

Before Starting the CoC Application

The CoC Consolidated Application consists of three parts, the CoC Application, the CoC Priority Listing, and all the CoC's project applications that were either approved and ranked, or rejected. All three must be submitted for the CoC Consolidated Application to be considered complete.

The Collaborative Applicant is responsible for reviewing the following:

1. The FY 2018 CoC Program Competition Notice of Funding Available (NOFA) for specific application and program requirements.
2. The FY 2018 CoC Application Detailed Instructions which provide additional information and guidance for completing the application.
3. All information provided to ensure it is correct and current.
4. Responses provided by project applicants in their Project Applications.
5. The application to ensure all documentation, including attachment are provided.
6. Questions marked with an asterisk (*), which are mandatory and require a response.

1A. Continuum of Care (CoC) Identification

Instructions:

For guidance on completing this application, please reference the FY 2018 CoC Application Detailed Instructions and the FY 2018 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

1A-1. CoC Name and Number: AR-500 - Little Rock/Central Arkansas CoC

1A-2. Collaborative Applicant Name: City of Little Rock

1A-3. CoC Designation: CA

1A-4. HMIS Lead: Little Rock Community Mental Health Center

1B. Continuum of Care (CoC) Engagement

Instructions:

For guidance on completing this application, please reference the FY 2018 CoC Application Detailed Instructions and the FY 2018 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

1B-1. CoC Meeting Participants. For the period from May 1, 2017 to April 30, 2018, using the list below, applicant must: (1) select organizations and persons that participate in CoC meetings; and (2) indicate whether the organizations and persons vote, including selecting CoC Board members.

Organization/Person Categories	Participates in CoC Meetings	Votes, including selecting CoC Board Members
Local Government Staff/Officials	Yes	Yes
CDBG/HOME/ESG Entitlement Jurisdiction	Yes	Yes
Law Enforcement	Yes	Yes
Local Jail(s)	Yes	Yes
Hospital(s)	Yes	Yes
EMS/Crisis Response Team(s)	Yes	Yes
Mental Health Service Organizations	Yes	Yes
Substance Abuse Service Organizations	Yes	Yes
Affordable Housing Developer(s)	Yes	Yes
Disability Service Organizations	Yes	Yes
Disability Advocates	Yes	Yes
Public Housing Authorities	Yes	Yes
CoC Funded Youth Homeless Organizations	Not Applicable	No
Non-CoC Funded Youth Homeless Organizations	Yes	Yes
Youth Advocates	Yes	Yes
School Administrators/Homeless Liaisons	Yes	Yes
CoC Funded Victim Service Providers	Yes	Yes
Non-CoC Funded Victim Service Providers	Yes	Yes
Domestic Violence Advocates	Yes	Yes
Street Outreach Team(s)	Yes	Yes
Lesbian, Gay, Bisexual, Transgender (LGBT) Advocates	Yes	Yes
LGBT Service Organizations	Yes	Yes
Agencies that serve survivors of human trafficking	Yes	Yes
Other homeless subpopulation advocates	No	No
Homeless or Formerly Homeless Persons	Yes	Yes
Mental Illness Advocates	Yes	Yes
Substance Abuse Advocates	Yes	Yes

Other:(limit 50 characters)		

1B-1a. Applicants must describe the specific strategy the CoC uses to solicit and consider opinions from organizations and/or persons that have an interest in preventing or ending homelessness. (limit 2,000 characters)

CATCH employs a Program Coordinator who is responsible for coordinating all CATCH activities and who works closely with our board to ensure a broad and inclusive membership. We also have a Membership Committee that supports those efforts and helps to grow CATCH membership. The Program Coordinator and Membership Committee's duties include conducting outreach to new agencies and those who may not yet be involved with CATCH. One of the main priorities for 2018 has been to reach out to local coalitions and agency groups that assist with the homeless in Central Arkansas who are not directly affiliated with CATCH. These visits explained what CATCH is all about and invited those coalitions to attend our CATCH meetings to present on what they do in the community. Thus far it has been a very successful venture and we will continue to reach out throughout the year. A number of coalitions have been visited as well as presented to the CATCH membership meetings held quarterly each year. CATCH members are empowered and encouraged to recruit new members and to spread the word about CATCH far and wide in our community. We have good relationships with the press, regularly fielding questions about homelessness in the state. These media appearances increase awareness of homelessness and increase community awareness of CATCH. We have regular meetings that are publically announced and open to anyone interested in preventing or ending homelessness in Central Arkansas. Our strategy can be summed up as "Every Member is Responsible."

1B-2.Open Invitation for New Members. Applicants must describe:

- (1) the invitation process;**
 - (2) how the CoC communicates the invitation process to solicit new members;**
 - (3) how often the CoC solicits new members; and**
 - (4) any special outreach the CoC conducted to ensure persons experiencing homelessness or formerly homeless persons are encouraged to join the CoC.**
- (limit 2,000 characters)**

Last year, the CATCH Program Coordinator held meetings in all four counties included in the CoC: Saline, Pulaski, Prairie, and Lonoke counties. Notice of these meetings were advertised in the Arkansas Democrat as well as in several local papers in Lonoke County. These notices generated a great deal of interest in those communities. As a result of interest and meetings that were held in CATCH's 4 county geographical area, the Program Coordinator for CATCH was able to ignite the energy within 2 of the 4 counties which sparked an interest to establish working groups who want to to bring homeless services into Saline

and Lonoke counties. As a result of the working groups, HELP (Housing, Education and Life-skills Program) of Lonoke County and Saline County Community Coalition of Saline County are both making progress. Both groups are working diligently to impact the homeless and those at risk of being homeless in their areas. Some efforts include educational service events to bring awareness in order to establish homeless services, including housing, to their areas soon. They have generated local and city buy-in from key stakeholders as well as support from CATCH. They are seeking government grants and private funding to support their efforts. Both groups are interested in applying for CoC funds in the future and the Program Coordinator has assisted as well as the CATCH board, representatives from local agencies, and Local HUD representatives. All are providing support during the planning and development stages.

Additionally, the CATCH meeting schedule is posted on our website and all meetings are open to the public. As noted above, all CATCH members are responsible for spreading the word about CATCH to new or unaware agencies or individuals who serve the homeless in Central Arkansas.

1B-3.Public Notification for Proposals from Organizations Not Previously Funded. Applicants must describe how the CoC notified the public that it will accept and consider proposals from organizations that have not previously received CoC Program funding, even if the CoC is not applying for new projects in FY 2018, and the response must include the date(s) the CoC publicly announced it was open to proposals. (limit 2,000 characters)

CATCH maintains a website and active email list, both are used to spread the word about funding opportunities. We have gone further and pro-actively sought out applicants for new funding projects over the past two cycles as mentioned earlier. Board members have reached out to several agencies to encourage them to apply for new project funding. The president of our board of directors met personally with two potential new applicants and staff from CATCH member agencies offered to provide technical support to new applicants to help walk them through the application process. Information about the FY2018 funding competition was posted on the CATCH website on July 5th. Also on June 26th, an email about the competition was sent to all agencies on our email list.

In addition to we have an established and published referral/resource help-line for CATCH for callers to be connected instantly to agencies within CATCH to receive assistance and services. Toll Free line is 844-972-2824 (844-97CATCH)

1C. Continuum of Care (CoC) Coordination

Instructions:

For guidance on completing this application, please reference the FY 2018 CoC Application Detailed Instructions and the FY 2018 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

1C-1. CoCs Coordination, Planning, and Operation of Projects. Applicants must use the chart below to identify the federal, state, local, private, and other organizations that serve individuals, families, unaccompanied youth, persons who are fleeing domestic violence who are experiencing homelessness, or those at risk of homelessness that are included in the CoCs coordination, planning, and operation of projects.

Entities or Organizations the CoC coordinates planning and operation of projects	Coordinates with Planning and Operation of Projects
Housing Opportunities for Persons with AIDS (HOPWA)	Yes
Temporary Assistance for Needy Families (TANF)	Yes
Runaway and Homeless Youth (RHY)	Yes
Head Start Program	Yes
Funding Collaboratives	Not Applicable
Private Foundations	Not Applicable
Housing and services programs funded through U.S. Department of Justice (DOJ) Funded Housing and Service Programs	Yes
Housing and services programs funded through U.S. Health and Human Services (HHS) Funded Housing and Service Programs	Yes
Housing and service programs funded through other Federal resources	Yes
Housing and services programs funded through State Government	Yes
Housing and services programs funded through Local Government	Yes
Housing and service programs funded through private entities, including foundations	Yes
Other:(limit 50 characters)	
	Not Applicable
	Not Applicable

1C-2. CoC Consultation with ESG Program Recipients. Applicants must describe how the CoC:

- (1) consulted with ESG Program recipients in planning and allocating ESG funds; and**
 - (2) participated in the evaluating and reporting performance of ESG Program recipients and subrecipients.**
- (limit 2,000 characters)**

Arkansas Department of Human Services (DHS), Office of Community Services (OCS) is the grantee for the ESG Program for the State of Arkansas. OCS is represented on the CATCH Board of Directors, ensuring coordination between the two organizations. An application-based formula is used for allocation of

ESG funds to CATCH member applicants, based on funding available for CATCH, the number of CATCH member applicants for ESG funding, and the amount of funding requested by CATCH member agencies. DHS meets regularly with the CoC, entitlement cities, and ESG recipients to discuss planning, areas lacking services and funding. The DHS representative on the CATCH Board is Chairman of the CATCH Monitoring committee, and works with CATCH to monitor ESG recipients' programs and to plan monitoring with CATCH of ESG recipient agencies. This ensures excellent communication between CATCH and the ESG Program, including CATCH recipients of ESG funding. In addition, the statewide HMIS lead agency is represented on the CATCH Board of Directors. PIT and HIC Count planning for all agencies, including ESG, are coordinated by the PIT Count Committee, which includes ESG recipient agencies. Homelessness planning information is discussed by the ESG Program grantee at consolidated plan public hearings conducted annually in the CATCH service area.

1C-2a. Providing PIT and HIC Data to Consolidated Plan Jurisdictions. Did the CoC provide Point-in-Time (PIT) and Housing Inventory Count (HIC) data to the Consolidated Plan jurisdictions within its geographic area? Yes to both

1C-2b. Providing Other Data to Consolidated Plan Jurisdictions. Did the CoC provide local homelessness information other than PIT and HIC data to the jurisdiction(s) Consolidated Plan(s)? Yes

1C-3. Addressing the Safety Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors. Applicants must describe:

(1) the CoC's protocols, including the existence of the CoC's emergency transfer plan, that prioritizes safety and trauma-informed, victim-centered services to prioritize safety; and
(2) how the CoC maximizes client choice for housing and services while ensuring safety and confidentiality.
(limit 2,000 characters)

Domestic violence providers are active members of CATCH. The CoC will be coordinating with Arkansas Coalition Against Domestic Violence and victim service providers to create and initiate an Emergency Transfer Plan that prioritizes safety and trauma-informed and victim-centered services, using a model plan from HUD. The largest domestic violence provider in Central Arkansas holds a seat on the CATCH Board of Directors. That agency has referral partnerships and MOU's to protect client safety and confidentiality with other CATCH agencies. Other victim service providers have similar policies and procedures regarding confidentiality and safety. Victim services providers are able to interact with other CATCH agencies through supportive services grants, transitional housing grants and permanent supportive housing grants. Domestic violence providers also interact with CATCH through the emergency

solutions Grant Program, as domestic violence providers hold sub-awards with the ESG Program. Domestic violence providers are able to work with other CATCH agencies to obtain rapid re-housing, transitional housing, or permanent supportive housing for clients who are in need of those services. The CoC will be implementing a plan that maximizes client choice for housing and services that prioritize safety and confidentiality. confidentiality is a huge concern for victims and the experts in this area will be working in partnership with the CoC to make sure that the concerns of the victims are taken into consideration as the CoC creates this plan

1C-3a. Applicants must describe how the CoC coordinates with victim services providers to provide annual training to CoC area projects and Coordinated Entry staff that addresses best practices in serving survivors of domestic violence, dating violence, sexual assault, and stalking. (limit 2,000 characters)

Through domestic violence agency providers on the Board of CATCH and through presentations at CATCH membership meetings, education regarding data usage, treatment, and best practices are shared with all CATCH agencies. CATCH plans to hold a Domestic violence training session in the fall of 2018. This data is also used in the assessment of community needs, and for planning purposes. Representatives from domestic violence service agencies work closely with the CATCH Board and the ESG Grant Program Grantee on the needs of domestic violence survivors, homelessness issues faced by DV survivors, and the best practices being used to ensure confidentiality and safety of survivors. The Coordinated Entry System being developed by CATCH will utilize the VA-SPADT Assessment Tool, which includes questions regarding domestic violence as an integral part of the assessment. Based on the results of the assessment, referrals will be made to the agency most appropriate to assist domestic violence clients in need of assistance. According to HUD, one of the barriers for CoC's is coordination with victim service providers regarding the Coordinated Entry system. Victim service providers express concern regarding confidentiality and the training for non-service providers regarding best practices on topics of: domestic violence, dating violence, sexual assault and stalking. The CoC will work in partnership with the Arkansas Coalition Against Domestic Violence and others in the service area and provide training on these topics on an annual basis. these trainings will allow for the staff that work at non-victim service agencies and the coordinated entry staff to know how to properly meet the needs of victims and to know the correct agency to refer these victims to.

1C-3b. Applicants must describe the data the CoC uses to assess the scope of community needs related to domestic violence, dating violence, sexual assault, and stalking, including data from a comparable database. (limit 2,000 characters)

The State of Arkansas has a statewide Coalition for Domestic Violence. This coalition, which all domestic violence provider agencies in Arkansas belong to, coordinates the HMIS-compatible database that is used by all DV providers statewide. Currently, that system is OSNIUM for the majority of the service providers, but with some providers using various other systems. This database provides results on needs related to domestic violence issues, which the DV

agencies can then share with local agencies and communities about domestic violence, dating violence, sexual assault and stalking.

**1C-4. DV Bonus Projects. Is your CoC Yes
applying for DV Bonus Projects?**

1C-4a. From the list, applicants must indicate the type(s) of DV Bonus project(s) that project applicants are applying for which the CoC is including in its Priority Listing.

SSO Coordinated Entry	<input type="checkbox"/>
RRH	<input checked="" type="checkbox"/>
Joint TH/RRH	<input type="checkbox"/>

1C-4b. Applicants must describe:

- (1) how many domestic violence survivors the CoC is currently serving in the CoC's geographic area;
- (2) the data source the CoC used for the calculations; and
- (3) how the CoC collected the data.
(limit 2,000 characters)

The Continuum partners with Women and Children First (WCF). WCF empowers women and their children to live independently and free from domestic violence by providing crisis intervention, safe shelter, social/legal advocacy and support services. The numbers reflected are services provided from WCF. There were 565 adults assisted with emergency shelter, 436 children assisted with emergency shelter, 13,000 safe nights in shelter, 842 assisted with getting Order of Protection, assisted with 6000 calls on the 24 hour crisis hotline, and 26 families were assisted with transitional housing. Women and Children First calculates data by inputting information into the Apricot data entry system. As a partner of the CoC, Women and Children First provides the data they collect via the Apricot system.

1C-4c. Applicants must describe:

- (1) how many domestic violence survivors need housing or services in the CoC's geographic area;
- (2) data source the CoC used for the calculations; and
- (3) how the CoC collected the data.
(limit 2,000 characters)

Women and Children First (WCF) data shows 452 domestic violence survivors requested Housing assistance. In addition, another 12,548 requested additional services such as safe nights, assistance with orders of protection, and other domestic violence assistance services. Women and Children First captures and records data by inputting information into the Apricot data entry system. Women and Children First provides the data they collect via the Apricot system to the CoC.

