness.
(limit 1000 characters)

1E. Centralized or Coordinated Assessment (Coordinated Entry)

Instructions:

For guidance on completing this form, please reference the FY 2015 CoC Application Detailed Instructions, the CoC Application Instructional Guides and the FY 2015 CoC Program NOFA. Please submit technical questions to the HUDExchange Ask A Question.

CoCs are required by the CoC Program interim rule to establish a Centralized or Coordinated Assessment system – also referred to as Coordinated Entry. Based on the recent Coordinated Entry Policy Brief, HUD's primary goals for coordinated entry processes are that assistance be allocated as effectively as possible and that it be easily accessible regardless of where or how people present for assistance. Most communities lack the resources needed to meet all of the needs of people experiencing homelessness. This combined with the lack of a well-developed coordinated entry processes can result in severe hardships for persons experiencing homelessness who often face long wait times to receive assistance or are screened out of needed assistance. Coordinated entry processes help communities prioritize assistance based on vulnerability and severity of service needs to ensure that people who need assistance the most can receive it in a timely manner. Coordinated entry processes also provide information about service needs and gaps to help communities plan their assistance and identify needed resources.

1E-1. Explain how the CoC's coordinated entry process is designed to identify, engage, and assist homeless individuals and families that will ensure those who request or need assistance are connected to proper housing and services.
(limit 1000 characters)

The CoC has recently implemented a coordinated entry process via paper form that has been given to all agencies that attend CoC membership meetings. This form is meant to be used by all agencies in the area and utilized as a referral form between the various service providers. It outlines basic client information and screens for veteran, familial, and homeless status and seeks information about services needed and/or desired by the individual or family being screened. Once the form has been completed, clients will be referred to an agency that can provide the services requested. This form is an initial step for the coordinated assessment process. The CoC is working to establish a web-based form to manage and disseminate assessment and referral. The CoC has a work group specifically purposed for the development of this process.

1E-2. CoC Program and ESG Program funded projects are required to participate in the coordinated entry process, but there are many other organizations and individuals who may participate but are not required to do so. From the following list, for each type of organization or individual, select all of the applicable checkboxes that indicate how that organization or individual participates in the CoC's coordinated entry process. If the organization or person does not exist in the CoC's geographic area, select "Not Applicable." If there are other organizations or persons that participate not on this list, enter the information, click "Save" at the bottom of the screen, and then select the applicable checkboxes.

Organization/Person Categories	Participates in Ongoing Planning and Evaluation	Makes Referrals to the Coordinated Entry Process	Receives Referrals from the Coordinated Entry Process	Operates Access Point for Coordinated Entry Process	Participates in Case Conferencing	Not Applicable
Local Government Staff/Officials	X	X	X	X	X	
CDBG/HOME/Entitlement Jurisdiction	X	X	X	X	X	
Law Enforcement						X
Local Jail(s)						X
Hospital(s)	X				X	
EMT/Crisis Response Team(s)						X
Mental Health Service Organizations	X	X	X	X	X	
Substance Abuse Service Organizations	X	X	X	X	X	
Affordable Housing Developer(s)	X					
Public Housing Authorities	X					
Non-CoC Funded Youth Homeless Organizations	X	X	X	X	X	
School Administrators/Homeless Liaisons	X	X	X	X	X	
Non-CoC Funded Victim Service Organizations	X	X	X	X	X	
Street Outreach Team(s)		X	X	X	X	
Homeless or Formerly Homeless Persons						X
Homeless Shelters	X	X	X	X	X	

	☐	☐	☐	☐	☐	☐
	☐	☐	☐	☐	☐	☐

1F. Continuum of Care (CoC) Project Review, Ranking, and Selection

Instructions

For guidance on completing this form, please reference the FY 2015 CoC Application Detailed Instructions, the CoC Application Instructional Guides and the FY 2015 CoC Program NOFA. Please submit technical questions to the HUDExchange Ask A Question.

1F-1. For all renewal project applications submitted in the FY 2015 CoC Program Competition complete the chart below regarding the CoC's review of the Annual Performance Report(s).

How many renewal project applications were submitted in the FY 2015 CoC Program Competition?	17

How many of the renewal project applications are first time renewals for which the first operating year has not expired yet?	0

How many renewal project application APRs were reviewed by the CoC as part of the local CoC competition project review, ranking, and selection process for the FY 2015 CoC Program Competition?	17

Percentage of APRs submitted by renewing projects within the CoC that were reviewed by the CoC in the 2015 CoC Competition?	100.00%

1F-2. In the sections below, check the appropriate box(s) for each section to indicate how project applications were reviewed and ranked for the FY 2015 CoC Program Competition. (Written documentation of the CoC's publicly announced Rating and Review procedure must be attached.)

Type of Project or Program **(PH, TH, HMIS, SSO, RRH, etc.)**	X

Performance outcomes from APR reports/HMIS	
Length of stay	X
% permanent housing exit destinations	X
% increases in income	X

Monitoring criteria	
Participant Eligibility	X
Utilization rates	
Drawdown rates	
Frequency or Amount of Funds Recaptured by HUD	X

Need for specialized population services	
Youth	X
Victims of Domestic Violence	X
Families with Children	X
Persons Experiencing Chronic Homelessness	X
Veterans	X

None	

1F-2a. Describe how the CoC considered the severity of needs and vulnerabilities of participants that are, or will be, served by the project applications when determining project application priority. (limit 1000 characters)

The CoC Rank and Review committee utilizes a scoring tool that allows for the evaluation of each project application accounting for specialized populations prioritized by the FY 2015 NOFA.

1F-3. Describe how the CoC made the local competition review, ranking, and selection criteria publicly available, and identify the public medium(s) used and the date(s) of posting. In addition, describe how the CoC made this information available to all stakeholders. (Evidence of the public posting must be attached) (limit 750 characters)

The CoC rank and review committee emailed CoC members three documents that would be used to rank and review each project application. Also, all three documents were made available through the Our House website at the following link: www.ourhouseshelter.org/coc-application . Please find attached the three ranking documents on Section 4C. Attachments in this application.

1F-4. On what date did the CoC and Collaborative Applicant publicly post all parts of the FY 2015 CoC Consolidated Application that included the final project application ranking? (Written documentation of the public posting, with the date of the posting clearly visible, must be attached. In addition, evidence of communicating decisions to the CoC's full membership must be attached.)   11/06/2015

1F-5. Did the CoC use the reallocation process in the FY 2015 CoC Program Competition to reduce or reject projects for the creation of new projects? (If the CoC utilized the reallocation process, evidence of the public posting of the reallocation process must be attached.)   Yes

1F-5a. If the CoC rejected project application(s) on what date did the CoC and Collaborative Applicant notify those project applicants their project application was rejected in the local CoC competition process? (If project applications were rejected, a copy of the written notification to each project applicant must be attached.)   11/06/2015

1F-6. Is the Annual Renewal Demand (ARD) in the CoC's FY 2015 CoC Priority Listing equal to or less than the ARD on the final HUD-approved FY 2015 GIW?   Yes

1G. Continuum of Care (CoC) Addressing Project Capacity

Instructions

For guidance on completing this form, please reference the FY 2015 CoC Application Detailed Instructions, the CoC Application Instructional Guides and the FY 2015 CoC Program NOFA. Please submit technical questions to the HUDExchange Ask A Question.

1G-1. Describe how the CoC monitors the performance of CoC Program recipients.
(limit 1000 characters)

In recent years the COC has monitored COC Program recipients by issuing request for information from grantees and then reviewing the information to make reallocation decisions. This past year we used this process to free up $214,455 in funds to create a new Rapid Rehousing Project. However, the CoC recently received a Planning Grant and hired a part time CoC employee. It is the intention of the CoC to utilize the employee to set up a more robust monitoring process to evaluate the performance and grant utilization of each CoC Program recipient. The new employee has already been conducting site visits and will build a program for more hands-on and regular monitoring of all project.

1G-2. Did the Collaborative Applicant review and confirm that all project applicants attached accurately completed and current dated form HUD 50070 and form HUD-2880 to the Project Applicant Profile in e-snaps? Yes

1G-3. Did the Collaborative Applicant include accurately completed and appropriately signed form HUD-2991(s) for all project applications submitted on the CoC Priority Listing? Yes

2A. Homeless Management Information System (HMIS) Implementation

Intructions:

For guidance on completing this form, please reference the FY 2015 CoC Application Detailed Instructions, the CoC Application Instructional Guides and the FY 2015 CoC Program NOFA. Please submit technical questions to the HUDExchange Ask A Question.

2A-1. Does the CoC have a governance charter that outlines the roles and responsibilities of the CoC and the HMIS Lead, either within the charter itself or by reference to a separate document like an MOU? In all cases, the CoC's governance charter must be attached to receive credit. In addition, if applicable, any separate document, like an MOU, must also be attached to receive credit.

Yes

2A-1a. Include the page number where the roles and responsibilities of the CoC and HMIS Lead can be found in the attached document referenced in 2A-1. In addition, in the textbox indicate if the page number applies to the CoC's attached governance charter or the attached MOU.

1-4 (HMIS Governance Agreement)

2A-2. Does the CoC have a HMIS Policies and Procedures Manual? If yes, in order to receive credit the HMIS Policies and Procedures Manual must be attached to the CoC Application.

Yes

2A-3. Are there agreements in place that outline roles and responsibilities between the HMIS Lead and the Contributing HMIS Organizations (CHOs)?

Yes

2A-4. What is the name of the HMIS software used by the CoC (e.g., ABC Software)? Applicant will enter the HMIS software name (e.g., ABC Software). ServicePoint

2A-5. What is the name of the HMIS software vendor (e.g., ABC Systems)? Applicant will enter the name of the vendor (e.g., ABC Systems). Bowman Systems

2B. Homeless Management Information System (HMIS) Funding Sources

Instructions

For guidance on completing this form, please reference the FY 2015 CoC Application Detailed Instructions, the CoC Application Instructional Guides and the FY 2015 CoC Program NOFA. Please submit technical questions to the HUDExchange Ask A Question.

2B-1. Select the HMIS implementation coverage area: Statewide

* 2B-2. In the charts below, enter the amount of funding from each funding source that contributes to the total HMIS budget for the CoC.

2B-2.1 Funding Type: Federal - HUD

Funding Source	Funding
CoC	$99,210
ESG	$0
CDBG	$0
HOME	$0
HOPWA	$0
Federal - HUD - Total Amount	$99,210

2B-2.2 Funding Type: Other Federal

Funding Source	Funding
Department of Education	$0
Department of Health and Human Services	$0
Department of Labor	$0
Department of Agriculture	$0
Department of Veterans Affairs	$0
Other Federal	$0
Other Federal - Total Amount	$0

2B-2.3 Funding Type: State and Local

Funding Source	Funding
City	$0
County	$0
State	$0
State and Local - Total Amount	$0

2B-2.4 Funding Type: Private

Funding Source	Funding
Individual	$0
Organization	$0
Private - Total Amount	$0

2B-2.5 Funding Type: Other

Funding Source	Funding
Participation Fees	$24,803
Other - Total Amount	$24,803

2B-2.6 Total Budget for Operating Year	$124,013

2C. Homeless Management Information System (HMIS) Bed Coverage

Instructions:

For guidance on completing this form, please reference the FY 2015 CoC Application Detailed Instructions, the CoC Application Instructional Guides and the FY 2015 CoC Program NOFA. Please submit technical questions to the HUDExchange Ask A Question.

2C-1. Enter the date the CoC submitted the   05/15/2015
2015 HIC data in HDX, (mm/dd/yyyy):

2C-2. Per the 2015 Housing Inventory Count (HIC) indicate the number of beds in the 2015 HIC and in HMIS for each project type within the CoC. If a particular housing type does not exist in the CoC then enter "0" for all cells in that housing type.

Project Type	Total Beds in 2015 HIC	Total Beds in HIC Dedicated for DV	Total Beds in HMIS	HMIS Bed Coverage Rate
Emergency Shelter beds	464	116	167	47.99%
Safe Haven (SH) beds	0	0	0	
Transitional Housing (TH) beds	341	40	242	80.40%
Rapid Re-Housing (RRH) beds	50	0	50	100.00%
Permanent Supportive Housing (PSH) beds	555	0	555	100.00%
Other Permanent Housing (OPH) beds	328	6	22	6.83%

2C-2a. If the bed coverage rate for any housing type is 85% or below, describe how the CoC plans to increase this percentage over the next 12 months.
(limit 1000 characters)

There are a couple of faith-based providers which do not receive HUD funding and participate infrequently with the CoC. Though the CoC and the HMIS Lead Agency have tried numerous times over the years to being these programs onto the HMIS, there has not been success. The CoC and HMIS will continue to engage these two providers and work creatively to try to find a solution. There is also a VA Domiciliary program which is not allowed to enter data into HMIS, though the CoC does not believe that this should count against the CoC. The HUD VASH beds under OPH are also not permitted to participate in the HMIS, so they therefore should not count against the CoC. If those beds were removed, then the CoC would have 100% bed coverage for OPH.

2C-3. HUD understands that certain projects are either not required to or discouraged from participating in HMIS, and CoCs cannot require this if they are not funded through the CoC or ESG programs. This does NOT include domestic violence providers that are prohibited from entering client data in HMIS. If any of the project types listed in question 2C-2 above has a coverage rate of 85% or below, and some or all of these rates can be attributed to beds covered by one of the following programs types, please indicate that here by selecting all that apply from the list below. (limit 1000 characters)

VA Domiciliary (VA DOM):	X
VA Grant per diem (VA GPD):	X
Faith-Based projects/Rescue mission:	X
Youth focused projects:	
HOPWA projects:	
Not Applicable:	

2C-4. How often does the CoC review or assess its HMIS bed coverage? Quarterly

2D. Homeless Management Information System (HMIS) Data Quality

Instructions:

For guidance on completing this form, please reference the FY 2015 CoC Application Detailed Instructions, the CoC Application Instructional Guides and the FY 2015 CoC Program NOFA. Please submit technical questions to the HUDExchange Ask A Question.

2D-1. Indicate the percentage of unduplicated client records with null or missing values and the percentage of "Client Doesn't Know" or "Client Refused" during the time period of October 1, 2013 through September 30, 2014.

Universal Data Element	Percentage Null or Missing	Percentage Client Doesn't Know or Refused
3.1 Name	0%	0%
3.2 Social Security Number	1%	2%
3.3 Date of birth	4%	0%
3.4 Race	5%	0%
3.5 Ethnicity	4%	0%
3.6 Gender	4%	0%
3.7 Veteran status	2%	0%
3.8 Disabling condition	5%	0%
3.9 Residence prior to project entry	3%	0%
3.10 Project Entry Date	0%	0%
3.11 Project Exit Date	0%	0%
3.12 Destination	14%	17%
3.15 Relationship to Head of Household	38%	0%
3.16 Client Location	1%	0%
3.17 Length of time on street, in an emergency shelter, or safe haven	14%	0%

2D-2. Identify which of the following reports your HMIS generates. Select all that apply:

CoC Annual Performance Report (APR):	X
ESG Consolidated Annual Performance and Evaluation Report (CAPER):	X
Annual Homeless Assessment Report (AHAR) table shells:	X

	☐
None	☐

2D-3. If you submitted the 2015 AHAR, how many AHAR tables (i.e., ES-ind, ES-family, etc) were accepted and used in the last AHAR? 10

2D-4. How frequently does the CoC review data quality in the HMIS? Quarterly

2D-5. Select from the dropdown to indicate if standardized HMIS data quality reports are generated to review data quality at the CoC level, project level, or both? Both Project and CoC

2D-6. From the following list of federal partner programs, select the ones that are currently using the CoC's HMIS.

VA Supportive Services for Veteran Families (SSVF):	X
VA Grant and Per Diem (GPD):	X
Runaway and Homeless Youth (RHY):	X
Projects for Assistance in Transition from Homelessness (PATH):	X
	☐
None:	☐

2D-6a. If any of the federal partner programs listed in 2D-6 are not currently entering data in the CoC's HMIS and intend to begin entering data in the next 12 months, indicate the federal partner program and the anticipated start date.
(limit 750 characters)

N/A

2E. Continuum of Care (CoC) Sheltered Point-in-Time (PIT) Count

Instructions:

For guidance on completing this form, please reference the FY 2015 CoC Application Detailed Instructions, the CoC Application Instructional Guides and the FY 2015 CoC Program NOFA. Please submit technical questions to the HUDExchange Ask A Question.

The data collected during the PIT count is vital for both CoCs and HUD. Communities need accurate data to determine the size and scope of homelessness at the local level so they can best plan for services and programs that will appropriately address local needs and measure progress in addressing homelessness. HUD needs accurate data to understand the extent and nature of homelessness throughout the country, and to provide Congress and the Office of Management and Budget (OMB) with information regarding services provided, gaps in service, and performance. This information helps inform Congress' funding decisions, and it is vital that the data reported is accurate and of high quality.

2E-1. Did the CoC approve the final sheltered PIT count methodology for the 2015 sheltered PIT count? Yes

2E-2. Indicate the date of the most recent sheltered PIT count (mm/dd/yyyy): 01/27/2015

2E-2a. If the CoC conducted the sheltered PIT count outside of the last 10 days of January 2015, was an exception granted by HUD? Not Applicable

2E-3. Enter the date the CoC submitted the sheltered PIT count data in HDX, (mm/dd/yyyy): 05/15/2015

2F. Continuum of Care (CoC) Sheltered Point-in-Time (PIT) Count: Methods

Instructions:

For guidance on completing this form, please reference the FY 2015 CoC Application Detailed Instructions, the CoC Application Instructional Guides and the FY 2015 CoC Program NOFA. Please submit technical questions to the HUDExchange Ask A Question.

2F-1. Indicate the method(s) used to count sheltered homeless persons during the 2015 PIT count:

Complete Census Count:	X
Random sample and extrapolation:	
Non-random sample and extrapolation:	

2F-2. Indicate the methods used to gather and calculate subpopulation data for sheltered homeless persons:

HMIS:	X
HMIS plus extrapolation:	
Interview of sheltered persons:	X
Sample of PIT interviews plus extrapolation:	

2F-3. Provide a brief description of your CoC's sheltered PIT count methodology and describe why your CoC selected its sheltered PIT count methodology.
(limit 1000 characters)

Agency staff entered this client data into the HMIS per the instructions received from the HMIS Lead Agency during HMIS training. Reports were generated from the HMIS to confirm data accuracy and data quality for all HMIS-participating providers. All non-HMIS participating service providers, including domestic violence programs, completed PIT count survey forms to complete for all of their clients or clients were interviewed by community agency staff and community volunteers, including college students. Service providers also completed a separate summary form to cross check and verify data accuracy. All service providers were trained prior to the PIT count on how to correctly use the required forms. The CoC used this methodology because it has worked well for the last several years of successfully executed PIT counts and was consistent with HUD's published guidance on executing the PIT count.