1C-4d. Based on questions 1C-4b. and 1C-4c., applicant must:

- (1) describe the unmet need for housing and services for DV survivors, or if the CoC is applying for an SSO-CE project, describe how the current Coordinated Entry is inadequate to address the needs of DV survivors;**
 - (2) quantify the unmet need for housing and services for DV survivors;**
 - (3) describe the data source the CoC used to quantify the unmet need for housing and services for DV survivors; and**
 - (4) describe how the CoC determined the unmet need for housing and services for DV survivors.**
- (limit 3,000 characters)**

Women and Children First was only able to provide 26 persons/families with assistance for transitional housing. This left more than 400 persons needing housing and other necessary DV services. Currently the CoC does not have funds to adequately address the needs of all DV survivors. If funded Pulaski County Housing Agency will work with Women and Children First and provide housing assistance to DV survivors in need of housing. WCF will continue to provide supportive services to CoC DV survivors. Currently Women and Children First does not keep track of the number of unmet need for housing and services in the Apricot System. In the future, Women and Children First and Pulaski County Housing Agency will develop a waitlist for all persons seeking assistance. These persons will be then added to the Pulaski County Housing Agency (PCHA) waitlist if they seek permanent housing assistance. Through the Pulaski County Housing Agencies Homeless Preference, DV survivors will receive preference for assistance if and when assistance becomes available. This will enable WCF to track the unmet need for housing and services more effectively. Also WCF will develop a new tab in the Apricot data entry system that would be only for shared clients. This tab will keep track of who, when, and how much time was spent with each DV survivor and the services WCF assisted them with.

1C-4e. Applicants must describe how the DV Bonus project(s) being applied for will address the unmet needs of domestic violence survivors. (limit 2,000 characters)

The most significant unmet need is for shelter and housing. Emergency shelter, transitional housing, and long term housing are critical in helping survivors permanently escape violence and access safety. The DV Bonus dollar will be focused on providing short term rental assistance for rapid re-housing with a housing assistance period between three to six months. The PCHA will utilize the PC Housing Continuum in partnership with Women and Children First case management and support services to support individuals and families to address housing impediments created as a result of domestic violence situations. Once the RR assistance for the participant has ended, the individual will then be offered Tenant Based Rental Assistance (TBRA) which is a one year subsidy with the possibility of a 1-year renewal. After receiving Tenant Based Rental Assistance, Pulaski County will strive to provide permanent housing for survivors and their families in the form of a Housing Choice Voucher subsidy, thus providing permanent housing.

1C-4f. Applicants must address the capacity of each project applicant applying for DV bonus projects to implement a DV Bonus project by

describing:

- (1) rate of housing placement of DV survivors;**
- (2) rate of housing retention of DV survivors;**
- (3) improvements in safety of DV survivors; and**
- (4) how the project applicant addresses multiple barriers faced by DV survivors.**

(limit 4,000 characters)

Pulaski County Housing Agency tracks housing placement and retention for all Housing Choice Voucher participants and will work with Women and Children First to begin tracking housing placement and retention for domestic violence survivors. For safety measures WCF and the Continuum only let a select few of trained individuals assist DV survivors. Staff are trained to keep information about each DV survivor confidential such as name or new address not only from the abuser but also from anyone that request this information including family. The DV Bonus project will assist with the number one barrier for victims, which is affordable housing, however, a portion of the funding will also go for DV supportive services. According to the National Low Income Housing Coalition, for every 100 extremely low-income (ELI) renter households, only 30 rental units are readily available. This project will assist those survivors to be able to find housing that is affordable with a little financial assistance. The minimum wage in Arkansas is \$8.50 and according to the National Low Income Housing Coalition you would have to earn \$15.60 to afford a two-bedroom apartment in Pulaski County on average. WCF and the Continuum aim to assist survivors with their personal, economic and housing goals by offering supportive services up to 12 months in order to maintain stable and safe housing, and time to heal. Women and Children First will offer:

- Assistance gaining economic stability through referrals to education, employment and/or applying for public assistance
- Monthly bus passes and / or gas cards
- Childcare assistance until long-term childcare is located
- Assist in providing Government ID's and Birth Certificates
- Household items for new apartment (examples: beds, cleaning supplies, dishes, etc)

1C-5. PHAs within CoC. Applicants must use the chart to provide information about each Public Housing Agency (PHA) in the CoC's geographic areas:

- (1) Identify the percentage of new admissions to the Public Housing or Housing Choice Voucher (HCV) Programs in the PHA who were experiencing homelessness at the time of admission;**
- (2) Indicate whether the PHA has a homeless admission preference in its Public Housing and/or HCV Program; and**
- (3) Indicate whether the CoC has a move on strategy. The information should be for Federal Fiscal Year 2017.**

Public Housing Agency Name	% New Admissions into Public Housing and Housing Choice Voucher Program during FY 2017 who were experiencing homelessness at entry	PHA has General or Limited Homeless Preference	PHA has a Preference for current PSH program participants no longer needing intensive supportive services, e.g. move on?
Pulaski County Housing Agency	11.00%	Yes-HCV	Yes
Metropolitan Housing Alliance	27.00%	Yes-HCV	Yes

North Little Rock Housing Authority	2.00%	No	No
Jacksonville Housing Authority		No	
Benton Housing Authority		No	

If you select "Yes--Public Housing," "Yes--HCV," or "Yes--Both" for "PHA has general or limited homeless preference," you must attach documentation of the preference from the PHA in order to receive credit.

1C-5a. For each PHA where there is not a homeless admission preference in their written policy, applicants must identify the steps the CoC has taken to encourage the PHA to adopt such a policy. (limit 2,000 characters)

PCHA has established a homelessness preference in its Administrative Plan. This preference prioritizes providing a housing subsidy to persons or families experiencing homelessness ending their homelessness and places them on the HCV waitlist. PCHA utilizes the PC Housing Continuum and referral-based case management and support service system to help individuals and families address impediments to housing and to improve long-term goals so they may eventually become self sufficient. Once the Rapid Re-housing assistance for the participant has ended the individual will then be offered Tenant Based Rental Assistance (TBRA) which is a one year subsidy with the possibility of an annual renewal. Once the participant is on TBRA they will then be prioritized to receive a permanent HCV housing subsidy. The PC Housing System ensures a smooth transition without interruption to housing assistance.

When PCHA is accepting applications for any of its programs, all persons who wish to apply for any of the programs must submit an application in written format, as indicated in our public notice. A reasonable accommodation will be made for all persons upon request. Federal laws require PCHA to treat all applicants and participants equally, providing the same quality of service, regardless of family characteristics and background and prohibits discrimination in housing on the basis of race, color, religion, sex, national origin, age, sexual orientation, familial status, and disability. The Metropolitan Housing Alliance adopted a preference for participants in 2016.

1C-5b. Move On Strategy with Affordable Housing Providers. Does the CoC have a Move On strategy with affordable housing providers in its jurisdiction (e.g., multifamily assisted housing owners, PHAs, Low Income Tax Credit (LIHTC) developments, or local low-income housing programs)? No

1C-6. Addressing the Needs of Lesbian, Gay, Bisexual, Transgender (LGBT). Applicants must describe the actions the CoC has taken to address the needs of Lesbian, Gay, Bisexual, and Transgender individuals and their families experiencing homelessness. (limit 2,000 characters)

The Executive Director of a shelter for LGBTQ homeless persons is now a member of the CATCH Board of Directors. The addition of this LGBTQ organization to the CATCH Board has been educational for the Board, allowing it to become more familiar with problems being faced by homeless LGBTQ persons, especially homeless youth. All CATCH-funded agencies with housing programs have received training on homeless needs of LGBTQ persons and several programs have assisted these persons in locating permanent housing. CATCH will continue to receive training on how to best meet the needs of the LGBTQ homeless population, ensuring that anti-discrimination policies are in effect which specifically states that all projects, regardless of funding source, will not discriminate on the basis of sexual orientation or gender identity.

1C-6a. Anti-Discrimination Policy and Training. Applicants must indicate if the CoC implemented a CoC-wide anti-discrimination policy and conducted CoC-wide anti-discrimination training on the Equal Access Final Rule and the Gender Identity Final Rule.

1. Did the CoC implement a CoC-wide anti-discrimination policy that applies to all projects regardless of funding source?	No
2. Did the CoC conduct annual CoC-wide training with providers on how to effectively implement the Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity (Equal Access Final Rule)?	No
3. Did the CoC conduct annual CoC-wide training with providers on how to effectively implement Equal Access to Housing in HUD Programs in Accordance with an Individual's Gender Identity (Gender Identity Final Rule)?	No

1C-7. Criminalization of Homelessness. Applicants must select the specific strategies the CoC implemented to prevent the criminalization of homelessness in the CoC's geographic area. Select all that apply.

Engaged/educated local policymakers:	<input checked="" type="checkbox"/>
Engaged/educated law enforcement:	<input checked="" type="checkbox"/>
Engaged/educated local business leaders:	<input checked="" type="checkbox"/>
Implemented communitywide plans:	<input type="checkbox"/>
No strategies have been implemented:	<input type="checkbox"/>
Other:(limit 50 characters)	
	<input type="checkbox"/>
	<input type="checkbox"/>
	<input type="checkbox"/>

1C-8. Centralized or Coordinated Assessment System. Applicants must: (1) demonstrate the coordinated entry system covers the entire CoC

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geographic area;

(2) demonstrate the coordinated entry system reaches people who are least likely to apply homelessness assistance in the absence of special outreach;

(3) demonstrate the assessment process prioritizes people most in need of assistance and ensures they receive assistance in a timely manner; and

(4) attach CoC's standard assessment tool.

(limit 2,000 characters)

At the present time, CATCH still uses a paper coordinated entry form which is used by member and non-member agencies throughout the CATCH service area. In the past year a new agency has joined the CATCH network, adding services to the northern and eastern areas of the service area, making access to needed services much more convenient for those needing assistance. CATCH membership has voted to convert to the VI-SPADT common standard assessment tool. This conversion is now beginning to take place, and will allow a more in-depth common assessment for agencies to use. A centralized waiting list for homeless housing service needs will also be incorporated this year. This tool will be available 24 hours per day seven days per week through a web-based system. It can also be accessed through member agencies. CATCH reaches out to homeless who are least likely to apply for assistance through street outreach programs through the ESG Program as well as, through a supportive services grant. Agency representatives are physically in homeless shelters and day centers assisting in connecting homeless to housing and needed services several days per week. The CATCH referral system prioritizes the following groups of persons: homeless veterans, chronically homeless individuals, and homeless families with children. The CATCH coordinated entry system is designed to optimize access to services for these priority groups. It has been successful in moving homeless persons from the streets into shelters, transitional housing, permanent supportive housing and permanent housing. Wraparound services are then added to maintain these persons in their new housing environments. A copy of the CATCH Assessment tool is attached.

1D. Continuum of Care (CoC) Discharge Planning

Instructions:

For guidance on completing this application, please reference the FY 2018 CoC Application Detailed Instructions and the FY 2018 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

1D-1. Discharge Planning–State and Local. Applicants must indicate whether the CoC has a discharge policy to ensure persons discharged from the systems of care listed are not discharged directly to the streets, emergency shelters, or other homeless assistance programs. Check all that apply (note that when "None:" is selected no other system of care should be selected).

Foster Care:	<input checked="checked" type="checkbox"/>
Health Care:	<input checked="checked" type="checkbox"/>
Mental Health Care:	<input checked="checked" type="checkbox"/>
Correctional Facilities:	<input checked="checked" type="checkbox"/>
None:	<input type="checkbox"/>

1D-2. Discharge Planning Coordination. Applicants must indicate whether the CoC actively coordinates with the systems of care listed to ensure persons who have resided in them longer than 90 days are not discharged directly to the streets, emergency shelters, or other homeless assistance programs. Check all that apply (note that when "None:" is selected no other system of care should be selected).

Foster Care:	<input checked="checked" type="checkbox"/>
Health Care:	<input checked="checked" type="checkbox"/>
Mental Health Care:	<input checked="checked" type="checkbox"/>
Correctional Facilities:	<input checked="checked" type="checkbox"/>
None:	<input type="checkbox"/>

1E. Continuum of Care (CoC) Project Review, Ranking, and Selection

Instructions

For guidance on completing this application, please reference the FY 2018 CoC Application Detailed Instructions and the FY 2018 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

1E-1. Project Ranking and Selection. Applicants must indicate whether the CoC used the following to rank and select project applications for the FY 2018 CoC Program Competition:

- (1) objective criteria;**
- (2) at least one factor related to achieving positive housing outcomes;**
- (3) a specific method for evaluating projects submitted by victim services providers; and**
- (4) attach evidence that supports the process selected.**

Used Objective Criteria for Review, Rating, Ranking and Section	Yes
Included at least one factor related to achieving positive housing outcomes	Yes
Included a specific method for evaluating projects submitted by victim service providers	Yes

1E-2. Severity of Needs and Vulnerabilities. Applicants must describe:

- (1) the specific severity of needs and vulnerabilities the CoC considered when reviewing, ranking, and rating projects; and**
- (2) how the CoC takes severity of needs and vulnerabilities into account during the review, rating, and ranking process.**

(limit 2,000 characters)

CATCH's rank and review process reflects our CoC-wide commitment to prioritizing the chronically homeless, homeless families, and homeless veterans. The scoring tools for both new and renewal projects are scored on the vulnerable populations they serve. This year we used the HUD-provided tool to score our CoC project applications. Those scores were then a factor in determining each project's overall score and ranking. CATCH is committed to meeting the needs of the most vulnerable Arkansans.

1E-3. Public Postings. Applicants must indicate how the CoC made public:

- (1) objective ranking and selection process the CoC used for all projects (new and renewal);**
- (2) CoC Consolidated Application—including the CoC Application, Priority Listings, and all projects accepted and ranked or rejected, which HUD**

required CoCs to post to their websites, or partners websites, at least 2 days before the CoC Program Competition application submission deadline; and

(3) attach documentation demonstrating the objective ranking, rating, and selections process and the final version of the completed CoC Consolidated Application, including the CoC Application with attachments, Priority Listing with reallocation forms and all project applications that were accepted and ranked, or rejected (new and renewal) was made publicly available, that legibly displays the date the CoC publicly posted the documents.

Public Posting of Objective Ranking and Selection Process		Public Posting of CoC Consolidated Application including: CoC Application, Priority Listings, Project Listings	
CoC or other Website	<input type="checkbox"/>	CoC or other Website	<input type="checkbox"/>
Email	<input type="checkbox"/>	Email	<input type="checkbox"/>
Mail	<input type="checkbox"/>	Mail	<input type="checkbox"/>
Advertising in Local Newspaper(s)	<input type="checkbox"/>	Advertising in Local Newspaper(s)	<input type="checkbox"/>
Advertising on Radio or Television	<input type="checkbox"/>	Advertising on Radio or Television	<input type="checkbox"/>
Social Media (Twitter, Facebook, etc.)	<input type="checkbox"/>	Social Media (Twitter, Facebook, etc.)	<input type="checkbox"/>

1E-4. Reallocation. Applicants must indicate whether the CoC has cumulatively reallocated at least 20 percent of the CoC's ARD between the FY 2014 and FY 2018 CoC Program Competitions.

Reallocation: No

**1E-4a. If the answer is "No" to question 1E-4, applicants must describe how the CoC actively reviews performance of existing CoC Program-funded projects to determine the viability of reallocating to create new high performing projects.
(limit 2,000 characters)**

The CATCH Monitoring Committee reviews the performance of projects. The CATCH board is currently reviewing a reallocation policy to increase the likelihood of reallocation from underperforming projects to promising new projects. We can't have the policy in place by the time this application is due, but we hope to have it in place by the end of the calendar year. The new policy will be published to all member agencies and communicated to new members through outreach efforts to encourage new project applications that could be funded through reallocated dollars.