2F-4. Describe any change in methodology from your sheltered PIT count in 2014 to 2015, including any change in sampling or extrapolation method, if applicable. Do not include information on changes to the implementation of your sheltered PIT count methodology (e.g., enhanced training and change in partners participating in the PIT count). (limit 1000 characters)

There were no changes from 2014 to 2015. All shelter sites were counted and no extrapolation was done. Local college students participated in the process of surveying domestic violence programs and the providers which do not participate in HMIS. This strategy has been used for the last several years.

2F-5. Did your CoC change its provider coverage in the 2015 sheltered count?   No

2F-5a. If "Yes" in 2F-5, then describe the change in provider coverage in the 2015 sheltered count. (limit 750 characters)

2G. Continuum of Care (CoC) Sheltered Point-in-Time (PIT) Count: Data Quality

Instructions:

For guidance on completing this form, please reference the FY 2015 CoC Application Detailed Instructions, the CoC Application Instructional Guides and the FY 2015 CoC Program NOFA. Please submit technical questions to the HUDExchange Ask A Question.

2G-1. Indicate the methods used to ensure the quality of the data collected during the sheltered PIT count:

Training:	X
Provider follow-up:	X
HMIS:	X
Non-HMIS de-duplication techniques:	

2G-2. Describe any change to the way your CoC implemented its sheltered PIT count from 2014 to 2015 that would change data quality, including changes to training volunteers and inclusion of any partner agencies in the sheltered PIT count planning and implementation, if applicable. Do not include information on changes to actual sheltered PIT count methodology (e.g., change in sampling or extrapolation method). (limit 1000 characters)

There were no changes from 2014 to 2015. The CoC's PIT Count Committee reviewed all HUD guidance for the 2015 PIT Count. Service providers were trained on proper data collection techniques and entered the data into HMIS. Service provider staff and CoC volunteers were trained on how to conduct client surveys at non-HMIS participating service providers. The agencies completed program summary forms which were then compiled into a master Excel spreadsheet for the CoC and used to verify the information before submission to HUD. Reports were generated from the HMIS to confirm data accuracy and data quality for all HMIS-participating providers. All providers were trained prior to the PIT count on how to correctly use the required forms.

2H. Continuum of Care (CoC) Unsheltered Point-in-Time (PIT) Count

Instructions:

For guidance on completing this form, please reference the FY 2015 CoC Application Detailed Instructions, the CoC Application Instructional Guides and the FY 2015 CoC Program NOFA. Please submit technical questions to the HUDExchange Ask A Question.

The unsheltered PIT count assists communities and HUD to understand the characteristics and number of people with a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings, including a car, park, abandoned building, bus or train station, airport, or camping ground. CoCs are required to conduct an unsheltered PIT count every 2 years (biennially) during the last 10 days in January; however, CoCs are strongly encouraged to conduct the unsheltered PIT count annually, at the same time that it does the annual sheltered PIT count. The last official PIT count required by HUD was in January 2015.

2H-1. Did the CoC approve the final unsheltered PIT count methodology for the most recent unsheltered PIT count? Yes

2H-2. Indicate the date of the most recent unsheltered PIT count (mm/dd/yyyy): 01/27/2015

2H-2a. If the CoC conducted the unsheltered PIT count outside of the last 10 days of January 2015, was an exception granted by HUD? Not Applicable

2H-3. Enter the date the CoC submitted the unsheltered PIT count data in HDX (mm/dd/yyyy): 05/15/2015

2I. Continuum of Care (CoC) Unsheltered Point-in-Time (PIT) Count: Methods

Instructions:

For guidance on completing this form, please reference the FY 2015 CoC Application Detailed Instructions, the CoC Application Instructional Guides and the FY 2015 CoC Program NOFA. Please submit technical questions to the HUDExchange Ask A Question.

2I-1. Indicate the methods used to count unsheltered homeless persons during the 2015 PIT count:

Night of the count - complete census:	
Night of the count - known locations:	X
Night of the count - random sample:	
Service-based count:	
HMIS:	

2I-2. Provide a brief description of your CoC's unsheltered PIT count methodology and describe why your CoC selected its unsheltered PIT count methodology.
(limit 1000 characters)

Teams of PIT volunteers were assembled at 9 known locations throughout the community where homeless generally are nearby for various reasons. PIT volunteers teams were comprised of case managers and outreach staff from local providers, HUD staff from the Little Rock HUD Field Office and other CoC members. Volunteers were
trained on how to use the survey form to ask the questions in order to obtain accurate answers. Volunteers were knowledgeable of the local homeless situation and had participated in the PIT count in the past. Many of the volunteers have relationships with the homeless persons being counted through street outreach programs. These relationships helped ensure reported answers were accurate.

**2I-3. Describe any change in methodology from your unsheltered PIT count in 2014 (or 2013 if an unsheltered count was not conducted in 2014) to 2015, including any change in sampling or extrapolation method, if applicable. Do not include information on changes to implementation of your sheltered PIT count methodology (e.g., enhanced training and change in partners participating in the count).
(limit 1000 characters)**

There were no changes in methodology from 2014 to 2015. But the 2015 count did have a significant contribution of volunteers from the local HUD field office, much larger than in previous years.

**2I-4. Does your CoC plan on conducting   No
         an unsheltered PIT count in 2016?**

(If "Yes" is selected, HUD expects the CoC to conduct an unsheltered PIT count in 2016. See the FY 2015 CoC Program NOFA, Section VII.A.4.d. for full information.)

2J. Continuum of Care (CoC) Unsheltered Point-in-Time (PIT) Count: Data Quality

Instructions:

For guidance on completing this form, please reference the FY 2015 CoC Application Detailed Instructions, the CoC Application Instructional Guides and the FY 2015 CoC Program NOFA. Please submit technical questions to the HUDExchange Ask A Question.

2J-1. Indicate the steps taken by the CoC to ensure the quality of the data collected for the 2015 unsheltered population PIT count:

Training:	X
"Blitz" count:	X
Unique identifier:	X
Survey question:	X
Enumerator observation:	
None:	

2J-2. Describe any change to the way the CoC implemented the unsheltered PIT count from 2014 (or 2013 if an unsheltered count was not conducted in 2014) to 2015 that would affect data quality. This includes changes to training volunteers and inclusion of any partner agencies in the unsheltered PIT count planning and implementation, if applicable. Do not include information on changes to actual methodology (e.g., change in sampling or extrapolation method).
(limit 1000 characters)

There were no changes from 2014 to 2015.

Training - All interviewers were trained prior to the count on how to implement the forms, which included a question at the beginning to ask if the person had been interviewed already the night before or that day. Coordination was done prior to the count so that surveyors were assigned to a specific part of the community to count, and surveyors began the count at the same time. This process ensured people were not double counting people in the community the night of the count.

Survey question - the survey instrument contained a question that told that surveyor to stop the interview if the person answered a specific way that indicted that they had already been counted.

3A. Continuum of Care (CoC) System Performance

Instructions

For guidance on completing this form, please reference the FY 2015 CoC Application Detailed Instructions, the CoC Application Instructional Guides and the FY 2015 CoC Program NOFA. Please submit technical questions to the HUDExchange Ask A Question.

3A-1. Performance Measure: Number of Persons Homeless - Point-in-Time Count.

* 3A-1a. Change in PIT Counts of Sheltered and Unsheltered Homeless Persons

Using the table below, indicate the number of persons who were homeless at a Point-in-Time (PIT) based on the 2014 and 2015 PIT counts as recorded in the Homelessness Data Exchange (HDX).

		2014 PIT (for unsheltered count, most recent year conducted)	2015 PIT	Difference
Universe: Total PIT Count of sheltered and unsheltered persons		1,074	830	-244
Emergency Shelter Total		342	254	-88
Safe Haven Total		0	0	0
Transitional Housing Total		229	237	8
Total Sheltered Count		571	491	-80
Total Unsheltered Count		503	339	-164

3A-1b. Number of Sheltered Persons Homeless - HMIS.

Using HMIS data, CoCs must use the table below to indicate the number of homeless persons who were served in a sheltered environment between October 1, 2013 and September 30, 2014.

		Between October 1, 2013 and September 30, 2014
Universe: Unduplicated Total sheltered homeless persons		2,038
Emergency Shelter Total		1,512
Safe Haven Total		0
Transitional Housing Total		656

3A-2. Performance Measure: First Time Homeless.

Describe the CoC's efforts to reduce the number of individuals and families who become homeless for the first time. Specifically, describe what the CoC is doing to identify risk factors for becoming homeless for the first time.
(limit 1000 characters)

A COC agency called Our House operates a homelessness prevention program called the Central Arkansas Family Stability Institute that specializes in preventing first-time homelessness for families (as well as preventing returns to homelessness for families who have previously been homeless). Through its first three (3) years, CAFSI has served two hundred forty (240) families, consisting of eight hundred sixty-nine (869) people. The program is achieving great success in empowering near-homeless families. Over the past year, 92% of families have avoided homelessness, 92% of children have avoided a disruptive school transfer, and 72% of adults have been connected with full-time employment. Risk factors that are targeted by this program include extremely low income (less than 50% AMI), calling to inquire about shelter availability, eviction notices, and others.

3A-3. Performance Measure: Length of Time Homeless.

Describe the CoC's efforts to reduce the length of time individuals and families remain homeless. Specifically, describe how your CoC has reduced the average length of time homeless, including how the CoC identifies and houses individuals and families with the longest lengths of time homeless.
(limit 1000 characters)

Our COC's strategy for reducing length of time homeless includes two key components. First, we have greatly expanded and are continuing to expand our Permanent Housing and Rapid Rehousing capacity, so that more homeless people can be moved into housing quickly and efficiently. Since 2011, the number of clients served by these types of programs in our COC increased by 154%, from 392 to 994 (on the PIT Count days). We are also using reallocation to create a new Rapid Rehousing project that will specialize in serving veterans (but also other homeless populations). The second piece of our strategy is to conduct robust outreach to the unsheltered population to get them plugged into services, including housing. Our efforts to do so are described in 3A-7 below. We are currently bolstering our ability to track data related to length of time homeless, with related measures incorporated into the new system performance measurement reports our HMIS system is planning to roll out in January.

* 3A-4. Performance Measure: Successful Permanent Housing Placement or Retention.

In the next two questions, CoCs must indicate the success of its projects in placing persons from its projects into permanent housing.

3A-4a. Exits to Permanent Housing Destinations:

In the chart below, CoCs must indicate the number of persons in CoC funded supportive services only (SSO), transitional housing (TH), and rapid re-housing (RRH) project types who exited into permanent housing destinations between October 1, 2013 and September 30, 2014.

		Between October 1, 2013 and September 30, 2014
Universe: Persons in SSO, TH and PH-RRH who exited		730
Of the persons in the Universe above, how many of those exited to permanent destinations?		237
% Successful Exits		32.47%

3A-4b. Exit To or Retention Of Permanent Housing:

In the chart below, CoCs must indicate the number of persons who exited from any CoC funded permanent housing project, except rapid re-housing projects, to permanent housing destinations or retained their permanent housing between October 1, 2013 and September 31, 2014.

		Between October 1, 2013 and September 30, 2014
Universe: Persons in all PH projects except PH-RRH		596
Of the persons in the Universe above, indicate how many of those remained in applicable PH projects and how many of those exited to permanent destinations?		523
% Successful Retentions/Exits		87.75%

3A-5. Performance Measure: Returns to Homelessness:

Describe the CoC's efforts to reduce the rate of individuals and families who return to homelessness. Specifically, describe at least three strategies your CoC has implemented to identify and minimize returns to homelessness, and demonstrate the use of HMIS or a comparable database to monitor and record returns to homelessness. (limit 1000 characters)

The CAFSI program mentioned above is a clear strategy: formerly homeless families are served for a 12-month period and receive case management, children's programs, adult education, job training, money management assistance, and more. The program serves clients exiting from many homeless programs in the COC, and it also closely partners with River City Ministry's ESG-funded Rapid-Rehousing Program, providing case management to almost all families served by that program. A second strategy is ongoing support for veterans exiting homelessness situations by providing housing support (through VASH, SSVF, and with our new application, PH-RRH) and case management services. A third strategy is supporting long-term housing and supportive services for special populations, which we have done by working with new agencies serving former foster children, LGBT youth, and others. All of these strategies are assisted by use of HMIS data.

3A-6. Performance Measure: Job and Income Growth.

Describe specific strategies implemented by CoC Program-funded projects to increase the rate by which homeless individuals and families increase income from employment and non-employment sources (include at least one specific strategy for employment income and one for non-employment related income, and name the organization responsible for carrying out each strategy).
(limit 1000 characters)

For employment income, close partnerships with private employers in the area is our top strategy. The Our House Learning Center, described further below, maintains close partnerships with many area employers, who conduct on-site practice job interviews and real job interviews, provide job training courses, and hire many homeless people: in the past year, the Our House Learning Center has placed clients with 201 different central Arkansas employers. For non-employment income, one strategy we have carried out is to work with the state's child care voucher program to ensure that federal priorities for homeless children are supported by the actual practice of the agency. Our House held face-to-face meetings with the agency head and state legislators as well as sharing data and providing ongoing technical assistance. The results have been significant: a 10x increase in voucher assistance for homeless children served by Our House's early childhood education center over the past year.

3A-6a. Describe how the CoC is working with mainstream employment organizations to aid homeless individuals and families in increasing their income.
(limit 1000 characters)

A COC agency called Our House operates a program called the Learning Center, which provides coordinated job training, job search assistance, adult basic education, financial literacy classes, and much more to help homeless people find and keep jobs. The Learning Center has formal referral partnerships with several agencies including the Little Rock Community Mental Health Center, River City Ministry, the Compassion Center, Union Rescue Mission, and others. The Learning Center helped 469 homeless clients find full-time jobs in the past year. The Learning Center has strong partnerships with mainstream employment organizations, including the Central Arkansas Human Resources Agency (a professional group of HR managers at companies throughout the region), the Arkansas Financial Planners Association, the Pulaski County Special School District (which provides licensed, certified adult education and job training instructors), and Pulaski Technical College (a two-year college).

3A-7. Performance Measure: Thoroughness of Outreach.

How does the CoC ensure that all people living unsheltered in the CoC's geographic area are known to and engaged by providers and outreach teams?
(limit 1000 characters)

Our COC includes agencies that provide robust and multifaceted support to unsheltered people. These efforts include the Jericho Way Day Resource Center, which was founded by the City of Little Rock. It provides a range of services and free resources, including a free transportation service, to bring in unsheltered homeless people, and once unsheltered homeless people are engaged with services they can be referred to other services within the COC. Also, the Central Arkansas Veterans Healthcare System (CAVHS) operates a Day Resource Center for veterans, which provides services to homeless unsheltered veterans and prioritizes connecting them with housing resources, including the HUD VASH program (operated by CAVHS) and the SSVF program (operated by COC-member agency St. Francis House). Thirdly, Little Rock Community Mental Health Center operates two SSO projects that specialize in outreach to unsheltered homeless populations.

3A-7a. Did the CoC exclude geographic areas from the 2015 unsheltered PIT count where the CoC determined that there were no unsheltered homeless people, including areas that are uninhabitable (e.g., deserts)?

No

3A-7b. What was the the criteria and decision-making process the CoC used to identify and exclude specific geographic areas from the CoC's unsheltered PIT count?
(limit 1000 characters)

n/a

3B. Continuum of Care (CoC) Performance and Strategic Planning Objectives

Objective 1: Ending Chronic Homelessness

Instructions:

For guidance on completing this form, please reference the FY 2015 CoC Application Detailed Instructions, the CoC Application Instructional Guides and the FY 2015 CoC Program NOFA. Please submit technical questions to the HUDExchange Ask A Question.

Opening Doors, Federal Strategic Plan to Prevent and End Homelessness (as amended in 2015) establishes the national goal of ending chronic homelessness. Although the original goal was to end chronic homelessness by the end of 2015, that goal timeline has been extended to 2017. HUD is hopeful that communities that are participating in the Zero: 2016 technical assistance initiative will continue to be able to reach the goal by the end of 2016. The questions in this section focus on the strategies and resources available within a community to help meet this goal.

3B-1.1. Compare the total number of chronically homeless persons, which includes persons in families, in the CoC as reported by the CoC for the 2015 PIT count compared to 2014 (or 2013 if an unsheltered count was not conducted in 2014).

		2014 (for unsheltered count, most recent year conducted)	2015	Difference
Universe: Total PIT Count of sheltered and unsheltered chronically homeless persons		350	218	-132
Sheltered Count of chronically homeless persons		46	78	32
Unsheltered Count of chronically homeless persons		304	140	-164

3B-1.1a. Using the "Differences" calculated in question 3B-1.1 above, explain the reason(s) for any increase, decrease, or no change in the overall TOTAL number of chronically homeless persons in the CoC, as well as the change in the unsheltered count, as reported in the PIT count in 2015 compared to 2014. To possibly receive full credit, both the overall total and unsheltered changes must be addressed.
(limit 1000 characters)

Two strategies have fueled the significant drops in unsheltered homeless and total homeless in our COC. First, we have been successful in outreach to unsheltered populations, getting them connected with shelter, with RRH or Permanent Housing options, and with other services. Key elements of this strategy include the expanded Day Resource Center operated by the City of Little Rock, and the SSO projects operated by Little Rock Community Mental Health. The second strategy is significantly expanding our RRH and PH capacity (154% total expansion since 2011, plus additional plans to expand in the current application by using reallocation to create a new Rapid Rehousing project that will specialize in serving veterans (but also other homeless populations). These RRH and PH projects serve many chronically homeless clients.

**3B-1.2. From the FY 2013/FY 2014 CoC Application: Describe the CoC's two year plan (2014-2015) to increase the number of permanent supportive housing beds available for chronically homeless persons and to meet the proposed numeric goals as indicated in the table above. Response should address the specific strategies and actions the CoC will take to achieve the goal of ending chronic homelessness by the end of 2015.
(read only)**

Two large supportive housing programs have been reallocated to a different agency whose primary focus is on serving the chronically homeless. Over the next six to twelve months, the COC will assist in the process of transitioning qualified clients to other stable housing options and engaging in outreach to engage the chronically homeless community. Through this two-step process, it is expected that 20% of the beds currently in use now will be dedicated to the chronically homeless. First, the new agency will do a complete overview of each client with particular focus on clients that have been in the program for over two years and/or have lacked in progress of the HUD outlined goals of increasing skills or income, maintaining housing stability, and increasing self-determination. Clients that are no longer appropriate for the program will begin a transition process to find other programs or housing that is more appropriate for their situation. Next, the COC will work with the agency to engage in outreach that spans across the continuum to connect with and serve the most at need, chronically homeless individuals.