1E-5. Local CoC Competition. Applicants must indicate whether the CoC:
(1) established a deadline for project applications that was no later than 30 days before the FY 2018 CoC Program Competition Application deadline—attachment required;
(2) rejected or reduced project application(s)—attachment required; and
(3) notify applicants that their project application(s) were being rejected or reduced, in writing, outside of e-snaps, at least 15 days before FY 2018 CoC Program Competition Application deadline—attachment required. :

(1) Did the CoC establish a deadline for project applications that was no later than 30 days before the FY 2018 CoC Program Competition Application deadline? Attachment required.	Yes
(2) If the CoC rejected or reduced project application(s), did the CoC notify applicants that their project application(s) were being rejected or reduced, in writing, outside of e-snaps, at least 15 days before FY 2018 CoC Program Competition Application deadline? Attachment required.	Did not reject or reduce any project
(3) Did the CoC notify applicants that their applications were accepted and ranked on the Priority Listing in writing outside of e-snaps, at least 15 before days of the FY 2018 CoC Program Competition Application deadline?	Yes

2A. Homeless Management Information System (HMIS) Implementation

Intructions:

For guidance on completing this application, please reference the FY 2018 CoC Application Detailed Instructions and the FY 2018 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

2A-1. Roles and Responsibilities of the CoC and HMIS Lead. Does your CoC have in place a Governance Charter or other written documentation (e.g., MOU/MOA) that outlines the roles and responsibilities of the CoC and HMIS Lead? Attachment Required.

Yes

2A-1a. Applicants must:
(1) provide the page number(s) where the roles and responsibilities of the CoC and HMIS Lead can be found in the attached document(s) referenced in 2A-1, and
(2) indicate the document type attached for question 2A-1 that includes roles and responsibilities of the CoC and HMIS Lead (e.g., Governance Charter, MOU/MOA).

Roles and Responsibilities are listed on pages 2 and 3 of the attached Arkansas management Information System Statewide HMIS Governance Charter

2A-2. HMIS Policy and Procedures Manual. Does your CoC have a HMIS Policy and Procedures Manual? Attachment Required.

Yes

2A-3. HMIS Vender. What is the name of the HMIS software vendor?

Mediware/Bowman Systems

2A-4. HMIS Implementation Coverage Area. Using the drop-down boxes, applicants must select the HMIS implementation Coverage area.

Statewide HMIS (multiple CoC)

2A-5. Bed Coverage Rate. Using 2018 HIC and HMIS data, applicants must report by project type:

- (1) total number of beds in 2018 HIC;**
- (2) total beds dedicated for DV in the 2018 HIC; and**

(3) total number of beds in HMIS.

Project Type	Total Beds in 2018 HIC	Total Beds in HIC Dedicated for DV	Total Beds in HMIS	HMIS Bed Coverage Rate
Emergency Shelter (ES) beds	512	177	171	51.04%
Safe Haven (SH) beds	0	0	0	
Transitional Housing (TH) beds	269	40	129	56.33%
Rapid Re-Housing (RRH) beds	122	0	122	100.00%
Permanent Supportive Housing (PSH) beds	893	0	495	55.43%
Other Permanent Housing (OPH) beds	8	0	8	100.00%

**2A-5a. To receive partial credit, if the bed coverage rate is 84.99 percent or lower for any of the project types in question 2A-5., applicants must provide clear steps on how the CoC intends to increase this percentage for each project type over the next 12 months.
(limit 2,000 characters)**

CATCH has 3 emergency shelters which have for many years chosen not to participate in the CoC or in HMIS. These shelters do not receive any federal funding and two are faith-based institutions. It has been a goal of the HMIS lead agency and the CATCH board to have these programs participate in HMIS, and has continually offered to waive HMIS license fees without success. The CoC will pursue new ways to engage these shelters to engage them to participate more in the CoC and also in HMIS. There are also three transitional housing programs which do not participate in HMIS. One of them is a new participant in the CoC and the CoC is engaging them further to participate in HMIS. For PSH, the only program in the CoC that is not in HMIS is the HUD VASH program. The VA has been reluctant to participate in HMIS, but they are an active member of the CoC. The HMIS lead agency will work closely with the VA this year to see if all obstacles to HMIS data entry can be removed this year.

**2A-6. AHAR Shells Submission: How many 12
2017 Annual Housing Assessment Report
(AHAR) tables shells did HUD accept?**

**2A-7. CoC Data Submission in HDX. 04/30/2018
Applicants must enter the date the CoC
submitted the 2018 Housing Inventory Count
(HIC) data into the Homelessness Data
Exchange (HDX).
(mm/dd/yyyy)**

2B. Continuum of Care (CoC) Point-in-Time Count

Instructions:

For guidance on completing this application, please reference the FY 2018 CoC Application Detailed Instructions and the FY 2018 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

2B-1. PIT Count Date. Applicants must enter 01/30/2018
the date the CoC conducted its 2018 PIT
count (mm/dd/yyyy).

2B-2. HDX Submission Date. Applicants 04/30/2018
must enter the date the CoC submitted its PIT
count data in HDX (mm/dd/yyyy).

2C. Continuum of Care (CoC) Point-in-Time (PIT) Count: Methodologies

Instructions:

For guidance on completing this application, please reference the FY 2018 CoC Application Detailed Instructions and the FY 2018 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

**2C-1. Change in Sheltered PIT Count Implementation. Applicants must describe any change in the CoC's sheltered PIT count implementation, including methodology and data quality changes from 2017 to 2018. Specifically, how those changes impacted the CoC's sheltered PIT count results.
(limit 2,000 characters)**

There were no changes in the PIT Count methodology from 2017 to 2018. The CoC has for many years had a well organized PIT count effort which includes many volunteers, including volunteers from the local HUD field office. The CoC has continued to refine it's CoC approach with only minor changes from year to year, such as adding a new CoC-specific question to the PIT form.

2C-2. Did your CoC change its provider coverage in the 2018 sheltered count? Yes

2C-2a. If "Yes" was selected in 2C-2, applicants must enter the number of beds that were added or removed in the 2018 sheltered PIT count.

Beds Added:	107
Beds Removed:	0
Total:	107

2C-3. Presidentially Declared Disaster Changes to Sheltered PIT Count. Did your CoC add or remove emergency shelter, transitional housing, or Safe Haven inventory because of funding specific to a Presidentially declared disaster, resulting in a change to the CoC's 2018 sheltered PIT count? No

2C-3a. If "Yes" was selected for question 2C-3, applicants must enter the number of beds that were added or removed in 2018 because of a Presidentially declared disaster.

Beds Added:	0
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Beds Removed:	0
Total:	0

2C-4. Changes in Unsheltered PIT Count Implementation. Did your CoC change its unsheltered PIT count implementation, including methodology and data quality changes from 2017 to 2018? If your CoC did not conduct an unsheltered PIT count in 2018, select Not Applicable. Not Applicable

2C-5. Identifying Youth Experiencing Homelessness in 2018 PIT Count. Did your CoC implement specific measures to identify youth experiencing homelessness in its 2018 PIT count? Yes

2C-5a. If "Yes" was selected for question 2C-5., applicants must describe:
 (1) how stakeholders serving youth experiencing homelessness were engaged during the planning process;
 (2) how the CoC worked with stakeholders to select locations where youth experiencing homelessness are most likely to be identified; and
 (3) how the CoC involved youth experiencing homelessness in counting during the 2018 PIT count.
 (limit 2,000 characters)

All shelters, transitional housing, PSH, and other agencies that serve families in children counted the children being served when the PIT was conducted. As noted below, we worked to increase and improve communication to all agencies, especially those serving the chronically homeless and families with children experiencing homelessness. At this time, we do not have the resources or capacity to involve the youth themselves in the counting process.

2C-6. 2018 PIT Implementation. Applicants must describe actions the CoC implemented in its 2018 PIT count to better count:
 (1) individuals and families experiencing chronic homelessness;
 (2) families with children experiencing homelessness; and
 (3) Veterans experiencing homelessness.
 (limit 2,000 characters)

During the 2018 PIT count, CATCH had contact with homeless shelters who do not normally participate in CATCH activities in order to obtain a better count. Increased communication and participation from outlying areas and counties also helped improve the count numbers. This increased communication included both individuals and families experiencing chronic homelessness as well as families with children experiencing homelessness. Members of the CATCH Board of Directors are active participants in the Mayor's Task Force on Veterans Homelessness for the City of Little Rock, resulting in an excellent reports on veterans experiencing homelessness. This task force has applied for functional zero with regard to veterans' homelessness, having more housing

vouchers available than there are homeless veterans.

3A. Continuum of Care (CoC) System Performance

Instructions

For guidance on completing this application, please reference the FY 2018 CoC Application Detailed Instructions and the FY 2018 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

3A-1. First Time Homeless as Reported in HDX. In the box below, applicants must report the number of first-time homeless as reported in HDX.

Number of First Time Homeless as Reported in HDX.	1,395
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3A-1a. Applicants must:

- (1) describe how the CoC determined which risk factors the CoC uses to identify persons becoming homeless for the first time;**
- (2) describe the CoC's strategy to address individuals and families at risk of becoming homeless; and**
- (3) provide the name of the organization or position title that is responsible for overseeing the CoC's strategy to reduce the number of individuals and families experiencing homelessness for the first time. (limit 2,000 characters)**

(1)Based on changes in the PIT count and intake data reported by both CoC-funded programs and ESG programs in our community, CATCH has determined that the major risk factors for becoming homeless are lack of access to family-supporting jobs and a lack of access to affordable housing. (2) Our strategy is to continue to grow CATCH into a CoC better equipped to catch families before they ever become homeless, referring them to local career service and housing agencies as well as privately-funded homelessness-prevention programs in our community. (3) The CATCH board of directors is responsible for developing a strategy on this point and for collaborating with ESG homelessness-prevention programs.

3A-2. Length-of-Time Homeless as Reported in HDX. Applicants must:

- (1) provide the average length of time individuals and persons in families remained homeless (i.e., the number);**
- (2) describe the CoC's strategy to reduce the length-of-time individuals and persons in families remain homeless;**
- (3) describe how the CoC identifies and houses individuals and persons in families with the longest lengths of time homeless; and**
- (4) provide the name of the organization or position title that is responsible for overseeing the CoC's strategy to reduce the length of time individuals and families remain homeless. (limit 2,000 characters)**

(1) CATCH had it's average length of stay for persons served in emergency shelters, safe havens and transitional housing decrease from 73 days in FY

2016 to 71 days in FY 2017, a decrease of 2 days. When considering just emergency shelters, CATCH had a decrease of 6 days, from 50 days in FY 2016 to 44 days in FY 2017. (2) CATCH is committed to reviewing system-wide performance measures at least quarterly in the coming year in order to monitor the average length of stay and to develop strategies for reducing the average length of stay at those organizations not making progress on this performance measure. (3) The average length of stay for homeless families in our CoC is relatively brief and we make every effort to move homeless families and individuals out of homelessness from the first day they are enrolled in our coordinated entry system. We have successfully worked with our local housing agencies to establish a homeless preference and we now take a two-pronged approach to finding affordable and/or supportive housing for those most in need: First, we are coaching new and existing programs to apply for CoC and ESG funding to grow and strengthen housing resources in the CoC and, second, member agencies are working with local landlords to find safe, affordable, sustainable housing for those who are able to work and move out of homelessness, directly into private housing. (4) The CATCH board of directors and the Coordinated Entry committee work to reduce the length of time individuals and families remain homeless in Central Arkansas.

3A-3. Successful Permanent Housing Placement and Retention as Reported in HDX. Applicants must:

- (1) provide the percentage of individuals and persons in families in emergency shelter, safe havens, transitional housing, and rapid rehousing that exit to permanent housing destinations; and**
- (2) provide the percentage of individuals and persons in families in permanent housing projects, other than rapid rehousing, that retain their permanent housing or exit to permanent housing destinations.**

	Percentage
Report the percentage of individuals and persons in families in emergency shelter, safe havens, transitional housing, and rapid re-housing that exit to permanent housing destinations as reported in HDX.	50%
Report the percentage of individuals and persons in families in permanent housing projects, other than rapid re-housing, that retain their permanent housing or exit to permanent housing destinations as reported in HDX.	97%

3A-3a. Applicants must:

- (1) describe the CoC's strategy to increase the rate at which individuals and persons in families in emergency shelter, safe havens, transitional housing and rapid rehousing exit to permanent housing destinations; and**
- (2) describe the CoC's strategy to increase the rate at which individuals and persons in families in permanent housing projects, other than rapid rehousing, retain their permanent housing or exit to permanent housing destinations.**

(limit 2,000 characters)

(1) As noted above, we are working to recruit new agencies to join the CoC, apply for funding through the CoC and/or ESG and we are working with landlords to discover new options for homeless and individual families. We are committed to coming together as a CoC to find innovative ways to increase the rate at which individuals and families move into permanent housing. (2) We are proud of this rate and our resources are focused on moving more people into permanent housing.

3A-4. Returns to Homelessness as Reported in HDX. Applicants must report the percentage of individuals and persons in families returning to homelessness over a 6- and 12-month period as reported in HDX.

	Percentage
Report the percentage of individuals and persons in families returning to homelessness over a 6- and 12-month period as reported in HDX	6%

3A-4a. Applicants must:

- (1) describe how the CoC identifies common factors of individuals and persons in families who return to homelessness;
- (2) describe the CoC's strategy to reduce the rate of additional returns to homelessness; and
- (3) provide the name of the organization or position title that is responsible for overseeing the CoC's strategy to reduce the rate individuals and persons in families returns to homelessness.
(limit 2,000 characters)

(1) We are working toward a more sophisticated analysis of this data so that we can identify individuals and families at great risk of returning to homelessness. We believe that those who do not participate in supportive services are most likely to be unsuccessful. (2) We hope to reduce this number to 0%, but we intend to put more resources into the more serious issue for our CoC, which is the increasing number of first-time homeless in our community.

3A-5. Job and Income Growth. Applicants must:

- (1) describe the CoC's strategy to increase access to employment and non-employment cash sources;
- (2) describe how the CoC works with mainstream employment organizations to help individuals and families increase their cash income; and
- (3) provide the organization name or position title that is responsible for overseeing the CoC's strategy to increase job and income growth from employment.
(limit 2,000 characters)

(1) Since last year, CoC agencies have worked together to coordinate job-training and career-support services, to conduct outreach to employers (some member agencies have had very successful job fairs on their grounds, which were beneficial for both clients and employers), and many are pursuing new funding opportunities to support these efforts to grow sustainable programs to support employment and streamlined access to non-employment cash sources. (2) CoC agencies are partnering with the Arkansas Department of Workforce Services, the Little Rock Workforce Development Board, and even directly with local employers to create a pipeline to employment for all homeless and near-homeless adults seeking employment. (3) The CATCH board is responsible for leading the CoC in this arena.

3A-6. System Performance Measures Data Submission in HDX. Applicants must enter the date the CoC submitted the System

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**Performance Measures data in HDX, which
included the data quality section for FY 2017
(mm/dd/yyyy)**

3B. Continuum of Care (CoC) Performance and Strategic Planning Objectives

Instructions

For guidance on completing this application, please reference the FY 2018 CoC Application Detailed Instructions and the FY 2018 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

3B-1. DedicatedPLUS and Chronically Homeless Beds. In the boxes below, applicants must enter:

- (1) total number of beds in the Project Application(s) that are designated as DedicatedPLUS beds; and
(2) total number of beds in the Project Application(s) that are designated for the chronically homeless, which does not include those that were identified in (1) above as DedicatedPLUS Beds.