**3B-1.2a. Of the strategies listed in the FY 2013/FY 2014 CoC Application represented in 3B-1.2, which of these strategies and actions were accomplished?
(limit 1000 characters)**

The strategy outlined above was successfully executed. A COC agency called River City Ministry assumed management of two PSH programs, called "Jericho" and "Joseph," and in the transition process was able to dedicate 20% of their beds (33 total) to chronically homeless participants.

3B-1.3. Compare the total number of PSH beds (CoC Program and non-CoC Program funded) that were identified as dedicated for use by chronically homeless persons on the 2015 Housing Inventory Count, as compared to those identified on the 2014 Housing Inventory Count.

	2014	2015	Difference
Number of CoC Program and non-CoC Program funded PSH beds dedicated for use by chronically homelessness persons identified on the HIC.	62	95	33

3B-1.3a. Explain the reason(s) for any increase, decrease or no change in the total number of PSH beds (CoC Program and non CoC Program funded) that were identified as dedicated for use by chronically homeless persons on the 2015 Housing Inventory Count compared to those identified on the 2014 Housing Inventory Count. (limit 1000 characters)

See answer to 3B-1.2a above; our COC transitioned two large PSH projects to a new agency (River City Ministry), and River City Ministry dedicated 20% of the projects' beds to serving the chronically homeless. The end result was a 53% increase in beds dedicated to the chronically homeless in our COC.

3B-1.4. Did the CoC adopt the orders of priority in all CoC Program-funded PSH as described in Notice CPD-14-012: Prioritizing Persons Experiencing Chronic Homelessness in Permanent Supportive Housing and Recordkeeping Requirements for Documenting Chronic Homeless Status ?   No

3B-1.4a. If "Yes", attach the CoC's written standards that were updated to incorporate the order of priority in Notice CPD-14-012 and indicate the page(s) that contain the CoC's update.

3B-1.5. CoC Program funded Permanent Supportive Housing Project Beds prioritized for serving people experiencing chronic homelessness in FY2015 operating year.

Percentage of CoC Program funded PSH beds prioritized for chronic homelessness		FY2015 Project Application
Based on all of the renewal project applications for PSH, enter the estimated number of CoC-funded PSH beds in projects being renewed in the FY 2015 CoC Program Competition that are not designated as dedicated beds for persons experiencing chronic homelessness.		515

Based on all of the renewal project applications for PSH, enter the estimated number of CoC-funded PSH beds in projects being renewed in the FY 2015 CoC Program Competition that are not designated as dedicated beds for persons experiencing chronic homelessness that will be made available through turnover in the FY 2015 operating year.	38

Based on all of the renewal project applications for PSH, enter the estimated number of PSH beds made available through turnover that will be prioritized beds for persons experiencing chronic homelessness in the FY 2015 operating year.	18

This field estimates the percentage of turnover beds that will be prioritized beds for persons experiencing chronic homelessness in the FY 2015 operating year.	47.37%

**3B-1.6. Is the CoC on track to meet the goal   Yes
of ending chronic homelessness by 2017?**

This question will not be scored.

**3B-1.6a. If "Yes," what are the strategies implemented by the CoC to maximize current resources to meet this goal? If "No," what resources or technical assistance will be implemented by the CoC to reach the goal of ending chronically homeless by 2017?
(limit 1000 characters)**

In numerical terms, we are on track to meet this goal. We intend to continue investing in our two-fold strategy (enhanced outreach to unsheltered populations combined with enhanced resources for RRH and PH) to achieve this goal. Our current application uses reallocation to create a new RRH project, which will further assist with this goal.

3B. Continuum of Care (CoC) Strategic Planning Objectives

Objective 2: Ending Homelessness Among Households with Children and Ending Youth Homelessness

Instructions:

For guidance on completing this form, please reference the FY 2015 CoC Application Detailed Instructions, the CoC Application Instructional Guides and the FY 2015 CoC Program NOFA. Please submit technical questions to the HUDExchange Ask A Question.

Opening Doors outlines the goal of ending family (Households with Children) and youth homelessness by 2020. The following questions focus on the various strategies that will aid communities in meeting this goal.

3B-2.1. What factors will the CoC use to prioritize households with children during the FY2015 Operating year? (Check all that apply).

Vulnerability to victimization:	
Number of previous homeless episodes:	X
Unsheltered homelessness:	X
Criminal History:	
Bad credit or rental history (including not having been a leaseholder):	
Head of household has mental/physical disabilities:	
N/A:	

3B-2.2. Describe the CoC's plan to rapidly rehouse every family that becomes homeless within 30 days of becoming homeless on the street or entering shelter.
(limit 1000 characters)

Our COC has dramatically expanded its Rapid Rehousing and Permanent Housing capacity. Since 2011, the number of clients served by these types of programs in our COC increased by 154%, from 392 to 994 (on the PIT Count days). This growth isn't reflected in the numbers below because it is driven by projects that don't show up in the HIC (including ESG-funded projects). Our ESG-funded RRH project, operated by River City Ministry, serves 75 households a year, approximately 60% of which are families with children. This project receives referrals from all shelters in the COC that serve families. We are also using reallocation to create a new Rapid Rehousing project that will specialize in serving veterans (but also other homeless populations).

3B-2.3. Compare the number of RRH units available to serve families from the 2014 and 2015 HIC.

	2014	2015	Difference
RRH units available to serve families in the HIC:	10	5	-5

3B-2.4. How does the CoC ensure that emergency shelters, transitional housing, and permanent housing (PSH and RRH) providers within the CoC do not deny admission to or separate any family members from other members of their family based on age, sex, or gender when entering shelter or housing? (check all strategies that apply)

CoC policies and procedures prohibit involuntary family separation:	
There is a method for clients to alert CoC when involuntarily separated:	
CoC holds trainings on preventing involuntary family separation, at least once a year:	X
None:	

3B-2.5. Compare the total number of homeless households with children in the CoC as reported by the CoC for the 2015 PIT count compared to 2014 (or 2013 if an unsheltered count was not conducted in 2014).

PIT Count of Homelessness Among Households With Children

	2014 (for unsheltered count, most recent year conducted)	2015	Difference
Universe: **Total PIT Count of sheltered** **and unsheltered homeless** **households with children:**	124	70	-54
Sheltered Count of homeless **households with children:**	124	65	-59
Unsheltered Count of homeless **households with children:**	0	5	5

3B-2.5a. Explain the reason(s) for any increase, decrease or no change in the total number of homeless households with children in the CoC as reported in the 2015 PIT count compared to the 2014 PIT count. (limit 1000 characters)

The number of homeless households with children dropped by 44%. We attribute this drop to two key strategies we have undertaken. First, our COC has greatly expanded Rapid Rehousing capacity, particularly through ESG-funded projects, and a large portion of these units serve families with children. Second, our COC has a nationally-renowned, privately-funded homeless prevention program for families (The Central Arkansas Family Stability Institute, or CAFSI, operated by Our House). CAFSI serves 90 formerly- and near-homeless families at any given time, and has an outstanding success rate: 92% of families served in the past year avoided homelessness.

3B-2.6. Does the CoC have strategies to address the unique needs of unaccompanied homeless youth (under age 18, and ages 18-24), including the following:

Human trafficking and other forms of exploitation?	No
LGBTQ youth homelessness?	Yes
Exits from foster care into homelessness?	Yes
Family reunification and community engagement?	Yes
Positive Youth Development, Trauma Informed Care, **and the use of Risk and Protective Factors in** **assessing youth housing and service needs?**	Yes
Unaccompanied minors/youth below the age of 18?	No

3B-2.6a. Select all strategies that the CoC uses to address homeless youth trafficking and other forms of exploitation.

Diversion from institutions and decriminalization of youth actions that stem from being trafficked:	☐
Increase housing and service options for youth fleeing or attempting to flee trafficking:	☐

Specific sampling methodology for enumerating and characterizing local youth trafficking:	☐
Cross systems strategies to quickly identify and prevent occurrences of youth trafficking:	☐
Community awareness training concerning youth trafficking:	X
	☐
N/A:	☐

3B-2.7. What factors will the CoC use to prioritize unaccompanied youth (under age 18, and ages 18-24) for housing and services during the FY2015 operating year? (Check all that apply)

Vulnerability to victimization:	☐
Length of time homeless:	☐
Unsheltered homelessness:	X
Lack of access to family and community support networks:	☐
	☐
	☐
N/A:	☐

3B-2.8. Using HMIS, compare all unaccompanied youth (under age 18, and ages 18-24) served in any HMIS contributing program who were in an unsheltered situation prior to entry in FY 2013 (October 1, 2012 - September 30, 2013) and FY 2014 (October 1, 2013 - September 30, 2014).

	FY 2013 (October 1, 2012 - September 30, 2013)	FY 2014 (October 1, 2013 - September 30, 2104)	Difference
Total number of unaccompanied youth served in HMIS contributing programs who were in an unsheltered situation prior to entry:	1	1	0

3B-2.8a. If the number of unaccompanied youth and children, and youth-headed households with children served in any HMIS contributing program who were in an unsheltered situation prior to entry in FY 2014 is lower than FY 2013, explain why.
(limit 1000 characters)

n/a

3B-2.9. Compare funding for youth homelessness in the CoC's geographic area in CY 2015 to projected funding for CY 2016.

	Calendar Year 2015	Calendar Year 2016	Difference
Overall funding for youth homelessness dedicated projects (CoC Program and non-CoC Program funded):	$0.00	$0.00	$0.00
CoC Program funding for youth homelessness dedicated projects:	$0.00	$0.00	$0.00
Non-CoC funding for youth homelessness dedicated projects (e.g. RHY or other Federal, State and Local funding):	$0.00	$0.00	$0.00

3B-2.10. To what extent have youth housing and service providers and/or State or Local educational representatives, and CoC representatives participated in each other's meetings over the past 12 months?

Cross-Participation in Meetings	# Times
CoC meetings or planning events attended by LEA or SEA representatives:	1
LEA or SEA meetings or planning events (e.g. those about child welfare, juvenile justice or out of school time) attended by CoC representatives:	2
CoC meetings or planning events attended by youth housing and service providers (e.g. RHY providers):	0

3B-2.10a. Given the responses in 3B-2.10, describe in detail how the CoC collaborates with the McKinney-Vento local eduction liaisons and State educational coordinators.
(limit 1000 characters)

First, we conduct outreach and educational programming in partnership with them to ensure that our membership is fully aware of the resources available to support homeless children. In February we devoted a significant portion of a membership meeting to a presentation from the state McKinney-Vento coordinator. Second, at the agency level we work with local liaisons to ensure that all homeless school-age children are connected with all appropriate resources. For instance, Our House, a COC agency that specializes in serving families with children, interacts with local liaisons on at least a weekly basis, helping to re-route school buses, connect children and families with resources, and more. Our House's out-of-school-time youth program, which serves 150 children daily, has received funding from both the LRSD and the North Little Rock School District local liaisons, as well as from the state's McKinney Vento coordinator.

3B-2.11. How does the CoC make sure that homeless participants are informed of their eligibility for and receive access to educational services? Include the policies and procedures that homeless service providers (CoC and ESG Programs) are required to follow. In addition, include how the CoC, together with its youth and educational partners (e.g. RHY, schools, juvenilee justice and children welfare agencies), identifies participants who are eligible for CoC or ESG programs. (limit 2000 characters)

The COC continually works to educate the agencies involved in the continuum on the current rules, regulations, and resources pertaining to homeless children and runaway youth. The COC requires that all recipients inform families and unaccompanied youth of their educational rights, as well as requiring that all agencies collaborate with the local school district liaison as a matter of policy when a new child or youth enters a program. ESG and COC program recipients are required to assess the educational needs of each family or unaccompanied youth and follow up to ensure that their specific education needs are being met.

3B. Continuum of Care (CoC) Performance and Strategic Planning Objectives

Objective 3: Ending Veterans Homelessness

Instructions:

For guidance on completing this form, please reference the FY 2015 CoC Application Detailed Instructions, the CoC Application Instructional Guides and the FY 2015 CoC Program NOFA. Please submit technical questions to the HUDExchange Ask A Question.

Opening Doors outlines the goal of ending Veteran homelessness by the end of 2015. The following questions focus on the various strategies that will aid communities in meeting this goal.

3B-3.1. Compare the total number of homeless Veterans in the CoC as reported by the CoC for the 2015 PIT count compared to 2014 (or 2013 if an unsheltered count was not conducted in 2014).

	2014 (for unsheltered count, most recent year conducted)	2015	Difference
Universe: Total PIT count of sheltered and unsheltered homeless veterans:	197	190	-7
Sheltered count of homeless veterans:	141	153	12
Unsheltered count of homeless veterans:	56	37	-19

3B-3.1a. Explain the reason(s) for any increase, decrease or no change in the total number of homeless veterans in the CoC as reported in the 2015 PIT count compared to the 2014 PIT count. (limit 1000 characters)

The decrease in total homeless veterans shown above is explained in part by the success of our strategies to connect veterans with housing resources, including HUD-VASH, SSVF, Rapid Rehousing, Permanent Supportive Housing, and more. Note that the decline from 2011 is even greater: a 27% drop from the 260 reported during the 2011 PIT count.

3B-3.2. How is the CoC ensuring that Veterans that are eligible for VA services are identified, assessed and referred to appropriate resources, i.e. HUD-VASH and SSVF? (limit 1000 characters)

Our COC works closely with the Central Arkansas Veterans Healthcare System (CAVHS). The director of CAVHS's Day Resource Center sits on our board of directors, and we also hold our monthly board meetings at the CAVHS Day Resource Center. CAVHS outreach workers conduct monthly outreach events at a long list of COC homeless agencies, to identify and begin coordinating services for eligible veterans at these sites. Another COC agency, St. Francis House, operates a large SSVF program. St. Francis House officials have sat on our board, and with the current application St. Francis House is applying for a new Rapid Rehousing project, using reallocated funds.

3B-3.3. For Veterans who are not eligible for homeless assistance through the U.S Department of Veterans Affairs Programs, how is the CoC prioritizing CoC Program-funded resources to serve this population? (limit 1000 characters)

Our COC is reallocating $214,455 from existing projects to create a new Rapid Rehousing project, operated by St. Francis House, that will be able to serve veterans that aren't eligible for VA programs. St. Francis House also operates a large SSVF program, so with this Rapid Rehousing project will be able to serve a wider range of veterans than before.

3B-3.4. Compare the total number of homeless Veterans in the CoC AND the total number of unsheltered homeless Veterans in the CoC, as reported by the CoC for the 2015 PIT Count compared to the 2010 PIT Count (or 2009 if an unsheltered count was not conducted in 2010).

	2010 (or 2009 if an unsheltered count was not conducted in 2010)	2015	% Difference
Total PIT count of sheltered and unsheltered homeless veterans:	83	190	128.92%
Unsheltered count of homeless veterans:	0	37	0.00%

3B-3.5. Indicate from the dropdown whether you are on target to end Veteran homelessness by the end of 2015.   No

This question will not be scored.

3B-3.5a. If "Yes," what are the strategies being used to maximize your current resources to meet this goal? If "No," what resources or technical assistance would help you reach the goal of ending Veteran homelessness by the end of 2015?
(limit 1000 characters)

Note that we do not have great confidence in the 2009/2010 veteran homelessness numbers and do not believe that the increase shown in 3B 3.4 is reflective of our actual progress as a community. A more accurate comparison, we believe, is between the 2011 PIT numbers and the 2015 PIT numbers, which show a real but modest drop of 27% in veteran homelessness. Thus, we have made progress in reducing Veteran homelessness but we will not eliminate it in the next two months. Our COC has requested and been approved for technical assistance through the Vets@Home project, which we plan to begin soon after the conclusion of this grant application cycle. Our TA will focus on using HMIS data, COC-funded and non-COC funded resources, and close cooperation from the local VA to develop a solid strategy for reducing Veteran homelessness to 0 in as short a timeframe as possible.

4A. Accessing Mainstream Benefits

Instructions:

For guidance on completing this form, please reference the FY 2015 CoC Application Detailed Instructions, the CoC Application Instructional Guides and the FY 2015 CoC Program NOFA. Please submit technical questions to the HUDExchange Ask A Question.

4A-1. Does the CoC systematically provide information to provider staff about mainstream benefits, including up-to-date resources on eligibility and mainstream program changes that can affect homeless clients?   Yes

4A-2. Based on the CoC's FY 2015 new and renewal project applications, what percentage of projects have demonstrated that the project is assisting project participants to obtain mainstream benefits, which includes all of the following within each project: transportation assistance, use of a single application, annual follow-ups with participants, and SOAR-trained staff technical assistance to obtain SSI/SSDI?

FY 2015 Assistance with Mainstream Benefits

Total number of project applications in the FY 2015 competition (new and renewal):	16
Total number of renewal and new project applications that demonstrate assistance to project participants to obtain mainstream benefits (i.e. In a Renewal Project Application, "Yes" is selected for Questions 3a, 3b, 3c, 4, and 4a on Screen 4A. In a New Project Application, "Yes" is selected for Questions 5a, 5b, 5c, 6, and 6a on Screen 4A).	0
Percentage of renewal and new project applications in the FY 2015 competition that have demonstrated assistance to project participants to obtain mainstream benefits:	0%

4A-3. List the healthcare organizations you are collaborating with to facilitate health insurance enrollment (e.g. Medicaid, Affordable Care Act options) for program participants. For each healthcare partner, detail the specific outcomes resulting from the partnership in the establishment of benefits for program participants.
(limit 1000 characters)

Our House, a COC agency, has a close partnership with Arkansas Children's Hospital (ACH) to facilitate enrollment of homeless children in Medicaid. The partnership is through ACH's "Circle of Friends" clinic, which also provides consistent primary care to children as well as health outreach and education programming for homeless parents. Nearly all of the COC member agencies that serve homeless clients have partnered with ACA healthcare "navigators" to provide on-site enrollment assistance for ACA and Medicaid options. Finally, charity health clinics like Harmony Health Clinic have provided on-site enrollment assistance to help their clients access ACA and Medicaid options.

4A-4. What are the primary ways that the CoC ensures that program participants with health insurance are able to effectively utilize the healthcare benefits available?

Educational materials:	X
In-Person Trainings:	
Transportation to medical appointments:	
Not Applicable or None:	

4B. Additional Policies

Instructions:

For guidance on completing this form, please reference the FY 2015 CoC Application Detailed Instructions, the CoC Application Instructional Guides and the FY 2015 CoC Program NOFA. Please submit technical questions to the HUDExchange Ask A Question.

4B-1. Based on the CoC's FY 2015 new and renewal project applications, what percentage of Permanent Housing (PSH and RRH), Transitional Housing (TH) and SSO (non-Coordinated Entry) projects in the CoC are low barrier? Meaning that they do not screen out potential participants based on those clients possessing a) too little or little income, b) active or history of substance use, c) criminal record, with exceptions for state-mandated restrictions, and d) history of domestic violence.

FY 2015 Low Barrier Designation

Total number of PH (PSH and RRH), TH and non-Coordinated Entry SSO project applications in the FY 2015 competition (new and renewal):	17
Total number of PH (PSH and RRH), TH and non-Coordinated Entry SSO renewal and new project applications that selected "low barrier" in the FY 2015 competition:	15
Percentage of PH (PSH and RRH), TH and non-Coordinated Entry SSO renewal and new project applications in the FY 2015 competition that will be designated as "low barrier":	88%

4B-2. What percentage of CoC Program-funded Permanent Supportive Housing (PSH), RRH, SSO (non-Coordinated Entry) and Transitional Housing (TH) FY 2015 Projects have adopted a Housing First approach, meaning that the project quickly houses clients without preconditions or service participation requirements?

FY 2015 Projects Housing First Designation

Total number of PSH, RRH, non-Coordinated Entry SSO, and TH project applications in the FY 2015 competition (new and renewal):	17
Total number of PSH, RRH, non-Coordinated Entry SSO, and TH renewal and new project applications that selected Housing First in the FY 2015 competition:	10
Percentage of PSH, RRH, non-Coordinated Entry SSO, and TH renewal and new project applications in the FY 2015 competition that will be designated as Housing First:	59%

4B-3. What has the CoC done to ensure awareness of and access to housing and supportive services within the CoC's geographic area to persons that could benefit from CoC-funded programs but are not currently participating in a CoC funded program? In particular, how does the CoC reach out to for persons that are least likely to request housing or services in the absence of special outreach?

Direct outreach and marketing:	X
Use of phone or internet-based services like 211:	
Marketing in languages commonly spoken in the community:	
Making physical and virtual locations accessible to those with disabilities:	
Not applicable:	

4B-4. Compare the number of RRH units available to serve any population from the 2014 and 2015 HIC.

		2014	2015	Difference
RRH units available to serve any population in the HIC:		55	29	-26

4B-5. Are any new proposed project applications requesting $200,000 or more in funding for housing rehabilitation or new construction?   No

4B-6. If "Yes" in Questions 4B-5, then describe the activities that the project(s) will undertake to ensure that employment, training and other economic opportunities are directed to low or very low income persons to comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) (Section 3) and HUD's implementing rules at 24 CFR part 135?
(limit 1000 characters)

n/a

4B-7. Is the CoC requesting to designate one or more of its SSO or TH projects to serve families with children and youth defined as homeless under other Federal statutes?

No

4B-7a. If "Yes" in Question 4B-7, describe how the use of grant funds to serve such persons is of equal or greater priority than serving persons defined as homeless in accordance with 24 CFR 578.89. Description must include whether or not this is listed as a priority in the Consolidated Plan(s) and its CoC strategic plan goals. CoCs must attach the list of projects that would be serving this population (up to 10 percent of CoC total award) and the applicable portions of the Consolidated Plan. (limit 2500 characters)

n/a

4B-8. Has the project been affected by a major disaster, as declared by President Obama under Title IV of the Robert T. Stafford Act in the 12 months prior to the opening of the FY 2015 CoC Program Competition?

No

4B-8a. If "Yes" in Question 4B-8, describe the impact of the natural disaster on specific projects in the CoC and how this affected the CoC's ability to address homelessness and provide the necessary reporting to HUD. (limit 1500 characters)

n/a

4B-9. Did the CoC or any of its CoC program recipients/subrecipients request technical assistance from HUD in the past two years (since the submission of the FY 2012 application)? This response does not affect the scoring of this application.

Yes

4B-9a. If "Yes" to Question 4B-9, check the box(es) for which technical assistance was requested.

This response does not affect the scoring of this application.

CoC Governance:	
CoC Systems Performance Measurement:	
Coordinated Entry:	
Data reporting and data analysis:	
HMIS:	
Homeless subpopulations targeted by Opening Doors: veterans, chronic, children and families, and unaccompanied youth:	
Maximizing the use of mainstream resources:	
Retooling transitional housing:	
Rapid re-housing:	
Under-performing program recipient, subrecipient or project:	
Matching Documentation	X
Not applicable:	

4B-9b. If TA was received, indicate the type(s) of TA received, using the categories listed in 4B-9a, the month and year it was received and then indicate the value of the TA to the CoC/recipient/subrecipient involved given the local conditions at the time, with 5 being the highest value and a 1 indicating no value.

This response does not affect the scoring of this application.

Type of Technical Assistance Received	Date Received	Rate the Value of the Technical Assistance
Matching Documentation	07/01/2015	3

4C. Attachments

Instructions:

For guidance on completing this form, please reference the FY 2015 CoC Application Detailed Instructions, the CoC Application Instructional Guides and the FY 2015 CoC Program NOFA. Please submit technical questions to the HUDExchange Ask A Question.

For required attachments related to rejected projects, if the CoC did not reject any projects then attach a document that says "Does Not Apply".

Document Type	Required?	Document Description	Date Attached
01. 2015 CoC Consolidated Application: Evidence of the CoC's Communication to Rejected Projects	Yes	Communication to ...	11/17/2015
02. 2015 CoC Consolidated Application: Public Posting Evidence	Yes	Public Posting of...	11/17/2015
03. CoC Rating and Review Procedure	Yes	Rank and Review P...	10/30/2015
04. CoC's Rating and Review Procedure: Public Posting Evidence	Yes	Public Posting	10/30/2015
05. CoCs Process for Reallocating	Yes	Process for Reall...	11/17/2015
06. CoC's Governance Charter	Yes	CATCH Governance ...	11/16/2015
07. HMIS Policy and Procedures Manual	Yes	ARMIS Policies an...	11/13/2015
08. Applicable Sections of Con Plan to Serving Persons Defined as Homeless Under Other Fed Statutes	No		
09. PHA Administration Plan (Applicable Section(s) Only)	Yes	PHA Policy (See P...	11/16/2015
10. CoC-HMIS MOU (if referenced in the CoC's Goverance Charter)	No	HMIS Governance A...	11/04/2015
11. CoC Written Standards for Order of Priority	No		
12. Project List to Serve Persons Defined as Homeless under Other Federal Statutes	No		
13. Other	No		
14. Other	No	Grant Inventory W...	11/04/2015
15. Other	No		

Attachment Details

Document Description: Communication to Rejected Applicants

Attachment Details

Document Description: Public Posting of COC Application and Ranking

Attachment Details

Document Description: Rank and Review Procedure

Attachment Details

Document Description: Public Posting

Attachment Details

Document Description: Process for Reallocating

Attachment Details

Document Description: CATCH Governance Documents

Attachment Details

Document Description: ARMIS Policies and Procedures

Attachment Details

Document Description:

Attachment Details

Document Description: PHA Policy (See Page 3 for Homeless Preference)

Attachment Details

Document Description: HMIS Governance Agreement

Attachment Details

Document Description:

Attachment Details

Document Description:

Attachment Details

Document Description: 1C-4 Metropolitan PHA policy

Attachment Details

Document Description: Grant Inventory Worksheet

Attachment Details

Document Description:

Submission Summary

Page	Last Updated
1A. Identification	11/13/2015
1B. CoC Engagement	11/13/2015
1C. Coordination	11/13/2015
1D. CoC Discharge Planning	11/13/2015
1E. Coordinated Assessment	11/13/2015
1F. Project Review	11/13/2015
1G. Addressing Project Capacity	11/16/2015
2A. HMIS Implementation	11/16/2015
2B. HMIS Funding Sources	11/13/2015
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3A. System Performance	11/17/2015
3B. Objective 1	11/13/2015
3B. Objective 2	11/16/2015
3B. Objective 3	11/16/2015
4A. Benefits	11/16/2015
4B. Additional Policies	11/16/2015
4C. Attachments	11/17/2015
Submission Summary	No Input Required

Not applicable. No project applications were rejected. Three grantees voluntarily chose to not submit renewal applications, and one grantee voluntarily chose to reduce their grant amount by $5,010. See subsequent attachments for notifications sent to approved grantees.

2015 COC Application for Review

Ben Goodwin <ben@ourhouseshelter.org>   Fri, Nov 6, 2015 at 2:51 PM
Reply-To: Ben Goodwin <ben@ourhouseshelter.org>
To: Ben <ben@ourhouseshelter.org>

COC Application for review   View this email in your browser

Hello CATCH members,

Please visit www.ourhouseshelter.org/coc-application to download the full COC
Application, as well as a list of new and renewal projects as ranked by the Rank
& Review Committee (The "Project Priority Listing" document). The COC
Application has a couple of missing pieces of data that we are still working on.
One of them (Question 1C-4) requires data from the Public Housing Authorities
which has proven difficult to get. If anyone has good contacts at these agencies
that we can talk to about the needed data please let me know. The rest of the
missing data are items that Andy is working with HUD to get clarification on
how to answer.

Please review the application and let me know if you have any questions **by next Friday.** I can be reached at ben@ourhouseshelter.org or 501-374-7383 ext 209 anytime.

Victor will be sending out an email early next week with a reminder about next Friday's board meeting. At that meeting I would like to entertain a motion to affirm the modified reallocation plan, subject to any additional information or questions/comments that come up in the interim.

Thanks everyone!
Ben.

This email was sent to ben@ourhouseshelter.org
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COC Application

November 6, 2015 Documents For Review:

- CATCH COC Application Draft
- Project Priority Listing

Rank & Review Instructions for FY2015 Grant Applications:

- HUD Homeless Assistance Program Abstract requirement
- Scoring Tool – Renewal Project
- ADDITIONAL POINTS FOR 2015 NOFA APPLICANTS
- Rank and Review Committee Process

Featured Events

Nov 03 — **Nothing Butt Benefits**
Our House Alumni Group F.R.E.S.H., former residents are selling Pork Butts…

Dec 03 — **Tie One On**
Tie One On is a live and silent auction of aprons designed by local artists paired with themed packages.

Featured Articles
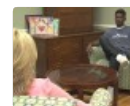
Our House produces documentary series sharing clients' stories
- September 30, 2015

Our House Wins Brownfield Redevelopment Award
- September 8, 2015

Our House Celebrates Georgia Mjartan's Tenth Anniversary as Executive Director
- September 8, 2015

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GMail
by Google

Jennifer Crafts <jennifer@rivercityministry.org>

Project Rank & Review Information

Ben Goodwin <ben@ourhouseshelter.org>   Mon, Oct 12, 2015 at 11:59 AM
To: Joy Ritchey <joy@ourhouseshelter.org>, mspencergardner@littlerock.org, Veronica Goodloe
<vgoodloe@gmail.com>, Sarah Meigs <sarahmeigs@gmail.com>, Jennifer Crafts
<jennifer@rivercityministry.org>, Sandra Mitchell <bcdman@bcdinc.org>, Preston Johnson
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<andy.halfhill@lrcmhc.com>, Tom Grunden <Tom.Grunden@lrcmhc.com>, Pat Dahlgren
<dahlgren.ssvf@yahoo.com>, Stephanie Norvell <norvellmystee@aol.com>
Cc: "Theresa Watson, Director of Community Development" <TWatson@cityofjacksonville.net>, "Turner, Doris
Williams" <DTurner@littlerock.org>

Hello COC Application Committee,

Please see the email below and the attachments for the ranking process/requirements of the Rank &
Review Committee. Don't forget that Project Applications, including all of these required elements for the
Rank & Review committee, are due this Friday, by close of business. Please submit your applications to
Doris by email.

Also note that, per the NOFA's requirements, I have also made these requirements available on the
internet, at www.ourhouseshelter.org/coc-application.

Thanks!
Ben.

On Mon, Oct 12, 2015 at 10:41 AM, Turner, Doris Williams <DTurner@littlerock.org> wrote:

The attached documents will be used by the Rank and Review Committee for scoring of FY2015 COC
Applications. The committee is requesting that renewal applicants also submit most current APRs to the
R&R Committee. The committee is comprised of the representatives of the 3 entitlement cities in the
COC area.

Doris Turner

Community Development Administrator

Department of Housing & Neighborhood Programs

500 W. Markham, Suite 120 West

Little Rock, AR 72201

dturner@littlerock.org

Phone (501) 244-5420

Fax (501) 399-3461

Ben Goodwin
Assistant Director

OUR♥HOUSE

Our House, Inc.
P.O. Box 34155
Little Rock, Arkansas 72203
501-374-7383 ext 209 (office)
501-944-5110 (cell)

---

3 attachments

📄 **Scoring Tool - Renewal Project.doc**
59K

📄 **ADDITIONAL POINTS FOR 2015 NOFA APPLICANTS (1).docx**
14K

📄 **HUD Homeless Assistance Program Abstract requirement.docx**
12K

Applicant Name _____

Project Name _____

Requested Fund Amount _____

Number of Beds/Client Served _____

HUD Homeless Assistance Programs
RENEWAL PROJECT
Quality Assurance Scoring Tool

(0) Absent   (1) **Poor**   (2) **Minimal**   (3) **Average**   (4) **Good**   (5) **Exceptional**

CATEGORY	CRITERIA	Points
EXPERIENCE AND ADMINISTRATIVE CAPACITY Maximum points - 20	Organization/ Agency Experience	
	Staff Experience/ Qualifications	
	Organizational/ Agency Capacity	
	Participation in HMIS	
	Total	
COMPREHENSIVENESS OF SERVICES Maximum points - 30	Outreach Procedures	
	Client Intake & Assessment	
	Referrals to Community Resources/ Services	
	Link to Permanent Housing	
	Emphasis on Ending Chronic Homelessness	
	Enrollment & Participation in Mainstream Programs	
	Total	
PROJECT FEASIBILITY Maximum points - 40	Cost Effectiveness/ Cost per Client	
	Clarity of Proposal/ Concept	
	Secured Cash Match	
	Plan for Sustainability	
	Reasonable, Clear Budget	
	Makes use of other resources	
	Plan for Support Services	
	Prevention Plan	
	Total	

CATEGORY	CRITERIA	Points
CONTINUUM OF CARE Maximum points - 40	Secured Leverage (Beyond required match)	
	CoC Priority Subpopulation	
	Alternative Sources for Supportive Services	
	Geographic Need	
	Consistency with Consolidated Plan(s)	
	Affordable Care Act	
	Affirmatively Furthering Fair Housing	
	Emphasis on Chronically Homeless	
	Total	
EVALUATION/ OUTCOMES **Maximum points - 20**	Clear, Feasible Outcomes	
	Conducts Client Satisfaction Surveys	
	Satisfactory APR	
	De-obligation	
	Total	
	PROJECT TOTALS	

Maximum points = 150

Scales for de-obligation points

DOLLAR AMOUNT DE-OBLIGATED	POINTS	% OF GRANT AMOUNT SPENT
$0.00	5	100
$1.00 - $1,000.00	4	99 – 97
$1,001.00 - $5,000.00	3	96 – 91
$5,001.00 - $10,000.00	2	90 – 86
$10,001.00 -	1	85 -

Reviewed By: _____

ADDITIONAL POINTS

Scoring Criteria	Maximum Points	Points earned
At least 80% of program participants either remained in permanent housing or exited from transitional housing to permanent	1	
Measurable indicator that they will increase the % of program participants who remains in or exited to permanent housing to at least 80% in 2015	1	
Very clear description of the agency plan for 2014/2015 to improve housing stability and also address specific strategies and actions	1	
Clearly demonstrate that program participants obtained employment income and shown in APR	1	
Clearly demonstrate that program participants increased their income from sources other than employment and shown in APR	1	
Indicates they will increase (or maintain) the % of participants who will increase their income through employment to at least 20% in a given operating year.	1	
Indicates they will increase (maintain) the % of participants who will increase their income from sources other than employment to at least 54% in a given operating year.	1	
Clear plan to increase the % of project participants that will increase their income from both employment and non-employment sources	1	
Demonstrate that participants increased their mainstream benefits and shown in APR.	1	
Indicates they will increase (or maintain) the % of participants who will increase their mainstream benefits in a given operating year. Must currently have a rate of at least 56% that is maintained or shows a numerical increase from 2013 to 2015.	1	
Plan to increase the number of homeless households with children assisted through rapid re-housing.	2	
Clear description of how agency will increase the number of homeless households with children assisted through rapid re-housing.	1	
Clear written policies and procedures for determining and prioritizing which eligible homeless household will receive rapid re-housing assistance, the amount/% of rent participants will pay, how often contacted and assess program participants.	2	
Demonstrates how it is including the goals of Opening Doors in	1	

local plans established to prevent and end homelessness		
Demonstrate the efforts to reduce the number of homeless households with children, including an outreach plan	2	
Demonstrate current efforts to address the needs of victims of domestic violence.	1	
Demonstrate current efforts to address youth homelessness, include a description of services and housing from all funding sources	1	
Demonstrate current efforts to identify and engage the homeless who routinely sleep on the streets or other places not meant for human habitation.	1	
Show extent of partnership/collaboration with HUD VASH programs.	1	
Demonstrate coordination with and/or assist in State or local discharge planning efforts to ensure they are not released directly to the streets, emergency shelters, or other McKinney-Vento Homeless assistance programs.	1	
Demonstrate at least 75% of their permanent supportive housing project application follow a Housing First Approach.	1	
Demonstrate collaboration with local school districts and early childhood education providers to identify homeless households with children to ensure they understand their eligibility for educational services.	1	
TOTAL	25	

HUD Homeless Assistance Program
RENEWAL PROJECT
General Application Requirements

Each renewal applicant is required to submit a project abstract along with your renewal application. The abstract is limited to a maximum of three (3) pages of size 8-1/2 x 11 using a 12 point minimum font, singled spaced, with a margin not less than 1 inch on all sides. Applicants should be aware that any information submitted in response to the abstract that exceed the three (3) page limit will not be reviewed.

The abstract should include but not be limited to the background of the project, project description, partners and covers all the criteria in the scoring tool.