Total number of beds dedicated as DedicatedPLUS	364
Total number of beds dedicated to individuals and families experiencing chronic homelessness	73
Total	437

3B-2. Orders of Priority. Did the CoC adopt the Orders of Priority into their written standards for all CoC Program-funded PSH projects as described in Notice CPD-16-11: Prioritizing Persons Experiencing Chronic Homelessness and Other Vulnerable Homeless Persons in Permanent Supportive Housing? Attachment Required. Yes

3B-2.1. Prioritizing Households with Children. Using the following chart, applicants must check all that apply to indicate the factor(s) the CoC currently uses to prioritize households with children during FY 2018.

History of or Vulnerability to Victimization (e.g. domestic violence, sexual assault, childhood abuse)	<input checked="" type="checkbox"/>
Number of previous homeless episodes	<input checked="" type="checkbox"/>
Unsheltered homelessness	<input checked="" type="checkbox"/>
Criminal History	<input checked="" type="checkbox"/>
Bad credit or rental history	<input checked="" type="checkbox"/>
Head of Household with Mental/Physical Disability	<input checked="" type="checkbox"/>

3B-2.2. Applicants must:

- (1) describe the CoC's current strategy to rapidly rehouse every household of families with children within 30 days of becoming homeless;
- (2) describe how the CoC addresses both housing and service needs to ensure families successfully maintain their housing once assistance ends; and
- (3) provide the organization name or position title responsible for overseeing the CoCs strategy to rapidly rehouse families with children within 30 days of becoming homeless.
(limit 2,000 characters)

(1) Our strategy is to mandate that all families with children be referred to a rapid rehousing program upon intake into the coordinated entry system. We also seek to recruit new agencies and current agencies who are interested in expansion or change to pursue rapid rehousing funding opportunities so that our CoC might have the resources we need to rapidly rehouse all families with children within 30 days of becoming homeless. We also seek to increase collaboration and communication across our CoC by conducting outreach to new organizations and those outside of the metro area, but within the CoC, who are not yet active participants. (2) Our housing agencies and rapid rehousing programs partner closely with agencies that provide supportive services, ensuring that homeless families have easy access to the services they need, such as homelessness prevention case management, employment-supporting resources, or access to non-employment resources and benefits, to ensure that housed families can remain housed and avoid any return to homelessness. CoC agencies use private and non-HUD governmental grants to provide transportation support, case management, job training, subsidized employment opportunities, financial literacy, reentry services, and recovery services to help those emerging from homeless keep from ever coming back into the shelter system. (3) The CATCH board and membership committee are responsible for these goals.

3B-2.3. Antidiscrimination Policies. Applicants must check all that apply that describe actions the CoC is taking to ensure providers (including emergency shelter, transitional housing, and permanent supportive housing (PSH and RRH) within the CoC adhere to antidiscrimination policies by not denying admission to or separating any family members from other members of their family or caregivers based on age, sex, gender, LGBT status, marital status, or disability when entering a shelter or housing.

CoC conducts mandatory training for all CoC and ESG funded service providers on these topics.	<input type="checkbox"/>
CoC conducts optional training for all CoC and ESG funded service providers on these topics.	<input type="checkbox"/>
CoC has worked with ESG recipient(s) to adopt uniform anti-discrimination policies for all subrecipients.	<input type="checkbox"/>
CoC has worked with ESG recipient(s) to identify both CoC and ESG funded facilities within the CoC geographic area that may be out of compliance, and taken steps to work directly with those facilities to come into compliance.	<input type="checkbox"/>
CoC has sought assistance from HUD through submitting AAQs or requesting TA to resolve non-compliance of service providers.	<input type="checkbox"/>

3B-2.4. Strategy for Addressing Needs of Unaccompanied Youth Experiencing Homelessness. Applicants must indicate whether the CoC's strategy to address the unique needs of unaccompanied homeless youth includes the following:

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Human trafficking and other forms of exploitation	No
LGBT youth homelessness	Yes
Exits from foster care into homelessness	Yes
Family reunification and community engagement	Yes
Positive Youth Development, Trauma Informed Care, and the use of Risk and Protective Factors in assessing youth housing and service needs	Yes

3B-2.5. Prioritizing Unaccompanied Youth Experiencing Homelessness Based on Needs. Applicants must check all that apply from the list below that describes the CoC's current strategy to prioritize unaccompanied youth based on their needs.

History or Vulnerability to Victimization (e.g., domestic violence, sexual assault, childhood abuse)	<input checked="" type="checkbox"/>
Number of Previous Homeless Episodes	<input checked="" type="checkbox"/>
Unsheltered Homelessness	<input checked="" type="checkbox"/>
Criminal History	<input checked="" type="checkbox"/>
Bad Credit or Rental History	<input checked="" type="checkbox"/>

3B-2.6. Applicants must describe the CoC's strategy to increase:

(1) housing and services for all youth experiencing homelessness by providing new resources or more effectively using existing resources, including securing additional funding; and

(2) availability of housing and services for youth experiencing unsheltered homelessness by providing new resources or more effectively using existing resources.

(limit 3,000 characters)

(1) and (2) CATCH's strategy is to seek and secure additional funding from multiple sources and to implement high-quality, high-performance programs. CATCH has an MOU with a local agency that targets unaccompanied youth and we work closely with them to coordinate referrals and align services. Based on PIT count results, we are also seeking new programs to conduct outreach and prevention in order to better reach unsheltered families in the CoC. We will continue monitoring the effectiveness of our strategy through performance measurement data.

3B-2.6a. Applicants must:

(1) provide evidence the CoC uses to measure both strategies in question 3B-2.6. to increase the availability of housing and services for youth experiencing homelessness;

(2) describe the measure(s) the CoC uses to calculate the effectiveness of the strategies; and

(3) describe why the CoC believes the measure it uses is an appropriate way to determine the effectiveness of the CoC's strategies.

(limit 3,000 characters)

(1) CATCH seeks this year to increase participation in the CoC by youth-serving organizations and to improve the quality and amount of data collected across the CoC. Currently, our PIT count serves as a major piece of evidence for the current state of youth homelessness in Central Arkansas (2) and is thus used to help develop our strategy. We know that the number of homeless families, which often serves as an indicator of homeless children (3), increased last year: the number of sheltered families increased 34% and the number of unsheltered increased by 540% (1)

3B-2.7. Collaboration–Education Services. Applicants must describe how the CoC collaborates with:

- (1) youth education providers;**
 - (2) McKinney-Vento State Education Agency (SEA) and Local Education Agency (LEA);**
 - (3) school districts; and**
 - (4) the formal partnerships with (1) through (3) above.**
- (limit 2,000 characters)**

CATCH has a long history of working closely with the local school districts and in recent years has had school district representatives serve on the board and on committees. Local McKinney-Vento representatives have conducted training for our membership in McKinney-Vento implementation and compliance. Various member agencies also work closely with the Arkansas Board of Education, which creates a pipeline to programs such as 21st Century Community Learning Centers, which can provide educational support for youth experiencing homelessness and their families.

3B-2.7a. Applicants must describe the policies and procedures the CoC adopted to inform individuals and families who become homeless of their eligibility for education services.

(limit 2,000 characters)

CATCH and its members collaborate with local school districts, schools, and the state board of education through a variety of partnerships, formal MOUs, and grants. An administrator from the Little Rock School District has served on the CATCH board, ensuring that agencies are well informed and fostering close collaboration around homeless families with children in Central Arkansas. All CATCH agencies are required to adhere to federal standards and to proactively advocate for homeless children in their programs to get enrolled in school, remain in their school of origin, engage with the school system to get transportation, engage with the district to ensure each child has the supplies they need to be successful, ensuring that these rights and others are respected.

3B-2.8. Does the CoC have written formal agreements, MOU/MOAs or partnerships with one or more providers of early childhood services and supports? Select “Yes” or “No”. Applicants must select “Yes” or “No”, from the list below, if the CoC has written formal agreements, MOU/MOA’s or partnerships with providers of early childhood services and support.

	MOU/MOA	Other Formal Agreement
Early Childhood Providers	No	No
Head Start	No	No
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Early Head Start	No	No
Child Care and Development Fund	No	No
Federal Home Visiting Program	No	No
Healthy Start	No	No
Public Pre-K	No	No
Birth to 3 years	No	No
Tribal Home Visiting Program	No	No
Other: (limit 50 characters)		
Little Rock School District	No	Yes

3B-3.1. Veterans Experiencing Homelessness. Applicants must describe the actions the CoC has taken to identify, assess, and refer Veterans experiencing homelessness, who are eligible for U.S. Department of Veterans Affairs (VA) housing and services, to appropriate resources such as HUD-VASH, Supportive Services for Veterans Families (SSVF) program and Grant and Per Diem (GPD). (limit 2,000 characters)

CATCH reached the goal of housing more Veterans per month than new homeless Veterans identified and ensuring Homeless Veterans are housed as quickly as possible in February of 2018. Members began working with the Mayor of Little Rock in 2015 after he had joined in the Mayor's Challenge. He assembled the Mayors Task Force on Veteran homelessness, which acts as the Veteran committee for the CoC. The local VA/SSVF providers had already established a by-name list and updating procedures. The by-name list was moved to the VA-approved master list template. This allowed the calculations that determine if the federal benchmarks had been met to be done directly from the list. Monthly reports were provided to the Task Force that included: the # of homeless Veterans, the number of chronically homeless on the list, the numbers housed each month, the average numbers of days for Veterans to enter housing and the greatest number of days anyone had been on the list. The Task Force looked at barriers to housing and worked to remove them. This work included a campaign with local landlords to increase participation in identifying homeless and at-risk Veterans and to encourage renting to Veterans. Campaign activities included outreach from the mayor to landlords and service providers including meetings soliciting their input on this issue, invitations for leaders of the landlord associations to attend a Task Force meeting to brainstorm barriers and solutions and VA and SSVF staff attended a landlord association meeting to explain their programs, and a fair was held where landlords learned about our programs to assist Veterans. Other barriers identified included the time it takes to get a housing voucher and get a potential housing unit inspected and approved. The metropolitan housing staff, VA staff and SSVF staff lead established a streamlined voucher process. The work in these areas of opportunity resulted in being able to move Veterans more quickly into permanent housing.

3B-3.2. Does the CoC use an active list or by name list to identify all Veterans experiencing homelessness in the CoC? Yes

3B-3.3. Is the CoC actively working with the VA and VA-funded programs to achieve the benchmarks and criteria for ending Veteran homelessness? Yes

3B-3.4. Does the CoC have sufficient resources to ensure each Veteran experiencing homelessness is assisted to quickly move into permanent housing using a Housing First approach? Yes

3B-5. Racial Disparity. Applicants must: No
(1) indicate whether the CoC assessed whether there are racial disparities in the provision or outcome of homeless assistance;
(2) if the CoC conducted an assessment, attach a copy of the summary.

4A. Continuum of Care (CoC) Accessing Mainstream Benefits and Additional Policies

Instructions:

For guidance on completing this application, please reference the FY 2018 CoC Application Detailed Instructions and the FY 2018 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

4A-1. Healthcare. Applicants must indicate, for each type of healthcare listed below, whether the CoC:

- (1) assists persons experiencing homelessness with enrolling in health insurance; and
- (2) assists persons experiencing homelessness with effectively utilizing Medicaid and other benefits.

Type of Health Care	Assist with Enrollment	Assist with Utilization of Benefits?
Public Health Care Benefits (State or Federal benefits, Medicaid, Indian Health Services)	No	No
Private Insurers:	No	No
Non-Profit, Philanthropic:	No	No
Other: (limit 50 characters)		

4A-1a. Mainstream Benefits. Applicants must:

- (1) describe how the CoC works with mainstream programs that assist persons experiencing homelessness to apply for and receive mainstream benefits;
- (2) describe how the CoC systematically keeps program staff up-to-date regarding mainstream resources available for persons experiencing homelessness (e.g., Food Stamps, SSI, TANF, substance abuse programs); and
- (3) provide the name of the organization or position title that is responsible for overseeing the CoC's strategy for mainstream benefits. (limit 2,000 characters)

In CATCH, we seek to improve coordination and integration with mainstream resources as a whole and in all of our member agencies. We work closely with the Arkansas Department of Human Services, which administers Arkansas' ESG program and most state-funded mainstream benefits. All agencies have the option to receive updates directly from DHS regarding changes to mainstream resources. Additionally, membership meeting allows agencies to communicate with one another about these issues, including opportunities to access streamlined application processes and special meeting opportunities with representatives from DHS and the Arkansas Department of Workforce Services. We support each program in tailoring their methods to the particular strengths, challenges, and needs of their clientele. Each agency provides the

appropriate tools to their target populationsces to navigate the mainstream systems. Agencies with SOAR trained personnel provide outreach to every homeless population we serve. Immerse Arkansas addresses the specific needs of youth aging out of foster care and homeless youth, including the creation of pathways to mainstream benefits. Our House is a SNAP E&T site and has onsite enrollment for TEA and other mainstream programs to provide easy access with minimal barriers.

4A-2.Housing First: Applicants must report:

- (1) total number of new and renewal CoC Program Funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects the CoC is applying for in FY 2018 CoC Program Competition; and**
- (2) total number of new and renewal CoC Program Funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects the CoC is applying for in FY 2018 CoC Program Competition that have adopted the Housing First approach—meaning that the project quickly houses clients without preconditions or service participation requirements.**

Total number of new and renewal CoC Program Funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects the CoC is applying for in FY 2018 CoC Program Competition.	9
Total number of new and renewal CoC Program Funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects the CoC is applying for in FY 2018 CoC Program Competition that have adopted the Housing First approach—meaning that the project quickly houses clients without preconditions or service participation requirements.	8
Percentage of new and renewal PSH, RRH, Safe-Haven, SSO non-Coordinated Entry projects in the FY 2018 CoC Program Competition that will be designated as Housing First.	89%

4A-3. Street Outreach. Applicants must:

- (1) describe the CoC's outreach;**
- (2) state whether the CoC's Street Outreach covers 100 percent of the CoC's geographic area;**
- (3) describe how often the CoC conducts street outreach; and**
- (4) describe how the CoC tailored its street outreach to persons experiencing homelessness who are least likely to request assistance. (limit 2,000 characters)**

A majority of CoC's geographic area receives outreach. The Van, a mobile resource center designed to meet the homeless where they are, provides services on-site at homeless camps and on the streets. By meeting people where they are, the Van reaches those who are least likely to request assistance or to seek shelter. The Van is in operation year round. LRCMHC provides outreach, assessment, and treatment for people living on the streets with a serious mental illness. Better Community Development provides an outreach worker to locate and provide supportive services to unsheltered women. Finally, the city-run agency Jericho Way is a no-barrier drop-in center that serves hundreds of homeless individuals daily. CoC agencies collaborate with Jericho Way to ensure all clients have access to the full suite of services available in our CoC. Additionally, Part of the Solution, Inc. is a first-year sub-grantee for Emergency Solutions Grants funded through DHS for Street Outreach. They have established a weekly mobile relief team that visits homeless camps, under bridges, and outside the shelter and provide individuals with personal care bags with hygiene items and educational materials inside.

Committed to serving a total of 800 adults and children, the populations are chronically ill, domestic violence and unaccompanied youth. Partnering with local ministries that have a desire to reach the homeless, they go to local camps, under bridges and any area frequented by those who are unsheltered. Upon arrival to the camp, clients are registered, provided with survival packs and a hot meal, and given the opportunity to see a nurse who will measure blood pressure and glucose. When available, up for mental health services are provided onsite and transportation is made available to anyone who wants to be transferred to a shelter. However, very seldom do they encounter anyone that request transport to a shelter.