Gmail
by Google

Jennifer Crafts <jennifer@rivercityministry.org>

Project Rank & Review Information

Ben Goodwin <ben@ourhouseshelter.org>   Mon, Oct 12, 2015 at 11:59 AM
To: Joy Ritchey <joy@ourhouseshelter.org>, mspencergardner@littlerock.org, Veronica Goodloe
<vgoodloe@gmail.com>, Sarah Meigs <sarahmeigs@gmail.com>, Jennifer Crafts
<jennifer@rivercityministry.org>, Sandra Mitchell <bcdman@bcdinc.org>, Preston Johnson
<Preston.Johnson@lrcmhc.com>, Rosa Porter <Rosa.Porter@lrcmhc.com>, Andy Halfhill
<andy.halfhill@lrcmhc.com>, Tom Grunden <Tom.Grunden@lrcmhc.com>, Pat Dahlgren
<dahlgren.ssvf@yahoo.com>, Stephanie Norvell <norvellmystee@aol.com>
Cc: "Theresa Watson, Director of Community Development" <TWatson@cityofjacksonville.net>, "Turner, Doris
Williams" <DTurner@littlerock.org>

Hello COC Application Committee,

Please see the email below and the attachments for the ranking process/requirements of the Rank &
Review Committee. Don't forget that Project Applications, including all of these required elements for the
Rank & Review committee, are due this Friday, by close of business. Please submit your applications to
Doris by email.

Also note that, per the NOFA's requirements, I have also made these requirements available on the
internet, at www.ourhouseshelter.org/coc-application.

Thanks!
Ben.

On Mon, Oct 12, 2015 at 10:41 AM, Turner, Doris Williams <DTurner@littlerock.org> wrote:

> The attached documents will be used by the Rank and Review Committee for scoring of FY2015 COC
> Applications. The committee is requesting that renewal applicants also submit most current APRs to the
> R&R Committee. The committee is comprised of the representatives of the 3 entitlement cities in the
> COC area.
>
>
> *Doris Turner*
>
> *Community Development Administrator*
>
> *Department of Housing & Neighborhood Programs*
>
> *500 W. Markham, Suite 120 West*
>
> *Little Rock, AR 72201*
>
> *dturner@littlerock.org*
>
> *Phone (501) 244-5420*
>
> *Fax (501) 399-3461*

Ben Goodwin
Assistant Director

OUR♥HOUSE

Our House, Inc.
P.O. Box 34155
Little Rock, Arkansas 72203
501-374-7383 ext 209 (office)
501-944-5110 (cell)

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3 attachments

> **Scoring Tool - Renewal Project.doc**
> 59K

> **ADDITIONAL POINTS FOR 2015 NOFA APPLICANTS (1).docx**
> 14K

> **HUD Homeless Assistance Program Abstract requirement.docx**
> 12K

Process for Reallocation

In our February 2015 meeting (minutes below), our membership voted to collect information from all grantees in furtherance of making a decision about reallocation. Our board then crafted a detailed questionnaire that was sent to all grantees (also attached below). The final question on the survey was "Is your agency willing to give all or part of your grant for CATCH to use for reallocation of a new project specifically for Rapid Rehousing?" Three grantees responded with Yes answers to this question, in amounts totaling more than $200,000. So we proceeded to solicit interest agencies to apply for a Rapid Rehousing project (we also solicited for a Permanent Supportive Housing project but Rapid Rehousing was the priority). This solicitation email is included below as well. It was also posted to several other list-serves in central Arkansas to ensure broad publicity of the opportunity. CATCH board members also personally reached out to several agencies that seemed like potential fits for the opportunity. In the end one agency, St. Francis House, applied for the funding. Their experience successfully operating SSVF programs was a strong indication of their capacity to administer Rapid Rehousing funds, and our board was supportive of their application. Our final reallocation plan was approved by a vote of the full membership at our November 13th meeting (minutes not attached because they have not yet been approved by the membership).

CATCH MEMBERSHIP MEETING

Willie Hinton Neighborhood Resource Center
3805 W. 12th St.
Little Rock, AR 72204
February 13, 2015

MEMBERS PRESENT: Theresa Watson, Jennifer Crafts, Stephanie Stoltz, Victor Werner, Joan Bohannon, Doris Turner, Andy Halfhill, Ben Goodwin, Latisha Bell, Pat Dahlgren, Jonda Pieper, Sandra Mitchell, Sandra Lewis-Payne, Tina McFadden,

WELCOME

Meeting was called to order at 9:10 AM

MEMBERSHIP OVERVIEW

Everyone here today is already a member, no overview needed.

APPROVAL OF MINUTES

Minutes from the November 14 Membership Meeting were approved. Motion: Ben Goodwin, Second: Sandra Mitchell

COMMITEE REPORTS

PITC COMMITEE
Andy Halfill reported that the PIT was a success and was well-coordinated. There were 8 sites around the community and various organizations were well represented. The results are still being tabulated. Theresa Watson added that she felt there was good press coverage for the event.

501(C)(3) COMMITTEE
A motion was made by Andy Halfhill to establish the necessary bank account to receive funds from HUD and other places. Seconded by Sandra Mitchell. Everything is in place to continue apply to the IRS to get 501c3 status.

CoC COMMITEE
Discussion ensued related to deobligated funds and how we should monitor those for reallocation purposes. Sandra Lewis-Payne (HUD) discussed the pros and cons of reallocation. It was

suggested that we do not do reallocation for this round of funding as we do not have a good system in place for monitoring.

As part of our monitoring procedures it was recommended that an email be sent out to all funded organizations to get information on their last and current year funding. We would ask for what they have spent up to this point and how they planned on spending the remainder. This motion was made by Andy Halfhill and second. An email will be sent out before next membership meeting.

ANNOUCEMENTS

No announcements

Meeting was then adjourned by Theresa Watson at 10:15 AM.

Gmail by Google™

Ben Goodwin <bmatthewgoodwin@gmail.com>

Request for information

Theresa Watson, Director of Community Development   Fri, Mar 27, 2015 at 7:55
<TWatson@cityofjacksonville.net>   AM
To: "'Tom Grunden (Tom.Grunden@LRCMHC.COM)' (Tom.Grunden@LRCMHC.COM)"
<Tom.Grunden@lrcmhc.com>, Rosa Porter <rosa.porter@lrcmhc.com>, Stephanie Norvell-Hardy
<norvellmystee@aol.com>, Sandra Mitchell <bcdman@bcdinc.org>, "scott.henderson@lrcmhc.com"
<scott.henderson@lrcmhc.com>, Angela McGraw <amcgraw@wcfarkansas.org>, Dean McGee
<dmcgee@wcfarkansas.org>, Marci Rhodes <marci@rivercityministry.org>, Marci Rhodes
<Rhodes.marci@gmail.com>, "georgia@ourhouseshelter.org" <georgia@ourhouseshelter.org>, Ben Goodwin
<bmatthewgoodwin@gmail.com>, Andy Halfhill <andy.halfhill@lrcmhc.com>

Dear HUD funded CATCH Grantees:

Over the past several months the Continuum has been asked to reconsider reallocating funds received from
HUD funding. The board of CATCH has had discussion along with the HUD office in trying to determine if this
will be doable especially for the coming funding cycle. At our January board meeting we discussed an approach
to making this decision, which brings me to the reason for this email. Listed below is information needed from
your agency in order for us to thoroughly consider the possibility of reallocation. We ask that you provide this
information to me **no later than Monday, March 30, 2015 by 12 noon.**

1.   Grant title

2.   Brief description of grant (e.g. "Permanent Housing for xx number of disabled adults" or "Transitional
Housing for xx number of formerly incarcerated women")

3.   Annual Grant budget amount

4.   Date the grant begins

5.   Date the grant ends

6.   Amount spent during the last completed grant year

7.   If applicable, explanation why all funds were not expended in the last completed grant year

8.   Amount spent on current grant year to date.

9.   Are you on track with current grant spending, if not provide an explanation of corrective action to be taken

10. Have any grant funds been deobligated from your agency in the past two (2) years, if so list the year and
amount.

11. Is your agency willing to give all or part of your grant for CATCH to use for reallocation of a new project
specifically for Rapid Rehousing.

If you have any questions, please feel free to contact me by phone – 501-982-0026 or email. Thanks for your cooperation and prompt response to this matter.

Gmail by Google

Ben Goodwin <bmatthewgoodwin@gmail.com>

RE: CATCH Board Meeting this Friday

Victor Werner <vwerner@fsainc.org>   Mon, Apr 20, 2015 at 10:47 AM
To: "Theresa Watson, Director of Community Development (TWatson@cityofjacksonville.net)"
<TWatson@cityofjacksonville.net>
Cc: Tanya Henry <tlhenry1992@gmail.com>, DTurner <DTurner@littlerock.org>, "estella.morris"
<estella.morris@med.va.gov>, jpritchett <jpritchett@littlerock.org>, randerson <randerson@rcofa.org>,
norvellmystee <norvellmystee@aol.com>, Tina_McFadden <Tina_McFadden@uss.salvationarmy.org>, KenMace
<KenMace@yahoo.com>, amcgraw <amcgraw@wcfarkansas.org>, "andy.halfhill" <andy.halfhill@lrcmhc.com>,
anuckolls <anuckolls@mhapha.org>, benitacarroll <benitacarroll@yahoo.com>, "Carol.Hughes"
<Carol.Hughes@lrcmhc.com>, CBridges <CBridges@littlerock.org>, Chancebp <Chancebp@yahoo.com>,
"Charlanda.Ford" <Charlanda.Ford@lrcmhc.com>, clturturro <clturturro@ualr.edu>, crazycajun72204
<crazycajun72204@yahoo.com>, "dahlgren.ssvf" <dahlgren.ssvf@yahoo.com>, damanfredini
<damanfredini@co.pulaski.ar.us>, DearBornC <DearBornC@aol.com>, "Delia.Anderson"
<Delia.Anderson@arkansas.gov>, DFisher <DFisher@cfyf.org>, director <director@lcsh.org>, drankin
<drankin@birchtree.org>, dxmodelevsky <dxmodelevsky@ualr.edu>, "Edward.Nilles"
<Edward.Nilles@arkansas.gov>, ehillard <ehillard@jccsi.org>, "eloisecotton.hvrp" <eloisecotton.hvrp@yahoo.com>,
"ersalene.shorter" <ersalene.shorter@lrcmhc.com>, eruggiero <eruggiero@wcfarkansas.org>, georgia
<georgia@ourhouseshelter.org>, "herbert.mcgill" <herbert.mcgill@arkansas.gov>, jbohannon
<jbohannon@nlr.ar.gov>, "joan.brush" <joan.brush@arkansas.gov>, joy <joy@ourhouseshelter.org>, Kallen1969
<Kallen1969@sbcglobal.net>, "katherine.king" <katherine.king@arkansas.gov>, kdipippa <kdipippa@dolr.org>,
kimberlybeauti <kimberlybeauti@cebridge.net>, lglenns67 <lglenns67@yahoo.com>, Lpaige
<Lpaige@co.pulaski.ar.us>, lrcompassionctr <lrcompassionctr@sbcglobal.net>, "lynn.hemphill"
<lynn.hemphill@va.gov>, "marilyn.hampton" <marilyn.hampton@arkansas.gov>, "Melissa.wesley"
<Melissa.wesley@sbcglobal.net>, mjolley <mjolley@mhapha.org>, mwhite <mwhite@cfyf.org>, pbax
<pbax@wcfarkansas.org>, "preston.johnson" <preston.johnson@lrcmhc.com>, "rosa.porter"
<rosa.porter@lrcmhc.com>, "sandra.k.lewispayne" <sandra.k.lewispayne@hud.gov>, "scott.henderson"
<scott.henderson@lrcmhc.com>, sharon <sharon@woodheart.net>, simoneshome3400
<simoneshome3400@yahoo.com>, stfrancis72204 <stfrancis72204@att.net>, SusanPierce
<SusanPierce@arkdisabilityrights.org>, Tdawson <Tdawson@mhapha.org>, "tom.grunden"
<tom.grunden@lrcmhc.com>, "tracy.L.grant" <tracy.L.grant@hud.gov>, "w.whitten" <w.whitten@att.net>, Ben
Goodwin <ben@ourhouseshelter.org>, Marci Rhodes <marci@rivercityministry.org>, Jennifer Crafts
<jennifer@rivercityministry.org>, Gaines House <gaineshouse@aristotle.net>, Sandra Mitchell
<bcdman@bcdinc.org>, Sarah Meigs <sarahmeigs@gmail.com>, "plbyrd41@yahoo.com" <plbyrd41@yahoo.com>

Please see the information below from Ben Goodwin at Our House.

Victor
CATCH Board Secretary

Letters of Interest Requested for Potential HUD Rapid Rehousing, Permanent Housing Program Grants

Central Arkansas Team Care for the Homeless, or CATCH, is the agency responsible for coordinating the
application for HUD Continuum of Care (COC) homeless assistance grant funds for a four-county area of central
Arkansas. In advance of an the anticipated upcoming round of HUD COC Grant funding, CATCH is inviting
agencies interested in operating a HUD COC Grant-funded Rapid Rehousing or Permanent Housing project to
submit a letter of interest. To be eligible, an agency must be a 501c3 nonprofit organization or a public agency
located in Pulaski, Lonoke, Saline, or Prairie County. Agencies are invited to submit a **one-page** letter of interest
to ben@ourhouseshelter.org that summarizes their qualifications for operating such a program and provides
detailed contact information. After the letter is received, CATCH will provide assistance to qualified applicants to
answer their questions about the program. For more information about these homeless assistance programs,
visit the HUD website at https://www.hudexchange.info/coc/.

Victor J.R. Werner, LPC
Chief Executive Officer
1-501-372-4242 x760
Family Service Agency
628 W. Broadway
North Little Rock, AR 72114
www.helpingfamiliesfirst.org

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CATCH BY-LAWS
Central Arkansas Team Care for the Homeless
A Non-Profit Organization
(Revised – March 2011)

ARTICLE I – NAME

The name of this Organization shall be the Central Arkansas Team Care for the Homeless, hereafter referred to as CATCH. CATCH is a non-profit member organization.

Upon dissolution of the organization, any remaining funds or assets are given to a homeless related entity within the State of Arkansas.

ARTICLE II – MISSION

The mission of CATCH is to provide a community-based system designed to empower the homeless or those at risk of homelessness to access housing and services that meet their needs.

ARTICLE III – MEMBERSHIP

SECTION I: MEMBERSHIP
Membership: CATCH will have a single class of members comprised of the following two categories:

A. Individual Members: Persons who are homeless and/or concerned with the care and treatment of the poor and homeless.
B. Organizational Members: Members may include organizations determined to be interested in, or concerned with the care and treatment of the poor and homeless.

SECTION II: RIGHTS OF MEMBERS

A. Admission: Membership is open to all. Requests for membership may be directed to any Director.
B. Members may attend the quarterly membership meetings of CATCH.
C. To vote on issues brought before said membership.
D. Members may serve on CATCH committees at the invitation of the Committee Chair.
E. After one year of service, members are eligible for election to the CATCH Board of Directors.

SECTION III. DUTIES OF MEMBERS

A. To support the goals and objectives of CATCH.
B. To participate in the activities of CATCH.
C. To pay annual membership dues as established by the Board of Directors.

D. To be a member of good standing (good standing is defined as having attended at least 50% of the membership meetings in the past year and actively serving on at least one CATCH committee.)

SECTION IV: MEETINGS OF MEMBERS

A. Members of CATCH shall meet at least quarterly.
B. Special meetings of the Members may be called by the President or by written petition to the President signed by at least 5 (five) members.
C. Members will be notified at least 24 (twenty-four) hours in advance on special called meetings.

SECTION V: MEMBERSHIP DUES

A. The Board will set membership dues annually with recommendation and approval from the membership.
B. Membership dues may be waived at the discretion of the Board.

ARTICLE IV

SECTION I: MEMBERSHIP

A. All activities of CATCH shall be under the supervision of the Board of Directors, and must conform to the United States tax code, and rules and regulations of the Internal Revenue Service and the laws of the State of Arkansas concerning nonprofit organizations.
B. Directors must be organizational or individual members of CATCH for a minimum of 1 (one) year.
C. The CATCH Board will be comprised of at least 13 (thirteen) Directors and will be elected annually by the Board of Directors of CATCH. The CATCH Board of Directors will include two ex officio positions designated for the Chair of the Commission on Homelessness and the Ten Year Plan Homeless Coordinator. The two ex officio positions will exercise the same rights and responsibilities of any elected member of the CATCH Board of Directors including voting and serving as committee chair or other assigned responsibility.
D. Directors may serve up to 5 (five) one-year consecutive terms. If it should become necessary for continuity, the CATCH membership may vote to extend a Board of Directors term of eligibility from 5 (five) to 6 (six) years.
E. The CATCH Board of Directors will meet at least monthly except for months in which there is a General Membership meeting.
F. Board of Directors nominations will take place during the April CATCH membership meeting. Elections of the Board of Directors will be held during the May CATCH board meeting, and will be for one-year terms, ending on June 1st of the following year.
G. The Board will make an active effort to seek diversity among its Directors, and shall not discriminate based on race, ethnicity, gender, age, religion, or sexual orientation.
H. Each Director must serve on at least one committee, not including the Executive Committee.
I. The Board will have the authority to remove any Director by a majority vote of those present at a duly constituted meeting of the Board.

J. Directors must attend at least 50% of the regularly scheduled board meetings per year, unless excused by Board President.

K. To assure community participation, coordination and networking, two ex officio positions will be designated for the Chair of the Commission on Homelessness and the Ten Year Plan Homeless Coordinator. These CATCH memberships are afforded all rights and privileges of CATCH individual or organizational affiliated membership with exception as serving as a CATCH Officer.

L. Only one person from each organization may vote on any item that comes before CATCH.

SECTION II: OFFICERS

A. The President shall be the principal Executive Officer of CATCH and will coordinate and facilitate all business and affairs of CATCH. The President will preside at all meetings of the Members and the Directors and will perform all other duties as may be assigned by the Directors.

B. The Vice President will, in the absence of the President or in the event of an inability or refusal to act, perform these duties and will have the powers of and be subject to all the restrictions of the President. The Vice President will perform all other duties as may be assigned by the President or by the Directors.

C. The Secretary will keep minutes of meetings; ensure that all notices are given in accordance with the provisions of the By-laws; maintain the corporate records, keep and update a register of the mailing addresses of all members and directors, and perform all duties incident to the office of Secretary and other duties assigned by the President or by the Directors.

D. The Treasurer shall have the charge and custody of, and be responsible for, all the fund and securities of CATCH. The Treasurer shall receive, deposit, and provide receipts for all money due and payable to CATCH, keep a record of dues paid by each member of CATCH; submit regular financial reports to the Board and perform all other duties incident to the office of Treasurer and other duties as may be assigned by the President or its Directors.

E. The Parliamentarian shall be familiar with Robert's Rules of Order, Newly revised, and see that they are appropriately followed. The rules contained in the current edition of Roberts Rules of Order Newly Revised shall govern CATCH in all cases to which they are applicable and in which they are not inconsistent with the bylaws of CATCH and any other special rules of order CATCH may adopt.

F. The Past President shall be an ex officio member of CATCH and provide continuity to the Board and its officers.

G. The Officers of CATCH will be elected annually by the Board of Directors at the May meeting of the Board. The slate of officers will be prepared by the Nominating Committee.

SECTION III: NOMINATIONS AND ELECTIONS

A. Nominations for Directors can be submitted by any member of CATCH and shall be given to the Nominating Committee at least 30 (thirty) days prior to the election meeting.

B. Candidates will be voted on at the quarterly meeting of members. Members who have not been a member for at least one year are ineligible to vote.

C. Vacancies will be filled by the vote of a majority of the members present at the next quarterly meeting. All Directors elected to fill vacancies will serve until the next annual election. A candidate from the outgoing member's organization will be

proposed to the general membership for election. If no candidate from the organization is available to fill the vacancy, vacancies will be filled by a vote of a majority of the members present at the next quarterly meeting.

D. To vote in any election, members have to be in good standing.

SECTION IV: MEETINGS

A. The Board will meet at least 6 (six) times a year at times and places to be determined by the President with the consent of the Directors.

B. Special meetings of the Directors may be called by the President or by written petition to the President signed by at least 5 (five) Directors.

C. Notice of all regularly scheduled Board meetings will be communicated to the Directors at least 7 (seven) days in advance of the meeting date.

D. Directors should make every effort to attend all scheduled Board and quarterly CATCH membership meetings. Directors must inform the President of extenuating circumstances preventing their attendance and also inform the President of his/her designated representative.

ARTICLE V – COMMITTEES

SECTION I:

CATCH will have the following standing committees:

A. **Executive Committee** – CATCH Officers
The Executive Committee acts on behalf of the board of directors when necessary. All actions taken by Executive Committee require Board of Directors ratification.

B. **Nominations Committee –** One Board Member and Two General Members all to be appointed by the President.
Accept nominations for Directors from the general membership and prepare a ballot for voting on new directors. Prepare a slate of officers for the Board to vote on each year

C. **Bylaws Committee** – Parliamentarian, Secretary, and one Member from the General Membership, all to be appointed by the President.
Reviews by-laws periodically for relevance, drafts needed additions to by-laws for review/approval by membership.

D. **Financial Committee** – Treasurer and Two Board Members to be appointed by the President
(Assume financial responsibilities under envisioned broader role of CATCH in the future as grantee and broker of services and resources)

E. **Public Policy and Community Awareness** – Five Members from either the Board or General Membership with Chairman from Board all to be appointed by President
- Prepare and disseminate general information on homelessness to the broader community and information concerning CATCH and its activities

- Review and dissemination of federal, state and local legislative and Public Policy affecting homelessness and CATCH
- Prepare Public Policy Position Papers, Articles and/or other materials on behalf of CATCH and its membership

F. **Plan Committee (McKinney-Vento Homeless Program)** – Five Members composed of Chairman and Four Subcommittee Chairs all to be appointed by President
- Prepare and Oversee Annual CATCH Work Plan
- **Exhibit One Subcommittee** – Five Members chaired by Board Member appointed by President with remaining subcommittee membership selected from Board and General Membership. Other Catch members and interested parties will be invited to participate in the work of the subcommittee.
- **HMIS and Data Management Subcommittee** – Five Member committee chaired by Board Member appointed by President with remaining membership selected from Board and General Membership. HIMIS users will constitute a users advisory group and network for communication, training and technical assistance purposes.
- **Need Assessment and Annual Count Subcommittee** - Five Member committee chaired by Board Member appointed by President with remaining membership selected from Board and General Membership. Other CATCH Members and interested parties will be invited to participate in the work of the subcommittee including the community wide homeless count and other needs assessment activities and tasks.

- **Proposal Review and Ranking Subcommittee** – Three Member committee chaired by Board Member appointed by the President with remaining membership selected from Board membership. The subcommittee will select a review and ranking workgroup to carry out the review and ranking of proposals associated with the annual CATCH application to HUD

G. **Monitoring and Evaluation Committee** - Five Members from either the Board or General Membership with the Chairman from Board and all appointed by President. Committee Chairman and Majority of Committee Membership will be recruited from non-applicant HUD SHP CATCH participants.
- Grantee Monitoring and Oversight
  - In concert with the local HUD office, establish procedure for grantee monitoring with HUD
- Evaluate and report accomplishment of CATCH annual goals and anticipated outcomes
- Receive and consider Annual Progress Reports and HUD reviews of Grantee performance

(HUD SHP grantees will be recruited for technical assistance support for the committee membership.)

H. **Membership and Training Committee -** Five Members from either the Board or General Membership with Chairman from Board with all appointed by President
- Establish and monitor CATCH general membership criteria
- Recruit CATCH membership
- Prepare and conduct membership orientation

- Solicit and arrange educational presentations for the general membership meetings
- Arrange other special workshops or presentations as requested by Board of Directors
- Represent the CATCH in statewide conference program development activities

I.   **Grievance Committee** - A special ad hoc committee to be appointed by the Chairman to review and investigate complaints recognized and declared by the Board to be a grievous matter. The Grievance Committee will be chaired by the Parliamentarian unless named in the complaint and two members of the Board with one member recommended by the complaining party/organization. The President will appoint each member of the Committee.

The special ad hoc committee will seek to resolve the grievance and conclude its work with a written report to the Board of Directors. The Board of Directors will either accept the written report or refer the matter back to the special ad hoc committee for further consideration. Acceptance of the special ad hoc committee's written report by the Board of Directors will consider the work completed.

J.   **Other Special Appointed Committees or Ad Hoc Work Groups**
Established by a Board recommendation and Membership Approval by majority vote in accordance with CATCH Bylaws.

K.   **Other Special Committees or Ad Hoc Workgroups**
Other special committees and workgroups can be established by Board action with each group to be chaired by a Board Member appointed by the President.

SECTION II:

The Board or Executive Committee may create and dissolve ad hoc committees as necessary.

SECTION III:

The President and the Board Development Committee will appoint committee chairs from the Board of Directors.

SECTION IV:

The terms of the committee chairs will be for 1 (one) year. The Committee chairs may serve for no more than 3 (three) consecutive terms.

SECTION V:

Committee chairpersons, with the approval of the Executive Committee will appoint the committee members.

SECTION VI:

All committees will maintain written records of meetings and should file reports to the Directors at regularly scheduled board meetings.

ARTICLE VI – PARLIAMENTARY AUTHORITY

SECTION I:

The rules contained in the current edition of Robert's Rules of Order, Newly Revised will govern CATCH in all cases to which they are applicable and in which they are not inconsistent with the By-laws and any special rules of order that CATCH may adopt. CATCH will use consensus as the primary vehicle for decision-making whenever possible.

SECTION II:

A quorum will consist of 1/3 (one-third) of the Board membership**.**

SECTION III:

The Directors, in transacting business, may act by vote of a majority present at any duly constituted Board meeting except where noted otherwise.

ARTICLE VII – MANAGEMENT OF FUNDS

SECTION I:

CATCH funds will be deposited in banks, trust companies or other depositories as the Board of Directors may select. All checks to be withdrawn must have the signature of the President and the Treasurer.

SECTION II:

The Board may authorize the President and the Treasurer to enter into contract or execute and deliver any contract or other instrument in the name of and on behalf of CATCH. Such authority may be general or confined to specific instances with the approval of the Board.

      A. All checks, drafts and other evidence of indebtedness issued in the name of CATCH must be signed or endorsed by the President and the Treasurer of CATCH.

      B. CATCH funds may not be loaned to any Director or Members, or to any corporation, firm, association or other entity in which they are a director or officers, or hold a substantial financial interest.

SECTION III:

The Board with approval of the membership has the authority to appoint/hire an Executive Director for the organization who will perform such functions as recommended by the Board.

SECTION IV:

The Board may accept on behalf of CATCH any contribution, gift, bequest, or device for the general purposes or for any special purposes of CATCH only where the acceptance and disposition of any gift is strictly in accordance with the limitation for the By-laws.

SECTION V:

The books and records of CATCH will be made available to members for inspection, within 5 (five) working days after a request is made to the President.

ARTICLE VII – AMENDMENTS

SECTION I:

Amendments may be proposed by the Board or upon petition of any 10 (ten) members addressed to the Board. The Membership and Board Development Committee must present in writing, 30 (thirty) days before a vote is taken, all proposed amendments to the CATCH membership for review, comments and approval.

SECTION II:

These By-laws may be amended by the Membership at any scheduled or special meeting provided that at least 30 (thirty) days prior notice, in writing, has been given to Membership.

SECTION III:

Absentee ballots will be provided on request to the President, and must be received by the Secretary at least 5 (five) days before the meeting at which the vote is to be taken.

SECTION IV:

The By-laws may be altered, amended, or repealed and new By-laws may be adopted by concurring vote of a majority of the Membership present.

STATE OF ARKANSAS

SECRETARY OF STATE
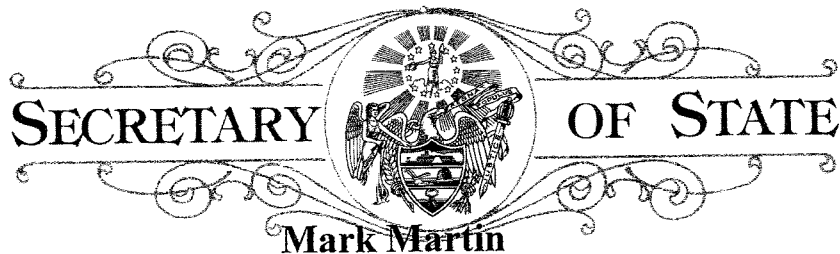
Mark Martin
ARKANSAS SECRETARY OF STATE

To All to Whom These Presents Shall Come, Greetings:

I, Mark Martin, Arkansas Secretary of State of Arkansas, do hereby certify that the following and hereto attached instrument of writing is a true and perfect copy of

Articles of Incorporation

of

CENTRAL ARKANSAS TEAM CARE FOR THE HOMELESS (CATCH), INC.

filed in this office December 4, 2013 in compliance with the provisions of the law and are hereby declared a body politic and corporate, by the name and style aforesaid, with all the powers, privileges and immunities granted in the law thereunto appertaining.
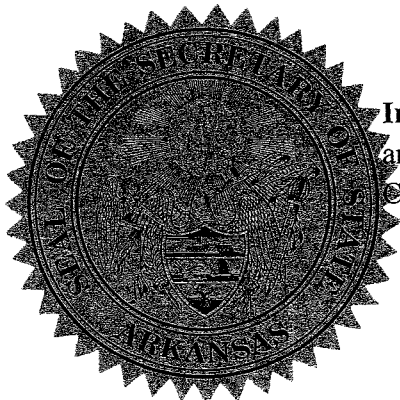
In Testimony Whereof, I have hereunto set my hand and affixed my official Seal. Done at my office in the City of Little Rock, this 4th day of December, 2013.

Mark Martin

Arkansas Secretary of State

Arkansas Secretary of State

Mark Martin

State Capitol • Little Rock, Arkansas 72201-1094
501-682-3409 • www.sos.arkansas.gov

Business & Commercial Services, 250 Victory Building, 1401 W. Capitol, Little Rock

Articles of Incorporation – Domestic Nonprofit

501(c)(3) Compliant Language

(PLEASE TYPE OR PRINT CLEARLY IN INK)

We, the undersigned, acting as incorporators of a corporation under the Act 1147 of 1993 (the Arkansas Nonprofit Act),
Adopt the following Articles of Incorporation of such corporation.

1. The name of the corporation: **CENTRAL ARKANSAS TEAM CARE FOR THE HOMELESS (CATCH), INC.**

2. This corporation is: (check one of the following)
    ☑ Public – Benefit Corporation ☐ Mutual – Benefit Corporation ☐ Religious Corporation

3. Will this corporation have members? ☑ Yes ☐ No

4. Power of the corporation: (select A or B)
    ☑ A. IRS (501)(c)(3) suggested language: 10/29/2007
    No part of the net earnings of the corporation shall inure to the benefit, or be distributable to its members, trustees, officers, or other private persons, except that the corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in previous articles hereof. No substantial part of the activities of the corporation shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the corporation shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf or in opposition to any candidate for public office. Notwithstanding any other provision of these articles, the corporation shall not carry on any other activities not permitted to be carried on (a) by a corporation exempt from federal income tax under section 51(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or (b) by a corporation, contributions to which are deductible under section 170(c)(2) of the Internal Revenue Code, or the corresponding section of any future federal tax code.
    ☐ B. Other as described: _____

5. The purpose for which this corporation is organized: (select A or B)
    ☑ A. IRS (501)(c)(3) suggested language: 10/29/2007
    Said corporation is organized exclusively for charitable, religious, educational, and scientific purposes, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations under 501(c)(3) of the International Revenue Code, or the corresponding section of any future federal tax code.)
    ☐ B. Other as described: _____

6. Distribution of assets on dissolution: (select A or B)
    ☑ A. IRS (501)(c)(3) suggested language: 10/29/2007
    Upon the dissolution of the corporation, assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not so disposed of shall be disposed of by a Court of Competent Jurisdiction of the county in which the principal office of the corporation is then located, exclusively for such purposes or to such organization or organizations as said Court shall determine which are organized and operated exclusively for such purposes.
    ☐ B. Other as described: _____

7. Corporation's initial registered agent: Ben Goodwin
    Name

    302 E. Roosevelt Rd.
    Street Address

    Street Address Line 2

    Little Rock, Arkansas 72206
    City, State Zip

$50.00 Filling Fee payable to Arkansas Secretary State

NPD-01-501 Rev. 11/07

8. Incorporator information: (Use additional pages if necessary)

Ben Goodwin
Name

302 E. Roosevelt Rd.
Address

Signature

12/03/2013
Date

Little Rock, Arkansas   72206
City, State Zip

Name

Signature

Date

Address

City, State Zip

Name

Signature

Date

Address

City, State Zip

Optional: You may attach any of the following if applicable to this corporation.
- The names and addresses of the initial directors
- Other provisions as deemed necessary

★Notice★

Section 501(c)(3) tax exempt status is determined by the Internal Revenue Service. The filing of articles of incorporation with the Arkansas Secretary of State does not confer or guarantee tax exempt status by the IRS.

Metropolitan Housing Alliance
100 South Arch St.
Little Rock, Arkansas 72201
Dallas, Texas 75235

MHA
METROPOLITAN HOUSING ALLIANCE

Agency Referral/Homeless Certification Letter

Referral From:		**Purpose**
Organization		
Address		
City, State, Zip		
Phone Number		
Referral Date		

Homeless Certification

I certify that _____ is homeless and residing at The
(Client Name)

_____ ☐ Emergency Shelter ☐ Transitional Shelter. This individual has

stayed at _____ for the following periods of time:

1) between _____/_____/_____ and _____/_____/_____

2) between _____/_____/_____ and _____/_____/_____

3) between _____/_____/_____ and _____/_____/_____

4) between _____/_____/_____ and _____/_____/_____

Before coming to this facility, this individual resided _____

_____

Please contact me at the number provided below with any questions.

_____   _____
Staff Signature   Date

_____   _____
Title   Phone Number

Metropolitan Housing Alliance

100 S. Arch Street, Little Rock, Arkansas 72201

Approved Referral Agency (ARA) Application

Agency Name: _____

Agency Address: _____

Program Director First, Last Name: _____

Program Director Phone Number: _____

Program Director Email: _____

Agency Contact First, Last Name: _____

Agency Contact Phone Number: _____

Agency Contact Email: _____

Agency Website: _____

1.   Please check all that apply to your Agency:

☐ Nonprofit organization   ☐ Government, State or Local Agency
☐ Faith-based organization

2.   Provide a brief description of program(s) offered by your Agency and mission along with outreach efforts and your measurements of success.   You may include additional attachments as needed.

_____
_____
_____
_____
_____
_____

3.   Number of clients served per month: _____

Metropolitan Housing Alliance

100 S. Arch Street, Little Rock, Arkansas 72201

4. Check the area of operation that applies to your Agency below:

    ☐ Pulaski County ☐ City of Little Rock ☐ Other: _____

5. This application will qualify your organization as an Approved Referral Agency (ARA) for the purposes of referring applicants for housing assistance and certifying of preference eligibility.   Preferences establish the order of applicants on the waiting list.   Every applicant must meet MHA's Selection Criteria before being offered housing assistance. Preferences will be granted to applicants who are otherwise qualified and who, at the time of the offer (immediately prior to execution of a lease) or issuance of the voucher are verified to meet one of the definitions of the preferences described in the Admissions and Occupancy Policy (ACOP).

    Public Housing/Project Based Waiting list:

    ☐ Individual/s or Families living in a place not meant for human habitation, in emergency shelter, in transitional housing, or are exiting an institution where they temporarily resided, and were in shelter or a place not meant for human habitation immediately prior to entering that institution.

    ☐ Individual/s or Families who are losing their primary nighttime residence, which may include a motel or hotel or a doubled up situation, within 14 days and lack resources or support networks to remain in housing.

    ☐ Families with children who are fleeing or attempting to flee domestic violence, and have no other residence, and lack the resources or support networks to obtain other permanent housing.

6. Will your agency provide supportive services to referred clients once the clients are housed?   ☐ Yes   ☐ No

    If approved as a MHA Program Referring agency, applicants that qualify for a preference as listed in the ACOP will receive a preference for placement on the appropriate waiting list.   Your agency referral certifies that the client is eligible for the preference, however, MHA may require further documentation to verify the preference during the eligibility process.

    Referrals will only be accepted from the agency point of contact listed on this application. Any change in point of contact or services provided should be forwarded to MHA. All referrals from the agency must include the Agency Referral Verification Form and pre-application completed by the client in order to be placed on the appropriate waiting list. MHA does not represent that a referral is a guarantee of admission to any

MHA(10/2014)

Individuals with disabilities may contact the 504/ADA Coordinator at 501-340-4808

MHA housing programs and all applicants are subject to applicable screening and admission criteria. If it is determined that the applicant is not eligible for the preference, MHA may withdraw the application.

I understand the following terms and definitions:

Dating Violence:

For purposes of interpreting the Violence Against Women Act, Violence committed by a person:

a. Who is or has been in a social relationship of a romantic or intimate nature with the victim; and
b. Where the existence of such a relationship shall be determined based on a consideration of the following factors:
   (i) the length of the relationship,
   (ii) the type of relationship; and
   (iii) the frequency of interaction between the persons involved in the relationship.

Domestic Violence:

For purposes of interpreting the Violence Against Women Act, includes felony or misdemeanor crimes of violence committed by a current or former spouse of the victim, by a person with whom the victim share a child in common, by a person who cohabits with or has cohabited with the victim as a spouse, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction.