4A-4. Affirmative Outreach. Applicants must describe:

(1) the specific strategy the CoC implemented that furthers fair housing as detailed in 24 CFR 578.93(c) used to market housing and supportive services to eligible persons regardless of race, color, national origin, religion, sex, gender identify, sexual orientation, age, familial status or disability; and

**(2) how the CoC communicated effectively with persons with disabilities and limited English proficiency fair housing strategy in (1) above.
(limit 2,000 characters)**

Our strategy to implement and enforce fair housing policies is to work closely with experts and provide training to all members agencies. The Arkansas Fair Housing Commission hosts a quarterly meeting presenting information about their mission to enforce state and federal fair housing and lending law and to educate our memberships on fair housing laws rules and regulation. Our local HUD office has also provided fair housing training for all the CoC's in Arkansas. The COC provides education and outreach services to prevent discriminatory housing practices. For example, all CoC housing agencies received training in housing transgendered individuals from our HUD field office. As noted above, the street outreach and drop-in agencies in our CoC help to reach those who are least likely to seek services. In addition the Collaborative Applicant attends the Arkansas Fair Housing/Fair Lending Conference this year's focusing on building the next generation of diverse Arkansas communities. Training provided by the Arkansas Fair Housing Commission.

4A-5. RRH Beds as Reported in the HIC. Applicants must report the total number of rapid rehousing beds available to serve all household types as reported in the Housing Inventory Count (HIC) for 2017 and 2018.

	2017	2018	Difference
RRH beds available to serve all populations in the HIC	68	122	54

4A-6. Rehabilitation or New Construction Costs. Are new proposed project applications requesting \$200,000 or more in funding for housing rehabilitation or new construction? No

4A-7. Homeless under Other Federal Statutes. No

Is the CoC requesting to designate one or more of its SSO or TH projects to serve families with children or youth defined as homeless under other Federal statutes?

4B. Attachments

Instructions:

Multiple files may be attached as a single .zip file. For instructions on how to use .zip files, a reference document is available on the e-snaps training site:
<https://www.hudexchange.info/resource/3118/creating-a-zip-file-and-capturing-a-screenshot-resource>

Document Type	Required?	Document Description	Date Attached
1C-5. PHA Administration Plan–Homeless Preference	No	Homeless Preferen...	09/07/2018
1C-5. PHA Administration Plan–Move-on Multifamily Assisted Housing Owners' Preference	No		
1C-8. Centralized or Coordinated Assessment Tool	Yes	CATCH Coordinated...	08/21/2018
1E-1. Objective Criteria–Rate, Rank, Review, and Selection Criteria (e.g., scoring tool, matrix)	Yes	CATCH Rank and Re...	08/21/2018
1E-3. Public Posting CoC-Approved Consolidated Application	Yes		
1E-3. Public Posting–Local Competition Rate, Rank, Review, and Selection Criteria (e.g., RFP)	Yes	Public posting of...	09/06/2018
1E-4. CoC's Reallocation Process	Yes	CATCH Reallocatio...	09/06/2018
1E-5. Notifications Outside e-snaps–Projects Accepted	Yes	8.31.18 Notificat...	09/06/2018
1E-5. Notifications Outside e-snaps–Projects Rejected or Reduced	Yes		
1E-5. Public Posting–Local Competition Deadline	Yes	Local Deadline po...	09/06/2018
2A-1. CoC and HMIS Lead Governance (e.g., section of Governance Charter, MOU, MOA)	Yes	HMIS Governance C...	08/24/2018
2A-2. HMIS–Policies and Procedures Manual	Yes	HMIS Policies and...	08/20/2018
3A-6. HDX–2018 Competition Report	Yes	2018 HDX Competit...	08/28/2018
3B-2. Order of Priority–Written Standards	No	CATCH Order of Pr...	09/07/2018

3B-5. Racial Disparities Summary	No		
4A-7.a. Project List–Persons Defined as Homeless under Other Federal Statutes (if applicable)	No		
Other	No		
Other	No		
Other	No		

Attachment Details

Document Description: Homeless Preference Policies for Metro Housing Auth. and Pulaski County Housing

Attachment Details

Document Description:

Attachment Details

Document Description: CATCH Coordinated Entry

Attachment Details

Document Description: CATCH Rank and Review Scoring Tools

Attachment Details

Document Description:

Attachment Details

Document Description: Public posting of CATCH project criteria and process

Attachment Details

Document Description: CATCH Reallocation Process

Attachment Details

Document Description: 8.31.18 Notifications of Project Acceptance

Attachment Details

Document Description:

Attachment Details

Document Description: Local Deadline posting

Attachment Details

Document Description: HMIS Governance Charter

Attachment Details

Document Description: HMIS Policies and procedures Manual

Attachment Details

Document Description: 2018 HDX Competition Report

Attachment Details

Document Description: CATCH Order of Priority_Coordinated Entry
Policy

Attachment Details

Document Description:

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Document Description:

Submission Summary

Ensure that the Project Priority List is complete prior to submitting.

Page	Last Updated
1A. Identification	09/11/2018
1B. Engagement	09/11/2018
1C. Coordination	09/11/2018
1D. Discharge Planning	09/11/2018
1E. Project Review	09/11/2018
2A. HMIS Implementation	09/11/2018
2B. PIT Count	09/11/2018
2C. Sheltered Data - Methods	09/11/2018
3A. System Performance	09/11/2018
3B. Performance and Strategic Planning	09/11/2018
4A. Mainstream Benefits and Additional Policies	09/11/2018
4B. Attachments	Please Complete

FY2018 CoC Application	Page 45	09/14/2018
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Submission Summary

No Input Required

**ESTABLISHING PREFERENCES AND MAINTAINING THE
WAITING LIST [24 CFR Part 5, Subpart D; §982.54(d)(1);
982.204, 982.205, 982.206]**

Homeless preference

Homeless preference – a preference restricted for individuals or families experiencing homelessness who are referred by a partnering homeless organization and is restricted to referral by an approved agency and/or on PCHA ESG program. PCHA limits the number of vouchers eligible for a homeless preference based on availability. If PCHA receives HUD or other private or government funds targeted for homeless families, PCHA may leave the waiting list open only for the population qualified for the homeless preference.

Agency Referral Application Procedure

Public & Indian Housing (PIH) defines Homeless - HUD PIH 2013-15 (HA) as follows: “An individual or family who lacks a fixed, regular, and adequate night time residence, meaning:

1) An individual or family with a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings, including a car, park, abandoned building, bus or train station, airport, or camping ground; or

2) An individual or family living in a supervised publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, state, or local government programs for low- income individuals); or

3) An individual who is exiting an institution where he or she resided for 90 days or less and who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution;

Additionally, any individual or family who:

4) Is fleeing, or is attempting to flee, domestic violence, dating violence, sexual assault, stalking, or other dangerous or life-threatening conditions that relate to violence against the individual or a family member, including a child, that has either taken place within the individual's or family's primary nighttime residence

or has made the individual or family afraid to return to their primary nighttime residence; and

5) Has no other residence; and

6) Lacks the resources or support networks, e.g., family, friends, and faith-based or other social networks, to obtain other permanent housing.” PIH Notice 2013-15 (HA).

Final Verification of Preferences [24 CFR 982.207]

PCHA defines homeless consistent with federal law. At the time the applicant is selected from the waiting list, PCHA will verify relevant information to determine if the applicant meets the eligibility preference.

Preference Denial [24 CFR 982.207]

If the preference is denied, the applicant is given specific reasons in writing for the denial and advise the applicant of the informal review process. (See Complaints and Appeals Chapter). Applicants who forego the informal review are placed on the waiting list by date and time as stated in the policy. An applicant who has a successful review receives the preference. An applicant with an unsuccessful outcome is still placed on the waiting list as stated in the policy. PCHA will remove any applicant from the waiting list for falsifying documents, statements and/or other information.

A. INCOME TARGETING

Unless PCHA is granted a percentage waiver from HUD, PCHA follows HUD's income targeting regulations. The policy targets at least 75% of all new annual admissions for a family who is at or below the Extremely Low Income (ELI) limit. ELI is defined as 30% of the area medium income. Consistent with the target goal, PCHA policy is to admit families, regardless of preference, who are eligible under the Extremely Low Income (ELI) guidelines. Upon final determination and verification of income renders an applicant ineligible for ELI preference, the applicant will lose the preference and be returned to the waiting list. ELI does not apply to a low income continuously assisted family per the 1937 Housing Act.

ELI also does not apply to PCHA if the agency is providing low or moderate income families who are entitled to preservation assistance under the tenant based housing as defined in the mortgage prepayment or opt-out program.

B. REMOVAL FROM WAITING LIST AND PURGING [24 CFR 982.204(c)]

In order to maintain current and accurate waiting list data, all applicants are mailed a written request to update information and renew their interest within 14 calendar days of mailing. Failure to timely respond will result in the applicant being removed from the waiting list.

If reasonable extenuating circumstances prohibited a family from responding timely, due to a family member's disability, the applicant may be reinstated provided he provides documentation from a medical provider verifying the delay. Upon verification, the family is restored to the former position on the waiting list.

A family will be removed from the waiting list, if the Postal Service returns the letter without a forwarding address or marked undeliverable.

C. SPECIAL ADMISSIONS [24 CFR 982.54(d)(e), 982.203]

If HUD designates special funding for certain family members, and they are eligible, they are placed on the regular waiting list. If the special funding becomes available, eligible families who meet the criteria are selected to determine if they still meet the targeted funding criteria. Families are selected based on the date and time in which they were placed on the waiting list without regard to preference. Applicants who are admitted under targeted funding who are not identified as a Special Admission are identified by codes in the automated system.

Chapter 3

APPLYING FOR ADMISSION *[24 CFR 982.204]*

A. OVERVIEW OF THE APPLICATION TAKING PROCESS

Families who wish to apply for any one of MHA's programs must complete an on-line electronic pre-application form when the waiting list is open. Applications will be made available in an accessible format upon request from a person with a disability.

The application process will involve two phases. The first is the "initial" application for assistance (referred to as a pre-application). This first phase results in the family's placement on the waiting list.

The pre-application is electronically dated, time-stamped, and maintained until such time as it is needed for processing eligibility. The pre-application establishes the family's date and time of application and preference claimed for placement order on the waiting list.

The second phase is the "final determination of eligibility" (referred to as the full application). The full application takes place when the family reaches the top of the waiting list. At this time MHA ensures that verification of all HUD and MHA eligibility factors are current in order to determine the family's eligibility for the issuance of a voucher.

B. OPENING/CLOSING OF APPLICATION TAKING *[24 CFR 982.206, 982.54(d)(1)]*

Opening the Waiting List

When MHA opens the waiting list, MHA will advertise through public notice, the availability and nature of housing assistance for income eligible families in newspapers, minority publications, other media entities, and by other suitable means.

Information provided in the notice will include:

- The dates, times, and the locations where families may apply.
- The program(s) for which applications will be taken.
- A brief description of the program(s).
- Limitations, if any, on who may apply.

- Closing date of the waiting list.
- MHA address and telephone number.
- Instructions for how to submit an application
- Information on eligibility requirements.
- The availability of local preferences.

When the waiting list is open:

- Any family asking to be placed on the waiting list for Section 8 rental assistance will be given the opportunity to complete an application.

Closing the Waiting List

MHA will announce the closing of the waiting list by public notice.

- MHA may stop accepting applications if there are enough applicants to fill anticipated openings for the next 12 months. The waiting list may not be closed if it would have a discriminatory effect inconsistent with applicable civil rights laws.

C. "INITIAL" APPLICATION PROCEDURES [24 CFR 982.204(b)]

MHA will provide the pre-application form on-line electronically when the waiting list is open. Pre-applications will be made available in an accessible format upon request from a person with a disability

Translations will be provided for non-English speaking applicants by appropriate community agencies.

The purpose of the pre-application is to permit MHA to preliminarily assess family eligibility or ineligibility and to determine placement on the waiting list. The pre-application will contain at least the following information:

- **Applicant name**
- **Date and time of application**
- **Qualification for any local preference**
- **Racial or ethnic designation of the head of household**
- **Annual (gross) family income**

MHA will not:

- Accept duplicate applications, including applications from a segment of an applicant household.
- Place ineligible families on the waiting list.
- Conduct eligibility interviews during the opening period.
- Verify the information on the pre-application until the applicant has been selected for final eligibility determination.

Final eligibility will be determined when the full application process is completed and all information is verified.

D. APPLICANT STATUS WHILE ON WAITING LIST [CFR 982.204]

Applicants are required to inform MHA in writing of changes in address. Applicants are also required to respond to requests from MHA to update information on their application and to determine their interest in assistance. Applicants who do not respond will be removed from the waiting list.

If the family is determined to be ineligible based on the information provided in the pre-application, MHA will provide written notification to the family stating the reason(s) and informing them of their right to an informal review.

E. COMPLETION OF A FULL APPLICATION

The qualification for preference must exist at the time the preference is claimed and at the time of verification, because claim of a preference determines placement on the waiting list and the order of selection from the waiting list.

After the preference is verified, when MHA is ready to select applicants, applicants will be required to:

- Complete a full application
- Participate in an interview with MHA staff to review the information on the full application form.

MHA utilizes the full application interview to discuss the family's circumstances in greater detail, to clarify information which has been provided by the family, and to ensure that the information is complete. The interview is also used as a vehicle to meet the informational needs of the family by providing information about the application and verification process, as well as to advise the family of other MHA services or programs which may be available.

The head of household is required to attend the scheduled interview appointment. If an applicant fails to appear for a scheduled appointment, it is the applicant's responsibility to contact MHA within 10 days to schedule a second appointment. Failure to appear for the interview appointment without prior approval of MHA, failure to reschedule, or missing two scheduled appointments, will result in denial of the family's application unless the family can provide acceptable documentation within 10 days to MHA that an emergency circumstance beyond their control prevented them from meeting this requirement.

If an application is denied due to failure to attend the full application interview, the applicant will be notified in writing and offered an opportunity to request an informal review. (See "Complaints and Appeals" chapter.)

All adult members must sign the HUD Form 9886, Release of Information, the declarations and consents related to citizenship/immigration status and any other documents required by MHA. Applicants will be required to sign specific verification forms for information which is not covered by the HUD form 9886. Failure to do so will be cause for denial of the application for failure to provide necessary certifications and release as required by MHA.

Every adult household member must sign a consent form to release criminal conviction records and to allow MHA to receive records and use them in accordance with HUD regulations.

If MHA determines at or after the interview that additional information or document(s) are needed, MHA will request the document(s) or information in writing. The family will be given **10** days to supply the information.

Chapter 4

ESTABLISHING PREFERENCES AND MAINTAINING THE WAITING LIST

[24 CFR Part 5, Subpart D; 982.54(d)(1); 982.204, 982.205, 982.206]

A. WAITING LIST *[24 CFR 982.204]*

MHA uses a single waiting list for admission to its Section 8 tenant-based assistance program.

Except for Special Admissions, applicants will be selected from MHA waiting list in accordance with policies and preferences and income targeting requirements defined in this Administrative Plan.

B. ORDER OF SELECTION *[24 CFR 982.207(e)]*

MHA will select applicants from the current waiting until it is exhausted, before selecting applicants from a new updated waiting list developed as a result of a new opening period.

Applicants will be ordered on the waiting list by separating the applicants into groups based on preferences and ranking applicants within each group by date and time of application. Applicants without a preference will be ordered by date and time of application, after applicants in preference groups.