Homeless (currently or formerly):

(1) An individual or family who lacks a fixed, regular, and adequate nighttime residence, meaning:

   (i) An individual or family with a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings, including a car, park, abandoned building, bus or train station, airport, or camping ground;

   (ii) An individual or family living in a supervised publicly or privately operated shelter designated to provide temporary living arrangements(including

congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, state, or local government programs for low income individuals);

(iii) An individual who is exiting an institution where he or she resided for 90 days or less and who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution; or

(iv) Individuals and/or families who are currently residing in temporary or transitional housing and will soon be timed-out of receiving assistance.

(2) An individual or family who will imminently lose their primary night time residence, provided that:

(i) The primary nighttime residence will be lost within 14 days of the date of application for homeless assistance;

(ii) No subsequent residence has been identified; and

(iii) The individual or family lacks the resources or support networks, e.g., family, friends, faith-based or other social networks needed to obtain other permanent housing;

(iv) The primary night time residence was not lost due to MHA's termination of a lease or housing assistance.

(3) Unaccompanied youth under 25 years of age, or families with children and youth, who do not otherwise qualify as homeless under this definition, but who:

(i) Are defined as homeless under section 387 of the Runaway and Homeless Youth Act (42 U.S.C. 5732a),section 637 of the Head Start Act (42U.S.C. 9832), section 41403 of the Violence Against Women Act of 1994(42 U.S.C. 14043e–2), section 330(h) of the Public Health Service Act (42 U.S.C.254b(h)), section 3 of the Food and Nutrition Act of 2008 (7 U.S.C. 2012),section 17(b) of the Child Nutrition Act of 1966 (42 U.S.C. 1786(b)), or section725 of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11434a);

(ii) Have not had a lease, ownership interest, or occupancy agreement in permanent housing at any time during the 60 days immediately preceding the date of application for homeless assistance;

(iii) Have experienced persistent instability as measured by two moves or more during the 60-day period immediately preceding the date of applying for homeless assistance; and

(iv) Can be expected to continue in time because of chronic disabilities, chronic physical health or mental health conditions, substance addiction ,histories of domestic violence or childhood abuse (including neglect), the presence of a

child or youth with a disability, or two or more barriers to employment, which include the lack of a high school degree or General Education Development (GED),illiteracy, low English proficiency, history of incarceration or detention for criminal activity, and a history of unstable employment; or

(4) Any individual or family who:

(i)   Is fleeing, or is attempting to flee, domestic violence, dating violence, sexual assault, stalking, or other dangerous or life-threatening conditions that relate to violence against the individual or a family member, including a child, that has either taken place within the individual's or family's primary nighttime residence or has made the individual or family afraid to return to their primary nighttime residence;

(ii)   Has no other residence; and

(iii)   Lacks the resources or support networks, e.g., family, friends, faith based or other social networks, to obtain other permanent housing.

Individual and families that are currently living in permanent supportive housing are permanently housed and do not meet the requirements listed above.

Metropolitan Housing Alliance

100 S. Arch Street, Little Rock, Arkansas 72201

Agency Certification

I certify that the _____ Agency can refer applicants to MHA that will qualify for preferences based on the definition of terms herein.

_____
Print First, Last Name

_____
Title

_____
Signature

_____
Date

_____
Email Address

_____
Telephone Number

MHA USE ONLY

☐ Approved   ☐ Denied

_____
MHA Official: Executive Director/Designee

_____
Date

MHA is a Fair Housing and Equal Opportunity Agency

MHA(10/2014)

Individuals with disabilities may contact the 504/ADA Coordinator at 501-340-4808

Excerpt from the Housing Choice Voucher Administrative Plan:

LOCAL PREFERENCES [24 CFR 982.207]

MHA uses the following local preference:

Working preference. Families whose Head of Household is a permanent full or part time employee or who are active participants in accredited educational and training programs designed to prepare the individual for the job market. This preference is automatically extended to elderly /disabled families or families whose head or spouse is receiving income based on their inability to work.

Homeless preference: Individuals or families experiencing homelessness who are referred by a partnering homeless service organization.

MHA HCV Administrative Plan Effective: January 1, 2016 14

This preference is restricted to families who have been referred by an approved agency. The number of families that qualify for a homeless preference is limited to 100 families and may vary based voucher availability. MHA may leave the waiting list open only for the population qualified for the homeless preference while keeping it closed for all other applicants. All referrals are subject to MHA's waiting list screening criteria. [PIH 2013-15 (HA)] {Agency Referral Application Procedure}

PIH Definition of Homeless:

An individual or family who lacks a fixed, regular, and adequate nighttime residence, meaning:

• An individual or family with a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings, including a car, park, abandoned building, bus or train station, airport, or camping ground; or

• An individual or family living in a supervised publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, state, or local government programs for low- income individuals); or

• An individual who is exiting an institution where he or she resided for 90 days or less and who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution;

Additionally, any individual or family who:

• Is fleeing, or is attempting to flee, domestic violence, dating violence, sexual assault, stalking, or other dangerous or life-threatening conditions that relate to violence against the individual or a family member, including a child, that has either taken place within the individual's or family's primary nighttime residence or has made the individual or family afraid to return to their primary nighttime residence; and

• Has no other residence; and

• Lacks the resources or support networks, e.g., family, friends, and faith- based or other social networks, to obtain other permanent housing.

Excerpt from the Admissions and Continued Occupancy Policy:

Ranking Preferences

There are 3 local preferences in effect: An applicant will qualify for a preference if he/she qualifies in one or more of the following categories (as defined in Section XVI).

4. Method of Applying Preferences

MHA will rank applicants as Homeless, Displacement, Working Family, or no-preference. Applicants with

equal Local preferences will be sorted by oldest application on file. (See CFR § 960.206)

(a) MHA will house applicants on the waiting list by selecting first from the Homeless

applicants, then from Displacement applicants, then from Working Family applicants, and

then, if the Working Family applications are exhausted, by selecting from the Non-preference

applicants.

Definition of Homeless, Displacement, and Working Family Preference

MHA defines "Homeless" as:

(a) Individuals or Families living in a place not meant for human habitation, in emergency shelter, in

transitional housing, or are exiting an institution where they temporarily resided, and were in shelter

or a place not meant for human habitation immediately prior to entering that institution.

(b) Individuals or Families who are losing their primary nighttime residence, which may include a motel

or hotel or a doubled up situation, within 14 days and lack resources or support networks to remain

in housing.

(c) Families with children who are fleeing or attempting to flee domestic violence, and have no other

residence, and lack the resources or support networks to obtain other permanent housing.

Applicants MUST be identified by the City of Little Rock or other social service organizations as being

homeless and referred to MHA as meeting the one of the aforementioned definitions of "Homeless" to

qualify for the Homeless preference. In addition, the organizations must have an active partnership

agreement with MHA for the referral to be valid.

Arkansas Management Information System (ARMIS)
Arkansas' Statewide Homeless Management Information System

Statewide HMIS Governance Charter

Overview and Purpose:
The purpose of the ARMIS Governance Charter is to outline the governance roles, responsibilities, relationships, and authorities of Arkansas' Continua of Care, the HMIS Lead Agency (Little Rock Community Mental Health Center), and participating agencies. This governance charter is designed to ensure the operation of and consistent participation in ARMIS for the purpose of meeting HUD requirements and making planning and funding decisions. The governance charter is required under the HEARTH Act, specifically the Continuum of Care Interim Final Rule, established July 31, 2012. The ARMIS program, which currently utilizes Bowman System's ServicePoint software, has been in place since not long after HMIS was implemented around 2001. Since 2009, the Little Rock Community Mental Health Center (hereafter "LRCMHC") has served as the ARMIS Lead Agency. LRCMHC was appointed by the CATCH CoC, who at the time, was the only CoC in Arkansas to have a designated CoC HMIS grant funded through HUD. The decision to appoint LRCMHC as the HMIS Lead Agency was made in consultation and with the HUD Little Rock field office and the Arkansas Department of Human Services, Office of Community Services, which serves as the statewide ESG grantee. As such, LRCMHC serves as the HMIS Lead for all CoCs participating in the ARMIS implementation. By participating in the ARMIS implementation, the CoCs agree to adopt the terms of this Charter as stated herein. Much of this governance charter was borrowed from the Georgia HMIS (GHMIS) Governance Charter, though it was modified to fit the Arkansas implementation, in accordance to HUD guidance in the CoC Program Interim Rule (2012) and HMIS Proposed Rules (2011).

HMIS Governance: Decision Making & Authority:
As ARMIS is a statewide HMIS implementation, with dedicated HMIS grants from multiple CoCs as well as funding from the Arkansas Department of Human Services, a statewide HMIS Council (hereafter "Council") will serve to govern the HMIS implementation and make decisions as needed related to statewide implementation. Each CoC will be represented on the Council, along with the HMIS Lead Agency and the Arkansas Department of Human Services.

The HMIS Lead is subject to oversight by the Council, which operates as the liaison between the HMIS Lead Agency and the Continua for the purposes of overseeing ARMIS-related activities. The Council will be made up of designated committee members from all Continua, the Arkansas Department of Human Services and the HMIS Lead. Each Continuum participating in ARMIS must identify two representatives to serve on the Council that will provide oversight of the implementation. This participation must include one representative from the Continuum of Care Board and one other CoC representative. These representatives are responsible for ensuring their Continuum leadership is fully informed of ARMIS decisions and for making decisions on behalf of the Continuum, such as improvements and enhancements to the ARMIS Policies and Procedures. One representative from the Arkansas Department of Human Services and the HMIS Lead Agency will also be members of the Council.

The HMIS Lead will ultimately retain decision-making authority and responsibility related to basic ARMIS project management functions (such as compliance with Data Standards, security and privacy settings).

The Council will provide input and final approval of the statewide ARMIS Policies and Procedures. Although the Continua may also choose to add supplemental requirements or policies, they may not contradict the statewide Policies and Procedures. The Council will periodically review changes to the current Data and Technical Standards and other reporting requirements to ensure system compliance. The Council will also vote on customizations and enhancements that affect the overall functionality of the software.

The Council will review the ARMIS Statewide HMIS Governance Charter (this document) annually. Any amendments to this Governance Charter will be based on a majority vote by quorum (>50%) of Council members. LRCMHC, as the HMIS Lead, has the right to accept or not accept proposed changes that may have an impact on their ability to successfully perform their duties as HMIS Lead.

Continuum of Care HMIS Responsibilities:
By agreeing to participate in the statewide HMIS implementation, the local Continuum agrees to carry out the following responsibilities:

- Identify two representatives (at least one being a CoC Board member) to serve on the statewide HMIS Council to provide oversight of the implementation and represent the Continuum in ARMIS decision-making.
- Designate the HMIS software funded through LRCMHC (HMIS Lead) as the designated software for its Continuum.
- Designate LRCMHC (the HMIS Lead) to manage the implementation of the Continuum's HMIS.
- Understand HUD HMIS and reporting requirements.
- Ensure participation by service providers within Continuum jurisdictions including compliance with data quality and completeness thresholds set forth in the ARMIS Policies and Procedures and the CoC Participation Agreement.
- Require compliance with ARMIS Policies and Procedures for all Continuum agencies.
- Review and submit all HUD required Continuum reports (Housing Inventory Chart, Point in Time Count, Annual Homeless Assessment Report). The HMIS Lead will assist in the preparation of these reports, with the support of the Continuum of Care.
- Obtain and maintain funding for any additional staff or system enhancements that the Continuum deems necessary, but not provided by the HMIS Lead through CoC's HMIS grant for the ARMIS implementation. If a Continuum applies for a dedicated HMIS grant, and in keeping with current HUD guidelines, LRCMHC should be the applicant and grantee for that grant as the HMIS Lead.

HMIS Lead Responsibilities :
Subject to the availability of HUD and local Continuum resources and unanticipated HUD mandates, and to the best of its ability, the HMIS Lead agrees to carry out the following responsibilities:

Project Management
- Oversee the operation and management of ARMIS including continual monitoring of data system (not system user) compliance with all HUD Data and Technical Standards.
- Obtain and maintain ARMIS Participation Agreements with all participating agencies and users and CoCs.

2

- Administer HUD HMIS awards for Continuum jurisdictions within the ARMIS implementation, including hiring and supervising of any staff funded through a dedicated HMIS grant in any CoC.
- Schedule, coordinate and participate in statewide ARMIS Council meetings and participate in meetings of local CoC HMIS Committees.

System Functionality
- Enter into a formal contractual relationship with the ARMIS Vendor that outlines the requirements and responsibilities of the Vendor, including those required by HUD through its Data and Technical Standards, rules, notices, etc.
- Ensure the Vendor's software system maintains timely compliance with all HUD Data and Technical Standards as well as the Privacy and Security Standards.
- Ensure software system maintains timely compliance with any other required standards set by other Federal and State programs that require HMIS use (such as the US Veterans Administration).
- Ensure the software system, within reasonable development timeframes, is capable of producing all HUD required reports, including data quality and completeness monitoring reports.

Policies and Procedures
- Develop and maintain ARMIS Policies and Procedures in accordance with HUD requirements and notices. This document must be reviewed and adopted by the statewide HMIS Council on an annual basis.
- Develop and maintain a privacy plan, security plan, and data quality plan for the HMIS in accordance with HUD requirements. This (or these) document must be reviewed and adopted by the statewide HMIS Council and individual Continua of Care.
- Monitor participating agency compliance with security, privacy and confidentiality policies.
- If ARMIS policies and procedures allow for the import of data from an alternate database, the HMIS Lead will establish standards for the process, schedule, and acceptance criteria for any data imported and provide a cost estimate for the service provided to the agency or Continuum requesting data import.
- Provide Continua with tools necessary to monitor agency compliance with HUD Data Standards including reports and access to raw agency data.
- Set minimum general participation and timeliness standards for agencies. (Continuums can set more stringent requirements if they deem necessary.)

Training and Technical Assistance
- Ensure required basic training is available to participating agency staff and accessible on a regular basis.
- Ensure technical assistance and help desk support is available and accessible to participating agencies on a regular basis.
- Ensure Continua have access to reports, technical assistance, and training required to oversee HMIS implementation in their jurisdiction and complete any required HUD reports.

Continuum of SHP Grant Activities:

Any Continuum receiving a Continuum of Care dedicated HMIS Grant will designate LRCMHCA as the applicant to administer any HMIS SHP grants in accordance with the Continuum of Care NOFA requirements. The Continuum and HMIS Lead will enter into a Memorandum of Agreement for services, which will outline the intended use of funds including any funded staff roles and deliverables. Continuums can fund enhancements to the HMIS implementation with their SHP grants. Enhancements funded through a Continuum grant should be identified by the respective Continuum based on the needs in that community. All discussions and planning on enhancements must include both the Vendor and the HMIS Lead to ensure that the activity will not impair the functionality of the ARMIS implementation, is compliant with the Data Standards, and minimizes (to the HMIS Lead's satisfaction) existing ARMIS staff or resources.

Once it has been determined that the enhancements will not impact the overall system functioning, the Continuum will work with the HMIS Lead and the Vendor on establishing timelines, specifications, deliverables, and resource allocation for the enhancement. If dedicated staff positions, such as trainers and data analysts, are paid for through Continuum of Care funds to complete discreet duties relegated to the functioning the Continuum, the said jurisdiction(s) will collaborate with the HMIS Lead to define the roles, responsibilities, and oversight of those staffing positions.

BY ADOPTING THIS GOVERNANCE CHARTER, THE CONTINUUM OF CARE AND HMIS LEAD ARE ESTABLISHING THAT IT IS MUTUALLY UNDERSTOOD AND AGREED BY AND BETWEEN THE PARTIES THAT:

- This Charter documents the mutual understanding between all parties of ARMIS related roles, responsibilities, relationships, and authorities between the parties hereto.
- All parties will demonstrate a commitment to work together and support each other to achieve stated project goals.
- The Continua agree to provide representation to the Council for the purpose of ensuring HMIS policy and practice that is both consistent with federal and state requirement and with the local needs of the Continua.
- The HMIS Lead agrees to the extent practicable to respond to recommendations by each Continuum as provided by them through Council.
- The Governance Charter will be revisited on, at a minimum, an annual basis to confirm that the Charter continues to be relevant and appropriate.

Theresa Watson
CoC Chair Printed Name

Theresa Watson
CoC Chair Signature

1 - 29 - 2014
Date (mm/dd/yyyy)

Andy Halfhill
HMIS Lead Representative Printed Name

HMIS Lead Representative Signature

1/29/2014
Date (mm/dd/yyyy)

Andre' Bernard
Collaborative Applicant Printed Name

Collaborative Applicant Signature

1-29-14
Date (mm/dd/yyyy)

4

Before Starting the Project Listings for the CoC Priority Listing

The FY2015 CoC Consolidated Application requires 2 submissions. Both this Project Priority Listing AND the CoC Consolidated Application MUST be submitted.

 The FY 2015 CoC Priority Listing contains the following forms:

    1. Reallocation Forms
    2. Project Listings
        a. New Project Listing – will list the new project applications created through Reallocation and
        the Permanent Housing Bonus that have been approved and ranked or rejected by the CoC.
        b. Renewal Project Listing – will list all of the eligible renewal project applications that have
        been approved and ranked or rejected by the CoC.
        c. UFA Costs Project Listing – applicable and only visible for those 4 Collaborative Applicants
        that were designated as a Unified Funding Agency (UFA) during the FY 2015 CoC Program
        Registration process. Only 1 UFA Costs project application is permitted.
        d. CoC Planning Project Listing – will list the CoC planning project application submitted by the
        Collaborative Applicant. Only 1 CoC Planning project per CoC is permitted.
    3.Attachments:
        a. Final HUD-approved GIW
        b. HUD-2991 – Certification of Consistency with the Consolidated Plan

Things to Remember
 - The Priority Listing ranks the projects in order of priority all new project applications created through Reallocation and the Permanent Housing Bonus as well as renewal project applications and identifies any project applications rejected by the CoC.
 - Collaborative Applicants are strongly encouraged to list all project applications on the FY2015 CoC Ranking Tool located on the HUD Exchange to ensure a ranking number is used only once. The FY 2015 CoC Ranking Tool will assist the Collaborative Applicant during the ranking process among the four Project Listings.
 - Any project applications rejected by the Collaborative Applicant must select the reason for rejection.
 - Collaborative Applicants should notify all project applicants no later than 15 days before the application deadline regarding whether their project applications will be included as part of the CoC Priority Listing submission.
 - If the Collaborative Applicant needs to amend a project for any reason after ranking has been completed, the ranking of other projects will not be affected; however, the Collaborative Applicant must be sure to rank the amended project once it is returned to the CoC Project Listing and verify that the rank number assigned has not been assigned to another project on a different Project Listing.
    Only 1 CoC Planning project can be ranked on the CoC Planning Project Listing.

 Only 1 UFA cost project can be ranked on the UFA Cost Project Listing.

Additional training resources are available online on the CoC Training page of the HUD Exchange at: https://www.onecpd.info/e-snaps/guides/coc-program-competition-resources/

1A. Continuum of Care (CoC) Identification

Instructions:

The fields on this screen are read only and reference the information entered during the CoC Registration process. Updates cannot be made at this time. If the information on this screen is not correct, contact the HUD Exchange Ask A Question (AAQ) at https://www.hudexchange.info/ask-a-question/.

Collaborative Applicant Name: City of Little Rock

2. Reallocation

Instructions:

For guidance on completing this form, please reference the FY 2015 CoC Priority Listing Detailed Instructions. Submit technical question to the e-snaps HUD Exchange Ask A Question (AAQ) at https://www.hudexchange.info/get-assistance/.

2-1 Is the CoC reallocating funds from one or more eligible renewal grant(s) that will expire in calendar year 2016 into one or more new projects?   Yes

3. Reallocation - Grant(s) Eliminated

CoCs that intend to reallocate eligible renewal funds to create a new project application (as detailed in the FY 2015 CoC Program Competition NOFA) may do so by eliminating one or more expiring eligible renewal projects. CoCs that are eliminating projects entirely must identify those projects on this form.

Amount Available for New Project: (Sum of All Eliminated Projects)				
$209,445				
Eliminated Project Name	**Grant Number Eliminated**	**Component Type**	**Annual Renewal Amount**	**Type of Reallocation**
River City Minist...	AR0011L6F001306	TH	$45,896	Regular
BCD Empowerment C...	AR0037L6F001401	PH	$70,491	Regular
Women & Children ...	AR0016L6F001407	PH	$93,058	Regular

3. Reallocation - Grant(s) Eliminated Details

Instructions:

For guidance on completing this form, please reference the FY 2015 CoC Priority Listing Detailed Instructions. Submit technical question to the e-snaps HUD Exchange Ask A Question (AAQ) at https://www.hudexchange.info/get-assistance/.

3-1 Complete each of the fields below for each grant that is being eliminated during the FY 2015 reallocation process. Collaborative Applicants should refer to the final HUD-approved FY 2015 Grant Inventory Worksheet to ensure all information entered here is accurate.

Eliminated Project Name: River City Ministry Gaines House

Grant Number of Eliminated Project: AR0011L6F001306

Eliminated Project Component Type: TH

Eliminated Project Annual Renewal Amount: $45,896

3-2 Describe how the CoC determined that this project should be eliminated.
(limit 750 characters)

The COC asked all grantees to provide summaries of their projects, including expenditure data, and further asked if grantees would be willing to voluntarily reduce or eliminate their grant in order to create a new Rapid Rehousing project, which was identified by the COC as a top priority. River City Ministry voluntarily gave up their project, citing administrative difficulties they were having with the project and how it wasn't a great fit with their organization's strategy.

3. Reallocation - Grant(s) Eliminated Details

Instructions:

For guidance on completing this form, please reference the FY 2015 CoC Priority Listing Detailed Instructions. Submit technical question to the e-snaps HUD Exchange Ask A Question (AAQ) at https://www.hudexchange.info/get-assistance/.

3-1 Complete each of the fields below for each grant that is being eliminated during the FY 2015 reallocation process. Collaborative Applicants should refer to the final HUD-approved FY 2015 Grant Inventory Worksheet to ensure all information entered here is accurate.

Eliminated Project Name: BCD Empowerment Center

Grant Number of Eliminated Project: AR0037L6F001401

Eliminated Project Component Type: PH

Eliminated Project Annual Renewal Amount: $70,491

3-2 Describe how the CoC determined that this project should be eliminated.
(limit 750 characters)

The COC asked all grantees to provide summaries of their projects, including expenditure data, and further asked if grantees would be willing to voluntarily reduce or eliminate their grant in order to create a new Rapid Rehousing project, which was identified by the COC as a top priority. BCD voluntarily gave up their project, citing administrative difficulties they were having with the project and how it wasn't a great fit with their organization's strategy. The reallocation was finalized at a meeting of the full membership in August 2015.

3. Reallocation - Grant(s) Eliminated Details

Instructions:

For guidance on completing this form, please reference the FY 2015 CoC Priority Listing Detailed Instructions. Submit technical question to the e-snaps HUD Exchange Ask A Question (AAQ) at https://www.hudexchange.info/get-assistance/.

3-1 Complete each of the fields below for each grant that is being eliminated during the FY 2015 reallocation process. Collaborative Applicants should refer to the final HUD-approved FY 2015 Grant Inventory Worksheet to ensure all information entered here is accurate.

Eliminated Project Name: Women & Children First Transitional Housing

Grant Number of Eliminated Project: AR0016L6F001407

Eliminated Project Component Type: PH

Eliminated Project Annual Renewal Amount: $93,058

3-2 Describe how the CoC determined that this project should be eliminated.
(limit 750 characters)

The COC asked all grantees to provide summaries of their projects, including expenditure data, and further asked if grantees would be willing to voluntarily reduce or eliminate their grant in order to create a new Rapid Rehousing project, which was identified by the COC as a top priority. Women & Children First voluntarily gave up their project, citing administrative difficulties they were having with the project and how it wasn't a great fit with their organization's strategy.

4. Reallocation - Grant(s) Reduced

CoCs planning to use reallocation may do so by reducing one or more expiring eligible renewal projects. CoCs that are reducing projects must identify those projects on this form.

Amount Available for New Project (Sum of All Reduced Projects)					
$5,010					
Reduced Project Name	**Reduced Grant Number**	**Annual Renewal Amount**	**Amount Retained**	**Amount available for new project**	**Reallocation Type**
GYST House Get Yo...	AR0028L6F001403	$70,509	$65,499	$5,010	Regular

4. Reallocation - Grant(s) Reduced Details

Instructions:

For guidance on completing this form, please reference the FY 2015 CoC Priority Listing Detailed Instructions. Submit technical question to the e-snaps HUD Exchange Ask A Question (AAQ) at https://www.hudexchange.info/get-assistance/.

4-1 Complete each of the fields below for each eligible renewal grant this is being reduced during the FY 2015 reallocation process. Collaborative Applicants should refer to the final HUD-approved FY 2015 Grant Inventory Worksheet to ensure all information entered on this form is correct.

Reduced Project Name:	GYST House Get Yourself Together Housing Program
Grant Number of Reduced Project:	AR0028L6F001403
Reduced Project Current Annual Renewal Amount:	$70,509
Amount Retained for Project:	$65,499
Amount available for New Project(s): (This amount will auto-calculate by selecting "Save" button)	$5,010

4-2 Describe how the CoC determined that this project should be reduced. (limit 750 characters)

The COC asked all grantees to provide summaries of their projects, including expenditure data, and further asked if grantees would be willing to voluntarily reduce or eliminate their grant in order to create a new Rapid Rehousing project, which was identified by the COC as a top priority. GYST House voluntarily offered to reduce their grant amount by $5,010, citing difficulties they had had in fully expending grant funds.

5. Reallocation - New Project(s)

Collaborative Applicants must identify the new project(s) the CoC plans to create and enter the requested information for each project.

Sum of All New Reallocated Project Requests
(Must be less than or equal to total amount(s) eliminated and/or reduced)

$214,455				
Current Priority #	**New Project Name**	**Component Type**	**Transferred Amount**	**Reallocation Type**
1	St Francis H...	RRH	$214,455	Regular

5. Reallocation - New Project(s) Details

Instructions:

For guidance on completing this form, please reference the FY 2015 CoC Priority Listing Detailed Instructions. Submit technical question to the e-snaps HUD Exchange Ask A Question (AAQ) at https://www.hudexchange.info/get-assistance/.

5-1 Complete each of the fields below for each new project created through reallocation in the FY 2015 funding process. For list of all eligible types of new projects that may be created through the reallocation process, see the FY 2015 CoC Program Competition NOFA.

FY 2015 Rank (from Project Listing): 1

Proposed New Project Name: St Francis House Rapid Rehousing Project

Component Type: RRH

Amount Requested for New Project: $214,455

6. Reallocation: Balance Summary

Instructions

For guidance on completing this form, please reference the FY 2015 CoC Priority Listing Detailed Instructions. Submit technical question to the e-snaps HUD Exchange Ask A Question (AAQ) at https://www.hudexchange.info/get-assistance/

6-1 Below is the summary of the information entered on the reallocated forms. The last field "Remaining Reallocation Balance" should equal '0'. If there is a positive balance remaining, this means that more funds are being eliminated or reduced than the new project(s) requested. If there is a negative balance remaining, this means that more funds are being requested for the new reallocated project(s) than have been reduced or eliminated from other eligible renewal projects.

Reallocation Chart: Reallocation Balance Summary

Reallocated funds available for new project(s):	$214,455
Amount requested for new project(s):	$214,455
Remaining Reallocation Balance:	$0

Continuum of Care (CoC) New Project Listing

Instructions:

 Prior to starting the New Project Listing, Collaborative Applicants should carefully review the "FY 2015 CoC Priority Listing Detailed Instructions" and the "CoC Priority Listing Instructional Guide," both of which are available at: https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources/.

 To upload all new project applications that were created through Reallocation or the Permanent Housing Bonus that have been submitted to this CoC Project Listing, click on the "Update List" button. This process may take a few minutes based upon the number of new projects created through reallocation that need to be located in the e-snaps system. The Collaborative Applicant may update each of the Project Listings simultaneously. The Collaborative Applicant can wait for the Project Listings to be updated or can log out of e-snaps and come back later to view the updated list(s). To review a project on the New Project Listing, click on the magnifying glass next to each project to view project details. To view the actual project application, click on the orange folder. If there are errors identified by the Collaborative Applicant, the project can be amended back to the project applicant to make the necessary changes by clicking on the amend icon.

EX1_Project_List_Status_field

Project Name	Date Submitted	Grant Term	Applicant Name	Budget Amount	Rank	Comp Type
St. Francis House...	2015-11-16 12:10:...	1 Year	St. Francis House...	$214,455	N1	PH

Continuum of Care (CoC) Renewal Project Listing

Instructions:

Prior to starting the Renewal Project Listing, Collaborative Applicants should carefully review the "CoC Priority Listing Detailed Instructions" and the "CoC Priority Listing Instructional Guide," both of which are available at: https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources/

To upload all renewal project applications that have been submitted to this Renewal Project Listing, click on the "Update List" button. This process may take a few minutes based upon the number of renewal projects that need to be located in the e-snaps system. The Collaborative Applicant may update each of the Project Listings simultaneously. The Collaborative Applicant can wait for the Project Listings to be updated or can log out of e-snaps and come back later to view the updated list(s). To review a project on the Renewal Project Listing, click on the magnifying glass next to each project to view project details. To view the actual project application, click on the orange folder. If there are errors identified by the Collaborative Applicant, the project can be amended back to the project applicant to make the necessary changes by clicking on the amend icon.

The Collaborative Applicant certifies that there is a demonstrated need for all renewal permanent supportive housing and rapid re-housing projects listed on the Renewal Project Listing. | X |

The Collaborative Applicant does not have any renewal permanent supportive housing or rapid re-housing renewal projects. | |

EX1_Project_List_Status_field

Project Name	Date Submitted	Grant Term	Applicant Name	Budget Amount	Rank	Comp Type
River City Minist...	2015-10-16 16:10:...	1 Year	River City Ministry	$72,520	W4	PH
FY2015 Family Hou...	2015-10-20 17:44:...	1 Year	Our House, Inc.	$162,568	W2	TH
FY2015 Transition...	2015-10-20 17:43:...	1 Year	Our House, Inc.	$36,370	W11	TH
BCD 13th St TBRA ...	2015-10-26 19:18:...	1 Year	Black Community D...	$112,505	W17	PH
River City Minist...	2015-10-30 10:38:...	1 Year	River City Ministry	$143,102	W3	PH
River City Minist...	2015-10-30 10:52:...	1 Year	River City Ministry	$609,438	W16	PH

River City Minist...	2015-10-30 10:58:...	1 Year	River City Ministry	$316,918	W10	PH
LRCMHC Outreach, ...	2015-11-02 09:29:...	1 Year	LIttle Rock Commu...	$36,311	W12	SSO
LRCMHC Heart Program	2015-11-02 09:27:...	1 Year	LIttle Rock Commu...	$96,088	W6	SSO
LRCMHC Portage Ho...	2015-11-02 09:23:...	1 Year	Little Rock Housi...	$42,451	W8	PH
LRCMHC Arkansas M...	2015-11-02 09:25:...	1 Year	LIttle Rock Commu...	$99,210	W15	HMIS
LRCMHC Shelter Pl...	2015-11-03 11:02:...	1 Year	Arkansas Departme...	$31,568	W9	PH
LRCMHC Shelter Pl...	2015-11-03 11:03:...	1 Year	Arkansas Departme...	$446,870	W7	PH
Beyond Shelter SH...	2015-11-16 17:54:...	1 Year	Black Community D...	$42,370	W13	PH
Get Yourself Toge...	2015-11-18 10:30:...	1 Year	GYST House, Inc.	$65,499	T18	PH
LRCMHC Shelter Pl...	2015-11-18 09:23:...	1 Year	Arkansas Departme...	$464,824	W14	PH
LRCMHC Shelter Pl...	2015-11-18 09:24:...	1 Year	Arkansas Departme...	$1,091,818	W5	PH

Continuum of Care (CoC) Planning Project Listing

Instructions:

 Prior to starting the CoC Planning Project Listing, Collaborative Applicants should carefully review the "CoC Priority Listing Detailed Instructions" and the "CoC Priority Listing Instructional Guide," both of which are available at: https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources

 To upload the CoC planning project application that has been submitted to this CoC Planning Project Listing, click on the "Update List" button. This process may take a few minutes as the project will need to be located in the e-snaps system. The Collaborative Applicant may update each of the Project Listings simultaneously. The Collaborative Applicant can wait for the Project Listings to be updated or can log out of e-snaps and come back later to view the updated list(s). To review the CoC Planning Project Listing, click on the magnifying glass next to view the project details. To view the actual project application, click on the orange folder. If there are errors identified by the Collaborative Applicant, the project can be amended back to the project applicant to make the necessary changes by clicking on the amend icon.

 Only one CoC Planning project application can be submitted by a Collaborative Applicant and must match the Collaborative Applicant information on the CoC Applicant Profile. Any additional CoC Planning project applications must be rejected.

EX1_Project_List_Status_field

Project Name	Date Submitted	Grant Term	Applicant Name	Budget Amount	Comp Type
AR-500 CoC Planni...	2015-11-17 14:12:...	1 Year	City of Little Rock	$70,000	CoC Planning Proj...

Funding Summary

Instructions

For additional information, carefully review the "CoC Priority Listing Detailed Instructions" and the "CoC Priority Listing Instructional Guide," both of which are available at: https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources

This page contains the total budget summaries for each of the project listings for which the Collaborative Applicant approved and ranked or rejected project applications. The Collaborative Applicant must review this page to ensure the totals for each of the categories is accurate. The "Total CoC Request" indicates the total funding request amount the Collaborative Applicant will submit to HUD for funding consideration. As stated previously, only 1 UFA Cost project application (for UFA designated Collaborative Applicants only) and only 1 CoC Planning project application can be submitted and only the Collaborative Applicant designated by the CoC is eligible to request these funds.

Title	Total Amount
Renewal Amount	$3,870,430
New Amount	$214,455
CoC Planning Amount	$70,000
UFA Costs	
Rejected Amount	$0
TOTAL CoC REQUEST	$4,154,885

Attachments

Document Type	Required?	Document Description	Date Attached
1. Certification of Consistency with the Consolidated Plan	Yes	Certification of ...	11/17/2015
2. FY 2015 HUD-approved Grant Inventory Worksheet	Yes	AR-500 GIW	11/06/2015
3. FY 2015 CoC Ranking Tool	No		
4. Other	No		
5. Other	No		

Attachment Details

Document Description: Certification of Consistency with Consolidated
Plan

Attachment Details

Document Description: AR-500 GIW

Attachment Details

Document Description:

Attachment Details

Document Description:

Attachment Details

Document Description:

Submission Summary

Page	Last Updated
Before Starting	No Input Required
1A. Identification	10/19/2015
2. Reallocation	10/22/2015
3. Grant(s) Eliminated	11/06/2015
4. Grant(s) Reduced	11/17/2015
5. New Project(s)	11/16/2015
6. Balance Summary	No Input Required
7A. CoC New Project Listing	11/17/2015
7B. CoC Renewal Project Listing	11/18/2015
7D. CoC Planning Project Listing	11/18/2015
Attachments	11/17/2015
Submission Summary	No Input Required

Certification of Consistency with the Consolidated Plan

U.S. Department of Housing and Urban Development

I certify that the proposed activities/projects in the application are consistent with the jurisdiction's current, approved Consolidated Plan. (Type or clearly print the following information:)

Applicant Name: Little Rock / Central Arkansas CoC

Project Name: AR-500 CoC Registration FY2015

Location of the Project: 500 West Markham Street

Little Rock, AR 72201

Name of the Federal Program to which the applicant is applying: HUD CoC FY2015

Name of Certifying Jurisdiction: City of Little Rock, AR

Certifying Official of the Jurisdiction Name: Victor Turner

Title: Assistant Director

Signature: _____

Date: 11/12/2015

form **HUD-2991** (3/98)

CATCH/AR-500-Project Listing-FY 2015

APPLICATE NAME	PROJECT NAME	RANK	TIER
St. Francis House	Rapid Rehousing Project	1	1
Our House	Family Housing Project	2	1
RCM	RCM Step 2 Program	3	1
RCM	RCM Step 1 Program	4	1
LRCMHC	S+C Program #43	5	1
LRCMHC	HEART Program	6	1
LRCMHC	S+C Program #45	7	1
METRO HOUSING AUTHORITY	SRO Program/Portage House	8	1
AR DEPT. OF HUMAN SERVICE	S+C Program #44	9	1
RCM	Joseph Program	10	1
Our House	Transitions Project	11	1
LRCMHC	Outreach, Asses & Treatment	12	1
BCD	Beyond Shelter	13	1
LRCMHC	S+C Program #42	14	1
LRCMHC	AR Management Info System	15	1
RCM	Jericho Program	16	2
BCD	13th Street	17	2
GYST House	GYST Housing Program	18	2
CITY OF LITTLE ROCK	Planning Grant		