Among applicants with equal preference status, the waiting list will be organized by date and time.

Applicants will be selected from the waiting list in order of preference claimed, date and time. Applicants claiming no preference will be selected in order of date and time after all applicants claiming a preference have been selected.

Change in Circumstances

When an applicant claims an additional preference or a preference previously claimed no longer applies, the applicant will be placed on the waiting list in the appropriate order determined by the change in preference.

C. LOCAL PREFERENCES *[24 CFR 982.207]*

MHA uses the following local preference:

- Working preference. Families whose Head of Household is a permanent full or part time employee or who are active participants in accredited educational and training programs designed to prepare the individual for the job market. This preference is automatically extended to elderly /disabled families or families whose head or spouse is receiving income based on their inability to work.

Homeless preference: Individuals or families experiencing homelessness who are referred by a partnering homeless service organization.

This preference is restricted to families who have been referred by an approved agency. The number of families that qualify for a homeless preference is limited to 100 families and may vary based voucher availability. MHA may leave the waiting list open only for the population qualified for the homeless preference while keeping it closed for all other applicants. All referrals are subject to MHA's waiting list screening criteria. [PIH 2013-15 (HA)] {Agency Referral Application Procedure}

PIH Definition of Homeless:

An individual or family who lacks a fixed, regular, and adequate nighttime residence, meaning:

- An individual or family with a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings, including a car, park, abandoned building, bus or train station, airport, or camping ground; or
- An individual or family living in a supervised publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, state, or local government programs for low- income individuals); or
- An individual who is exiting an institution where he or she resided for 90 days or less and who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution;

Additionally, any individual or family who:

- Is fleeing, or is attempting to flee, domestic violence, dating violence, sexual assault, stalking, or other dangerous or life-threatening conditions that relate to violence against the individual or a family member, including a child, that has either taken place within the individual's or family's primary nighttime residence or has made the individual or family afraid to return to their primary nighttime residence; and
- Has no other residence; and
- Lacks the resources or support networks, e.g., family, friends, and faith-based or other social networks, to obtain other permanent housing.

Final Verification of Preferences [24 CFR 982.207]

At the time the applicant is selected from the waiting list, MHA will obtain necessary verifications to determine whether the applicant is eligible for the preference.

Preference Denial [24 CFR 982.207]

If MHA denies a preference, MHA will notify the applicant in writing of the reasons why the preference was denied and offer the applicant an opportunity for an informal review (See Complaints and Appeals Chapter). If the preference denial is upheld as a result of the informal review, or the applicant does not request an informal review, the applicant will be placed on the waiting list without benefit of the preference.

If the applicant falsifies documents or makes false statements in order to qualify for any preference, they will be removed from the waiting list.

D. INCOME TARGETING

To meet HUD's income targeting objectives, at least 75% of all new admissions annually will have an income at or below the extremely low income limit which is 30% of the area medium income unless MHA obtains a percentage waiver from HUD.

MHA will admit families who qualify under the Extremely Low Income limit to meet the income targeting requirement, regardless of preference.

If the family's verified annual income, at final eligibility determination, does not fall under the Extremely Low Income limit and the family was selected for income targeting purposes before applicants with a higher preference, the family will be returned to the waiting list.

MHA income targeting requirement does not apply to low income families continuously assisted as provided for under the 1937 Housing Act.

MHA is also exempted from this requirement where MHA is providing assistance to low income or moderate income families entitled to preservation assistance under the tenant-based program as a result of a mortgage prepayment or opt-out.

E. REMOVAL FROM WAITING LIST AND PURGING [24 CFR 982.204(c)]

The Waiting List will be purged by a mailing to all applicants to ensure that the waiting list is current and accurate.

Any mailings to the applicant which require a response will state that failure to respond within 14 days will result in the applicant's name being dropped from the waiting list.

If the applicant did not respond to MHA request for information or updates because of a family member's disability, MHA will reinstate the applicant in the family's former position on the waiting list.

If a letter is returned by the Post Office without a forwarding address, the applicant will be removed without further notice, and the envelope and letter will be maintained in the file.

F. SPECIAL ADMISSIONS [24 CFR 982.54(d)(e), 982.203]

When HUD awards special funding for certain family types, families who qualify are placed on the regular waiting list. When a specific type of funding becomes available, the waiting list is searched for a family meeting the targeted funding criteria. Preferences are not used for special admissions. Families are selected based on the date and time in which they were placed on the waiting list.

Applicants who are admitted under targeted funding which are not identified as a Special Admission are identified by codes in the automated system. MHA administers the following "Targeted" Programs:

- VASH
- Family Unification Program
- VOA
- Section 8 Moderate Rehabilitation
- Arkansas Cares
- CATCH
- Goodwill
- Homeownership



CATCH Coordinated Entry Form

Screened by: _____ Agency: _____ Date of Screening: _____

Participant Information			
Name: _____	DOB: _____		
Address: _____	Gender: _____		
City: _____	State: _____	Zip: _____	
Phone: _____	email: _____		

Prioritized Vulnerability Criteria	
Chronically Homeless: <input type="checkbox"/> Homeless >12 months	<input type="checkbox"/> Homeless at least 4 times in the last 3 years
Veteran Status: <input type="checkbox"/> Honorable	<input type="checkbox"/> Dishonorable <input type="checkbox"/> N/A
Household Members: Adults: _____	Children: _____
*If client is identified to be a vulnerable population, please contact designated agency.	
<i>For all families and chronically homeless individuals contact: River City Ministry at 501-978-0102 or LRCMHC at 501-686-9300</i>	
Person Contacted: _____	Date and Time: _____
<i>For veteran services contact: CAVHS at 501-244-1900 or St. Francis House (SSVF) at 501-916-2514</i>	
Person Contacted: _____	Date and Time: _____

Where did the client/family sleep last night?	<input type="checkbox"/> Shelter	<input type="checkbox"/> Friend/Family's	<input type="checkbox"/> Streets/Car
<input type="checkbox"/> Rental Unit	<input type="checkbox"/> Owns Home	<input type="checkbox"/> Other	

Services Needed (Check all that apply):			
Emergency Shelter <input type="checkbox"/>	Employment <input type="checkbox"/>	Substance Abuse Treatment <input type="checkbox"/>	Disability Benefits <input type="checkbox"/>
Domestic Violence <input type="checkbox"/>	Mental Health <input type="checkbox"/>	Medical <input type="checkbox"/>	Housing and/or Rental Assistance <input type="checkbox"/>
Transportation (i.e. bus pass) <input type="checkbox"/>	Birth Certificate and/or ID <input type="checkbox"/>		

Referrals Out:	
Agency Name: _____	Phone Number: _____
Person Contacted: _____	Date and Time: _____
Agency Name: _____	Phone Number: _____
Person Contacted: _____	Date and Time: _____
Agency Name: _____	Phone Number: _____
Person Contacted: _____	Date and Time: _____

I/we, _____, authorize the staff of the _____ agency to exchange or release information to agencies within the Central AR Continuum of Care for the purpose of assisting with maintaining or obtaining housing for myself/my family. Signature: _____ Date: _____	
<i>NOTICE: By entering your name in the "Signature" field above you consent to allow the referral to be sent to an agency to assist you.</i>	

RENEWAL/EXPANSION PROJECT RATING TOOL

Project Name: _____
 Organization Name: _____
 Project Type: _____ TH
 Project Identifier: _____

RATING FACTOR	PERFORMANCE GOAL	PERFORMANCE	POINTS AWARDED	MAX POINT VALUE
PERFORMANCE MEASURES				
Length of Stay				
Transitional Housing	Participants are placed in housing less than 180 days after referral to TH	<input type="text"/> days	<input type="text"/> out of	20
Exits to Permanent Housing				
Transitional Housing	90% move to PH	<input type="text"/> %	<input type="text"/> out of	25
Returns to Homelessness				
Within 12 months of exit to permanent housing	≤ 15% of participants return to homelessness	<input type="text"/> %	<input type="text"/> out of	15
New or Increased Income and Earned Income				
Earned income for project stayers	8%+ increase	<input type="text"/> %	<input type="text"/> out of	2.5
Non-employment income for project stayers	10%+ increase	<input type="text"/> %	<input type="text"/> out of	2.5
Earned income for project leavers	8%+ increase	<input type="text"/> %	<input type="text"/> out of	2.5
Non-employment income for project leavers	10%+ increase	<input type="text"/> %	<input type="text"/> out of	2.5
Performance Measures Subtotal			0	out of 70
SERVE HIGH NEED POPULATIONS				
Transitional Housing	95% of participants meet CoC's TH targeting criteria for coordinated entry	<input type="text"/>	<input type="text"/> out of	20
Serve High Need Populations Subtotal			0	out of 20
PROJECT EFFECTIVENESS				
Project has reasonable costs	Costs are within local average cost per positive housing exit for project type (total	<input type="text"/>	<input type="text"/> out of	20
Coordinated Entry Participation	≥ 95% of entries to project from CE referrals	<input type="text"/> %	<input type="text"/> out of	10
Housing First and/or Low Barrier Implementation	Commits to applying Housing First model	<input type="text"/>	<input type="text"/> out of	10
Project Effectiveness Subtotal			0	out of 40
OTHER AND LOCAL CRITERIA				
CoC Monitoring Score	Project is operating in conformance to CoC standards	<input type="text"/>	<input type="text"/> out of	10
Other and Local Criteria Subtotal			0	out of 10
TOTAL SCORE				
			0	out of 140
Weighted Rating Score				
				100

PROJECT FINANCIAL INFORMATION

RENEWAL/EXPANSION PROJECT RATING TOOL

Project Name: _____
 Organization Name: _____
 Project Type: _____ PSH
 Project Identifier: _____

RATING FACTOR	PERFORMANCE GOAL	PERFORMANCE	POINTS AWARDED	MAX POINT VALUE
PERFORMANCE MEASURES				
Length of Stay				
Permanent Supportive-Housing	Participants are placed in housing less than 180 days after referral to PSH	<input type="text"/> days	<input type="text"/> out of	20
Exits to Permanent Housing				
Permanent Supportive-Housing	90% remain in or move to PH	<input type="text"/> %	<input type="text"/> out of	25
Returns to Homelessness				
Within 12 months of exit to permanent housing	≤ 15% of participants return to homelessness	<input type="text"/> %	<input type="text"/> out of	15
New or Increased Income and Earned Income				
Earned income for project stayers	8%+ increase	<input type="text"/> %	<input type="text"/> out of	2.5
Non-employment income for project stayers	10%+ increase	<input type="text"/> %	<input type="text"/> out of	2.5
Earned income for project leavers	8%+ increase	<input type="text"/> %	<input type="text"/> out of	2.5
Non-employment income for project leavers	10%+ increase	<input type="text"/> %	<input type="text"/> out of	2.5
Performance Measures Subtotal			0	out of 70
SERVE HIGH NEED POPULATIONS				
Serve High Need Populations Subtotal			0	out of 0
PROJECT EFFECTIVENESS				
Project has reasonable costs	Costs are within local average cost per positive housing exit for project type (total	<input type="text"/>	<input type="text"/> out of	20
Coordinated Entry Participation	≥ 95% of entries to project from CE referrals	<input type="text"/> %	<input type="text"/> out of	10
Housing First and/or Low Barrier Implementation	Commits to applying Housing First model	<input type="text"/>	<input type="text"/> out of	10
Project Effectiveness Subtotal			0	out of 40
OTHER AND LOCAL CRITERIA				
CoC Monitoring Score	Project is operating in conformance to CoC standards	<input type="text"/>	<input type="text"/> out of	10
Other and Local Criteria Subtotal			0	out of 10
TOTAL SCORE				
TOTAL SCORE			0	out of 120
Weighted Rating Score				out of 100

PROJECT FINANCIAL INFORMATION

RENEWAL/EXPANSION PROJECT RATING TOOL

Project Name:

Organization Name:

Project Type:

Project Identifier:

RATING FACTOR	PERFORMANCE GOAL	PERFORMANCE	POINTS AWARDED	MAX POINT VALUE
CoC funding requested		NOTE: Edit on the LIST OF PROJECTS TO BE REVIEWED tab	\$	-
Amount of other public funding (federal, state, county, city)				
Amount of private funding				
TOTAL PROJECT COST			\$	-
CoC Amount Awarded Last Operating Year		NOTE: Edit on the LIST OF PROJECTS TO BE REVIEWED tab	\$	-
CoC Amount Expended Last Operating Year		NOTE: Edit on the LIST OF PROJECTS TO BE REVIEWED tab	\$	-
Percent of CoC funding expended last operating year				0%

RENEWAL/EXPANSION PROJECT RATING TOOL

Project Name:

Organization Name:

Project Type:

Project Identifier:

RATING FACTOR	PERFORMANCE GOAL	PERFORMANCE	POINTS AWARDED	MAX POINT VALUE
CoC funding requested	NOTE: Edit on the LIST OF PROJECTS TO BE REVIEWED tab		\$	-
Amount of other public funding (federal, state, county, city)				
Amount of private funding				
TOTAL PROJECT COST			\$	-
CoC Amount Awarded Last Operating Year	NOTE: Edit on the LIST OF PROJECTS TO BE REVIEWED tab		\$	-
CoC Amount Expended Last Operating Year	NOTE: Edit on the LIST OF PROJECTS TO BE REVIEWED tab		\$	-
Percent of CoC funding expended last operating year				0%

RENEWAL/EXPANSION PROJECT RATING TOOL

Project Name: _____
 Organization Name: _____
 Project Type: _____ RRH
 Project Identifier: _____

RATING FACTOR	PERFORMANCE GOAL	PERFORMANCE	POINTS AWARDED	MAX POINT VALUE
PERFORMANCE MEASURES				
Length of Stay				
Rapid Re-Housing	Participants are placed in housing less than 15 days after referral to RRH	<input type="text"/> days	<input type="text"/> out of	20
Exits to Permanent Housing				
Rapid Re-Housing	90% move to PH	<input type="text"/> %	<input type="text"/> out of	25
Returns to Homelessness				
Within 12 months of exit to permanent housing	≤ 15% of participants return to homelessness	<input type="text"/> %	<input type="text"/> out of	15
New or Increased Income and Earned Income				
Earned income for project stayers	8%+ increase	<input type="text"/> %	<input type="text"/> out of	2.5
Non-employment income for project stayers	10%+ increase	<input type="text"/> %	<input type="text"/> out of	2.5
Earned income for project leavers	8%+ increase	<input type="text"/> %	<input type="text"/> out of	2.5
Non-employment income for project leavers	10%+ increase	<input type="text"/> %	<input type="text"/> out of	2.5
Performance Measures Subtotal			0	out of 70
SERVE HIGH NEED POPULATIONS				
Serve High Need Populations Subtotal			0	out of 0
PROJECT EFFECTIVENESS				
Project has reasonable costs	Costs are within local average cost per positive housing exit for project type (total	<input type="text"/>	<input type="text"/> out of	20
Coordinated Entry Participation	≥ 95% of entries to project from CE referrals	<input type="text"/> %	<input type="text"/> out of	10
Housing First and/or Low Barrier Implementation	Commits to applying Housing First model	<input type="text"/>	<input type="text"/> out of	10
Project Effectiveness Subtotal			0	out of 40
OTHER AND LOCAL CRITERIA				
CoC Monitoring Score	Project is operating in conformance to CoC standards	<input type="text"/>	<input type="text"/> out of	10
Other and Local Criteria Subtotal			0	out of 10
TOTAL SCORE				
TOTAL SCORE			0	out of 120
Weighted Rating Score				out of 100

PROJECT FINANCIAL INFORMATION

RENEWAL/EXPANSION PROJECT RATING TOOL

Project Name:

Organization Name:

Project Type:RRH

Project Identifier:

RATING FACTOR	PERFORMANCE GOAL	PERFORMANCE	POINTS AWARDED	MAX POINT VALUE
CoC funding requested		NOTE: Edit on the LIST OF PROJECTS TO BE REVIEWED tab	\$	-
Amount of other public funding (federal, state, county, city)				
Amount of private funding				
TOTAL PROJECT COST			\$	-
CoC Amount Awarded Last Operating Year		NOTE: Edit on the LIST OF PROJECTS TO BE REVIEWED tab	\$	-
CoC Amount Expended Last Operating Year		NOTE: Edit on the LIST OF PROJECTS TO BE REVIEWED tab	\$	-
Percent of CoC funding expended last operating year				0%

NEW PROJECTS RATING TOOL

Project Name: _____
 Organization Name: _____
 Project Type: _____
 Project Identifier: _____

Print Blank Template

Print Report Card

New Projects
 Rating Complete

0%

[Instructions on Awarding Points](#)

RATING FACTOR	POINTS AWARDED	MAX POINT VALUE
EXPERIENCE		
A. Describe the experience of the applicant and sub-recipients (if any) in working with the proposed population and in providing housing similar to that proposed in the application.	<input style="width: 50px; height: 30px;" type="text"/>	out of 15
B. Describe experience with utilizing a Housing First approach. Include 1) eligibility criteria; 2) process for accepting new clients; 3) process and criteria for exiting clients. Must demonstrate there are no preconditions to entry, allowing entry regardless of current or past substance abuse, income, criminal records (with exceptions of restrictions imposed by federal, state, or local law or ordinance), marital status, familial status, actual or perceived sexual orientation, gender identity. Must demonstrate the project has a process to address situations that may jeopardize housing or project assistance to ensure that project participation is terminated in only the most severe cases.	<input style="width: 50px; height: 30px;" type="text"/>	out of 10
C. Describe experience in effectively utilizing federal funds including HUD grants and other public funding, including satisfactory drawdowns and performance for existing grants as evidenced by timely reimbursement of subrecipients (if applicable), regular drawdowns, timely resolution of monitoring findings, and timely submission of required reporting on existing grants.	<input style="width: 50px; height: 30px;" type="text"/>	out of 5
Experience Subtotal	0	out of 30
DESIGN OF HOUSING & SUPPORTIVE SERVICES		
A. Extent to which the applicant		
1. Demonstrate understanding of the needs of the clients to be served.		
2. Demonstrate type, scale, and location of the housing fit the needs of the clients to be served		
3. Demonstrate type and scale of the all supportive services, regardless of funding source, meet the needs of the clients to be served.		
4. Demonstrate how clients will be assisted in obtaining and coordinating the provision of mainstream benefits		
5. Establish performance measures for housing and income that are objective, measurable, trackable, and meet or exceed any established HUD, HEARTH or CoC benchmarks.	<input style="width: 50px; height: 30px;" type="text"/>	out of 15
B. Describe the plan to assist clients to rapidly secure and maintain permanent housing that is safe, affordable, accessible, and acceptable to their needs.	<input style="width: 50px; height: 30px;" type="text"/>	out of 5
C. Describe how clients will be assisted to increase employment and/or income and to maximize their ability to live independently.	<input style="width: 50px; height: 30px;" type="text"/>	out of 5
Design of Housing & Supportive Services Subtotal	0	out of 25
TIMELINESS		
A. Describe plan for rapid implementation of the program documenting how the project will be ready to begin housing the first program participant. Provide a detailed schedule of proposed activities for 60 days, 120 days, and 180 days after grant award.	<input style="width: 50px; height: 30px;" type="text"/>	out of 10
Timeliness Subtotal	0	out of 10
FINANCIAL		
A. Project is cost-effective - comparing projected cost per person served to CoC average within project type.	<input style="width: 50px; height: 30px;" type="text"/>	out of 5
B. Audit		
1. Most recent audit found no exceptions to standard practices	<input style="width: 50px; height: 30px;" type="text"/>	out of 5
2. Most recent audit identified agency as 'low risk'	<input style="width: 50px; height: 30px;" type="text"/>	out of 5
3. Most recent audit indicates no findings	<input style="width: 50px; height: 30px;" type="text"/>	out of 5
C. Documented match amount	<input style="width: 50px; height: 30px;" type="text"/>	out of 5
D. Budgeted costs are reasonable, allocable, and allowable	<input style="width: 50px; height: 30px;" type="text"/>	out of 20
Financial Subtotal	0	out of 45
PROJECT EFFECTIVENESS		
Coordinated Entry Participation- 95% of entries to project from CE referrals	<input style="width: 50px; height: 30px;" type="text"/>	out of 5
Project Effectiveness Subtotal	0	out of 5
OTHER AND LOCAL CRITERIA		
Other and Local Criteria Subtotal	0	out of 0
TOTAL SCORE		
TOTAL SCORE	0	out of 115
Weighted Rating Score		
Weighted Rating Score		out of 100

PROJECT FINANCIAL INFORMATION

CoC funding requested	<i>NOTE: Edit on the LIST OF PROJECTS TO BE REVIEWED tab</i>	\$ <input style="width: 100px;" type="text"/>
Amount of other public funding (federal, state, county, city)		<input style="width: 100px;" type="text"/>
Amount of private funding		<input style="width: 100px;" type="text"/>
TOTAL PROJECT COST		\$ <input style="width: 100px;" type="text"/>

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2018 Review and Ranking Process and Project Scoring Tools

☞ Publications

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Your Email (required)

Subject

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Reallocation Process

September 2018

CATCH's process for relocating funds is to invite all existing and new applicants to submit project applications to the CoC's Rank & Review Committee. All project applications are then scored by the committee using our scoring process. Projects are then ranked in order of score.

If the total applications exceed the total available funds, and renewal applications are ranked at the bottom, then funds are reallocated to new projects in the order in which they're ranked, until the total project requests equal the total available funds.

The CATCH board of directors seeks to create a performance-based reallocation process in the coming year.



Joy Ritchey Reynolds <joy@ourhouseshelter.org>

Continuum of Care Applications

2 messages

Turner, Doris Williams <DTurner@littlerock.gov>
To: Joy Ritchey Reynolds <joy@ourhouseshelter.org>

Fri, Aug 31, 2018 at 10:26 AM

This is to acknowledge that the Rank and Review Committee has accepted the following application from your organization, Our House:

- TH –Family Housing Program

Doris Turner

Community Development Administrator

Department of Housing & Neighborhood Programs

500 W. Markham, Suite 120 West

Little Rock, AR 72201

dturner@littlerock.gov

Phone (501) 244-5420

Fax (501) 399-3461

Please note new email: dturner@littlerock.gov

Turner, Doris Williams <DTurner@littlerock.gov>
To: Joy Ritchey Reynolds <joy@ourhouseshelter.org>

Fri, Aug 31, 2018 at 10:59 AM

From: Turner, Doris Williams
Sent: Friday, August 31, 2018 9:16 AM
To: 'flove@pulaskicounty.net' <flove@pulaskicounty.net>
Subject: Continuum of Care Applications

This is to acknowledge that the Rank and Review Committee has accepted the following applications submitted by your organization, Pulaski County Housing Agency:

- Renewal application for the Jericho Grant
- New – DV Bonus for PH-RRH

Doris Turner

Community Development Administrator

Department of Housing & Neighborhood Programs

500 W. Markham, Suite 120 West

Little Rock, AR 72201

dturner@littlerock.gov

Phone (501) 244-5420

Fax (501) 399-3461

Please note new email: dturner@littlerock.gov



Joy Ritchey Reynolds <joy@ourhouseshelter.org>

FW: Continuum of Care Application (s)

2 messages

Turner, Doris Williams <DTurner@littlerock.gov>
To: Joy Ritchey Reynolds <joy@ourhouseshelter.org>

Fri, Aug 31, 2018 at 10:56 AM

From: Turner, Doris Williams
Sent: Friday, August 31, 2018 10:56 AM
To: 'Ed Nilles' <Ed.Nilles@lrcmhc.com>
Subject: Continuum of Care Application (s)

This is to acknowledge that the Rank and Review Committee has accepted the applications submitted by your organization, Little Rock Community Mental Health Center:

Renewal applications-

- Consolidated Grant 1
- Portage House
- Joseph
- Steps 2
- Shelter plus Care #43
- ARMIS
- Outreach, Assessment and Treatment

Doris Turner

Community Development Administrator

Department of Housing & Neighborhood Programs

500 W. Markham, Suite 120 West

Little Rock, AR 72201

dturner@littlerock.gov

Phone (501) 244-5420

Fax (501) 399-3461

9/6/2018

Our House Mail - FW: Continuum of Care Application (s)

Please note new email: dturner@littlerock.gov

Turner, Doris Williams <DTurner@littlerock.gov>
To: Joy Ritchey Reynolds <joy@ourhouseshelter.org>

Fri, Aug 31, 2018 at 10:58 AM

[Quoted text hidden]



Joy Ritchey Reynolds <joy@ourhouseshelter.org>

FW: Continuum of Care Application

1 message

Turner, Doris Williams <DTurner@littlerock.gov>
To: Joy Ritchey Reynolds <joy@ourhouseshelter.org>

Fri, Aug 31, 2018 at 10:55 AM

From: Turner, Doris Williams
Sent: Friday, August 31, 2018 10:30 AM
To: 'bcdman@bcdinc.org' <bcdman@bcdinc.org>
Subject: Continuum of Care Application

This is to acknowledge that the Rank and Review Committee has accepted the following application from your organization, Better Community Development:

Renewal SHP –Beyond Shelter

Doris Turner

Community Development Administrator

Department of Housing & Neighborhood Programs

500 W. Markham, Suite 120 West

Little Rock, AR 72201

dturner@littlerock.gov

Phone (501) 244-5420

Fax (501) 399-3461

Please note new email: dturner@littlerock.gov

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Subject

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Review and Ranking Committee Process

August 9, 2018

1. The Proposal Review and Ranking Committee is a three member committee chaired by a Board member who is appointed by the President with the responsibility of carrying out the review and ranking of proposals associated with the annual COC Homeless Assistance Grant application to the Department of Housing and Urban Development.
2. Technical assistance is provided by the chairperson to committee members to insure familiarity with the process prior to ranking of applications.
3. A timeline for applications to be submitted to the Review and Ranking Committee is established by the Reviewing and Ranking Committee, the Collaborative Application Workgroup and guidance from the NOFA. The timelines shall be consistent with the established internal timelines to insure the required application deadline is met.
4. All **renewal** applicants are required to submit a copy of the most recently approved or most recently submitted to HUD Annual Performance Report (APR), their application and an abstract (narrative), not more than two (2) pages, responsive to the Renewal/Expansion Project Rating Tool. Provide the amount and what year(s) of any recaptured funds within the last three (3) years. Organizations monitored in the last three (3) years by HUD are to submit monitoring letter(s); if findings, submit letter clearing findings. Certificates of Consistency should be requested from all municipalities and Judges in the catchment area.

All **new** applicants are required to submit their application and abstract (narrative) of their program of no more than two (2) pages. If recipient of any federal funds or private funding, provide most recently submitted performance report. No response is being requested for audit questions on new project scoring tool.

All project applications are due on or before August 17, 2018 by COB. Please email your documents to twatson@cityofjacksonville.net , mervin@nlr.ar.gov , and mspencergardner@littlerock.gov .

5. The panel individually reviews and scores the applications using the approved rating tool provided, along with the project abstracts and annual performance reports. Any HUD de-obligation of funding will be taken into consideration during the scoring process.
6. The HMIS application will be reviewed for soundness, however it will not be scored. The committee has determined to rank it as number 10.
7. A location, date and time for the committee to meet to finalize the ranking of projects is established. When ranking projects, priority consideration will be given to: 1) New PH, PSH



CATCH
Central Arkansas Team Care
for the Homeless

and RRH: 2) RRH and PH/PSH renewals; 3) TH addressing family homelessness; and 4) other renewals.

8. All applicant agencies will be notified in writing informing them if their application is accepted or rejected by September 04, 2018.
9. Information on final tabulations will be provided to the Collaborative Application workgroup. The ranking of projects and all scoring criteria will be publicized to the continuum of care membership. The Review and Ranking Committee will provide feedback to applicant agencies as deemed necessary and/or if requested.

Time Line

- **August 17, 2018**-Project applications are due to Rank & Review Committee by COB.
- **August 18-September 3, 2018**-Rank & Review Committee will review, score and rank applications
- **September 04, 2018**-Notifications will be sent regarding the acceptance and ranking of applications
- **September 18, 2018 by 7:00pm (CST)**-Final Deadline for submission of NOFA application

Arkansas Management Information System (ARMIS)
Arkansas' Statewide Homeless Management Information System

Statewide HMIS Governance Charter

Overview and Purpose:

The purpose of the ARMIS Governance Charter is to outline the governance roles, responsibilities, relationships, and authorities of Arkansas' Continuum of Care, the HMIS Lead Agency (Little Rock Community Mental Health Center), and participating agencies. This governance charter is designed to ensure the operation of and consistent participation in ARMIS for the purpose of meeting HUD requirements and making planning and funding decisions. The governance charter is required under the HEARTH Act, specifically the Continuum of Care Interim Final Rule, established July 31, 2012. The ARMIS program, which currently utilizes Bowman System's ServicePoint software, has been in place since not long after HMIS was implemented around 2001. Since 2009, the Little Rock Community Mental Health Center (hereafter "LRCMHC") has served as the ARMIS Lead Agency. LRCMHC was appointed by the CATCH CoC, who at the time, was the only CoC in Arkansas to have a designated CoC HMIS grant funded through HUD. The decision to appoint LRCMHC as the HMIS Lead Agency was made in consultation and with the HUD Little Rock field office and the Arkansas Department of Human Services, Office of Community Services, which serves as the statewide ESG grantee. As such, LRCMHC serves as the HMIS Lead for all CoCs participating in the ARMIS implementation. By participating in the ARMIS implementation, the CoCs agree to adopt the terms of this Charter as stated herein. Much of this governance charter was borrowed from the Georgia HMIS (GHMIS) Governance Charter, though it was modified to fit the Arkansas implementation, in accordance to HUD guidance in the CoC Program Interim Rule (2012) and HMIS Proposed Rules (2011).

HMIS Governance: Decision Making & Authority:

As ARMIS is a statewide HMIS implementation, with dedicated HMIS grants from multiple CoCs as well as funding from the Arkansas Department of Human Services, a statewide HMIS Council (hereafter "Council") will serve to govern the HMIS implementation and make decisions as needed related to statewide implementation. Each CoC will be represented on the Council, along with the HMIS Lead Agency and the Arkansas Department of Human Services.

The HMIS Lead is subject to oversight by the Council, which operates as the liaison between the HMIS Lead Agency and the Continuum for the purposes of overseeing ARMIS-related activities. The Council will be made up of designated committee members from all Continuum, the Arkansas Department of Human Services and the HMIS Lead. Each Continuum participating in ARMIS must identify two representatives to serve on the Council that will provide oversight of the implementation. This participation must include one representative from the Continuum of Care Board and one other CoC representative. These representatives are responsible for ensuring their Continuum leadership is fully informed of ARMIS decisions and for making decisions on behalf of the Continuum, such as improvements and enhancements to the ARMIS Policies and Procedures. One representative from the Arkansas Department of Human Services and the HMIS Lead Agency will also be members of the Council.

The HMIS Lead will ultimately retain decision-making authority and responsibility related to basic ARMIS project management functions (such as compliance with Data Standards, security and privacy settings).

The Council will provide input and final approval of the statewide ARMIS Policies and Procedures. Although the Continua may also choose to add supplemental requirements or policies, they may not contradict the statewide Policies and Procedures. The Council will periodically review changes to the current Data and Technical Standards and other reporting requirements to ensure system compliance. The Council will also vote on customizations and enhancements that affect the overall functionality of the software.

The Council will review the ARMIS Statewide HMIS Governance Charter (this document) annually. Any amendments to this Governance Charter will be based on a majority vote by quorum (>50%) of Council members. LRCMHC, as the HMIS Lead, has the right to accept or not accept proposed changes that may have an impact on their ability to successfully perform their duties as HMIS Lead.

Continuum of Care HMIS Responsibilities:

By agreeing to participate in the statewide HMIS implementation, the local Continuum agrees to carry out the following responsibilities:

- Identify two representatives (at least one being a CoC Board member) to serve on the statewide HMIS Council to provide oversight of the implementation and represent the Continuum in ARMIS decision-making.
- Designate the HMIS software funded through LRCMHC (HMIS Lead) as the designated software for its Continuum.
- Designate LRCMHC (the HMIS Lead) to manage the implementation of the Continuum's HMIS.
- Understand HUD HMIS and reporting requirements.
- Ensure participation by service providers within Continuum jurisdictions including compliance with data quality and completeness thresholds set forth in the ARMIS Policies and Procedures and the CoC Participation Agreement.
- Require compliance with ARMIS Policies and Procedures for all Continuum agencies.
- Review and submit all HUD required Continuum reports (Housing Inventory Chart, Point in Time Count, Annual Homeless Assessment Report). The HMIS Lead will assist in the preparation of these reports, with the support of the Continuum of Care.
- Obtain and maintain funding for any additional staff or system enhancements that the Continuum deems necessary, but not provided by the HMIS Lead through CoC's HMIS grant for the ARMIS implementation. If a Continuum applies for a dedicated HMIS grant, and in keeping with current HUD guidelines, LRCMHC should be the applicant and grantee for that grant as the HMIS Lead.

HMIS Lead Responsibilities :

Subject to the availability of HUD and local Continuum resources and unanticipated HUD mandates, and to the best of its ability, the HMIS Lead agrees to carry out the following responsibilities:

Project Management

- Oversee the operation and management of ARMIS including continual monitoring of data system (not system user) compliance with all HUD Data and Technical Standards.
- Obtain and maintain ARMIS Participation Agreements with all participating agencies and users and CoCs.

- Administer HUD HMIS awards for Continuum jurisdictions within the ARMIS implementation, including hiring and supervising of any staff funded through a dedicated HMIS grant in any CoC.
- Schedule, coordinate and participate in statewide ARMIS Council meetings and participate in meetings of local CoC HMIS Committees.

System Functionality

- Enter into a formal contractual relationship with the ARMIS Vendor that outlines the requirements and responsibilities of the Vendor, including those required by HUD through its Data and Technical Standards, rules, notices, etc.
- Ensure the Vendor's software system maintains timely compliance with all HUD Data and Technical Standards as well as the Privacy and Security Standards.
- Ensure software system maintains timely compliance with any other required standards set by other Federal and State programs that require HMIS use (such as the US Veterans Administration).
- Ensure the software system, within reasonable development timeframes, is capable of producing all HUD required reports, including data quality and completeness monitoring reports.

Policies and Procedures

- Develop and maintain ARMIS Policies and Procedures in accordance with HUD requirements and notices. This document must be reviewed and adopted by the statewide HMIS Council on an annual basis.
- Develop and maintain a privacy plan, security plan, and data quality plan for the HMIS in accordance with HUD requirements. This (or these) document must be reviewed and adopted by the statewide HMIS Council and individual Continua of Care.
- Monitor participating agency compliance with security, privacy and confidentiality policies.
- If ARMIS policies and procedures allow for the import of data from an alternate database, the HMIS Lead will establish standards for the process, schedule, and acceptance criteria for any data imported and provide a cost estimate for the service provided to the agency or Continuum requesting data import.
- Provide Continua with tools necessary to monitor agency compliance with HUD Data Standards including reports and access to raw agency data.
- Set minimum general participation and timeliness standards for agencies. (Continuums can set more stringent requirements if they deem necessary.)

Training and Technical Assistance

- Ensure required basic training is available to participating agency staff and accessible on a regular basis.
- Ensure technical assistance and help desk support is available and accessible to participating agencies on a regular basis.
- Ensure Continua have access to reports, technical assistance, and training required to oversee HMIS implementation in their jurisdiction and complete any required HUD reports.

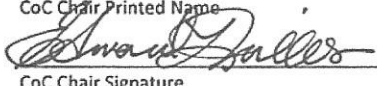
Continuum of SHP Grant Activities:

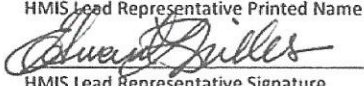
Any Continuum receiving a Continuum of Care dedicated HMIS Grant will designate LRCMHCA as the applicant to administer any HMIS SHP grants in accordance with the Continuum of Care NOFA requirements. The Continuum and HMIS Lead will enter into a Memorandum of Agreement for services, which will outline the intended use of funds including any funded staff roles and deliverables. Continuums can fund enhancements to the HMIS implementation with their SHP grants. Enhancements funded through a Continuum grant should be identified by the respective Continuum based on the needs in that community. All discussions and planning on enhancements must include both the Vendor and the HMIS Lead to ensure that the activity will not impair the functionality of the ARMIS implementation, is compliant with the Data Standards, and minimizes (to the HMIS Lead's satisfaction) existing ARMIS staff or resources.

Once it has been determined that the enhancements will not impact the overall system functioning, the Continuum will work with the HMIS Lead and the Vendor on establishing timelines, specifications, deliverables, and resource allocation for the enhancement. If dedicated staff positions, such as trainers and data analysts, are paid for through Continuum of Care funds to complete discreet duties relegated to the functioning the Continuum, the said jurisdiction(s) will collaborate with the HMIS Lead to define the roles, responsibilities, and oversight of those staffing positions.

BY ADOPTING THIS GOVERNANCE CHARTER, THE CONTINUUM OF CARE AND HMIS LEAD ARE ESTABLISHING THAT IT IS MUTUALLY UNDERSTOOD AND AGREED BY AND BETWEEN THE PARTIES THAT:

- This Charter documents the mutual understanding between all parties of ARMIS related roles, responsibilities, relationships, and authorities between the parties hereto.
- All parties will demonstrate a commitment to work together and support each other to achieve stated project goals.
- The Continua agree to provide representation to the Council for the purpose of ensuring HMIS policy and practice that is both consistent with federal and state requirement and with the local needs of the Continua.
- The HMIS Lead agrees to the extent practicable to respond to recommendations by each Continuum as provided by them through Council.
- The Governance Charter will be revisited on, at a minimum, an annual basis to confirm that the Charter continues to be relevant and appropriate.

Edward L. Nilles
CoC Chair Printed Name

CoC Chair Signature
5/31/18
Date (mm/dd/yyyy)

Edward L. Nilles
HMIS Lead Representative Printed Name

HMIS Lead Representative Signature
5/31/18
Date (mm/dd/yyyy)

Victor T. Turner
Collaborative Applicant Printed Name

Collaborative Applicant Signature
6/1/2018
Date (mm/dd/yyyy)

2018 HDX Competition Report

PIT Count Data for AR-500 - Little Rock/Central Arkansas CoC

Total Population PIT Count Data

	2016 PIT	2017 PIT	2018 PIT
Total Sheltered and Unsheltered Count	808	1006	1081
Emergency Shelter Total	288	316	335
Safe Haven Total	0	0	0
Transitional Housing Total	181	140	196
Total Sheltered Count	469	456	531
Total Unsheltered Count	339	550	550

Chronically Homeless PIT Counts

	2016 PIT	2017 PIT	2018 PIT
Total Sheltered and Unsheltered Count of Chronically Homeless Persons	208	226	232
Sheltered Count of Chronically Homeless Persons	66	76	82
Unsheltered Count of Chronically Homeless Persons	142	150	150

2018 HDX Competition Report

PIT Count Data for AR-500 - Little Rock/Central Arkansas CoC

Homeless Households with Children PIT Counts

	2016 PIT	2017 PIT	2018 PIT
Total Sheltered and Unsheltered Count of the Number of Homeless Households with Children	22	40	47
Sheltered Count of Homeless Households with Children	20	28	35
Unsheltered Count of Homeless Households with Children	2	12	12

Homeless Veteran PIT Counts

	2011	2016	2017	2018
Total Sheltered and Unsheltered Count of the Number of Homeless Veterans	303	121	121	124
Sheltered Count of Homeless Veterans	193	84	67	70
Unsheltered Count of Homeless Veterans	110	37	54	54

2018 HDX Competition Report

HIC Data for AR-500 - Little Rock/Central Arkansas CoC

HMIS Bed Coverage Rate

Project Type	Total Beds in 2018 HIC	Total Beds in 2018 HIC Dedicated for DV	Total Beds in HMIS	HMIS Bed Coverage Rate
Emergency Shelter (ES) Beds	512	177	171	51.04%
Safe Haven (SH) Beds	0	0	0	NA
Transitional Housing (TH) Beds	269	40	129	56.33%
Rapid Re-Housing (RRH) Beds	122	0	122	100.00%
Permanent Supportive Housing (PSH) Beds	893	0	495	55.43%
Other Permanent Housing (OPH) Beds	8	0	8	100.00%
Total Beds	1,804	217	925	58.29%

2018 HDX Competition Report

HIC Data for AR-500 - Little Rock/Central Arkansas CoC

PSH Beds Dedicated to Persons Experiencing Chronic Homelessness

Chronically Homeless Bed Counts	2016 HIC	2017 HIC	2018 HIC
Number of CoC Program and non-CoC Program funded PSH beds dedicated for use by chronically homeless persons identified on the HIC	136	73	0

Rapid Rehousing (RRH) Units Dedicated to Persons in Household with Children

Households with Children	2016 HIC	2017 HIC	2018 HIC
RRH units available to serve families on the HIC	6	6	12

Rapid Rehousing Beds Dedicated to All Persons

All Household Types	2016 HIC	2017 HIC	2018 HIC
RRH beds available to serve all populations on the HIC	107	68	122

2018 HDX Competition Report

FY2017 - Performance Measurement Module (Sys PM)

Summary Report for AR-500 - Little Rock/Central Arkansas CoC

Measure 1: Length of Time Persons Remain Homeless

This measures the number of clients active in the report date range across ES, SH (Metric 1.1) and then ES, SH and TH (Metric 1.2) along with their average and median length of time homeless. This includes time homeless during the report date range as well as prior to the report start date, going back no further than October, 1, 2012.

Metric 1.1: Change in the average and median length of time persons are homeless in ES and SH projects.

Metric 1.2: Change in the average and median length of time persons are homeless in ES, SH, and TH projects.

a. This measure is of the client's entry, exit, and bed night dates strictly as entered in the HMIS system.

	Universe (Persons)		Average LOT Homeless (bed nights)			Median LOT Homeless (bed nights)		
	Submitted FY 2016	FY 2017	Submitted FY 2016	FY 2017	Difference	Submitted FY 2016	FY 2017	Difference
1.1 Persons in ES and SH	1089	1184	50	44	-6	23	28	5
1.2 Persons in ES, SH, and TH	1537	1545	73	71	-2	31	35	4

b. This measure is based on data element 3.17.

This measure includes data from each client's Living Situation (Data Standards element 3.917) response as well as time spent in permanent housing projects between Project Start and Housing Move-In. This information is added to the client's entry date, effectively extending the client's entry date backward in time. This "adjusted entry date" is then used in the calculations just as if it were the client's actual entry date.

The construction of this measure changed, per HUD's specifications, between FY 2016 and FY 2017. HUD is aware that this may impact the change between these two years.

2018 HDX Competition Report

FY2017 - Performance Measurement Module (Sys PM)

	Universe (Persons)		Average LOT Homeless (bed nights)			Median LOT Homeless (bed nights)		
	Submitted FY 2016	FY 2017	Submitted FY 2016	FY 2017	Difference	Submitted FY 2016	FY 2017	Difference
1.1 Persons in ES, SH, and PH (prior to "housing move in")	1089	1410	101	122	21	37	46	9
1.2 Persons in ES, SH, TH, and PH (prior to "housing move in")	1523	1710	123	158	35	49	61	12

2018 HDX Competition Report

FY2017 - Performance Measurement Module (Sys PM)

Measure 2: The Extent to which Persons who Exit Homelessness to Permanent Housing Destinations Return to Homelessness

This measures clients who exited SO, ES, TH, SH or PH to a permanent housing destination in the date range two years prior to the report date range. Of those clients, the measure reports on how many of them returned to homelessness as indicated in the HMIS for up to two years after their initial exit.

After entering data, please review and confirm your entries and totals. Some HMIS reports may not list the project types in exactly the same order as they are displayed below.

	Total # of Persons who Exited to a Permanent Housing Destination (2 Years Prior)	Returns to Homelessness in Less than 6 Months		Returns to Homelessness from 6 to 12 Months		Returns to Homelessness from 13 to 24 Months		Number of Returns in 2 Years	
		FY 2017	% of Returns	FY 2017	% of Returns	FY 2017	% of Returns	FY 2017	% of Returns
Exit was from SO	0	0		0		0		0	
Exit was from ES	351	21	6%	20	6%	23	7%	64	18%
Exit was from TH	168	6	4%	2	1%	13	8%	21	13%
Exit was from SH	0	0		0		0		0	
Exit was from PH	247	20	8%	5	2%	20	8%	45	18%
TOTAL Returns to Homelessness	766	47	6%	27	4%	56	7%	130	17%

Measure 3: Number of Homeless Persons

Metric 3.1 – Change in PIT Counts

2018 HDX Competition Report

FY2017 - Performance Measurement Module (Sys PM)

This measures the change in PIT counts of sheltered and unsheltered homeless person as reported on the PIT (not from HMIS).

	January 2016 PIT Count	January 2017 PIT Count	Difference
Universe: Total PIT Count of sheltered and unsheltered persons	808	1006	198
Emergency Shelter Total	288	316	28
Safe Haven Total	0	0	0
Transitional Housing Total	181	140	-41
Total Sheltered Count	469	456	-13
Unsheltered Count	339	550	211

Metric 3.2 – Change in Annual Counts

This measures the change in annual counts of sheltered homeless persons in HMIS.

	Submitted FY 2016	FY 2017	Difference
Universe: Unduplicated Total sheltered homeless persons	1544	1545	1
Emergency Shelter Total	1089	1184	95
Safe Haven Total	0	0	0
Transitional Housing Total	627	562	-65

2018 HDX Competition Report

FY2017 - Performance Measurement Module (Sys PM)

Measure 4: Employment and Income Growth for Homeless Persons in CoC Program-funded Projects

Metric 4.1 – Change in earned income for adult system stayers during the reporting period

	Submitted FY 2016	FY 2017	Difference
Universe: Number of adults (system stayers)	285	321	36
Number of adults with increased earned income	4	5	1
Percentage of adults who increased earned income	1%	2%	1%

Metric 4.2 – Change in non-employment cash income for adult system stayers during the reporting period

	Submitted FY 2016	FY 2017	Difference
Universe: Number of adults (system stayers)	285	321	36
Number of adults with increased non-employment cash income	14	25	11
Percentage of adults who increased non-employment cash income	5%	8%	3%

Metric 4.3 – Change in total income for adult system stayers during the reporting period

	Submitted FY 2016	FY 2017	Difference
Universe: Number of adults (system stayers)	285	321	36
Number of adults with increased total income	16	29	13
Percentage of adults who increased total income	6%	9%	3%

2018 HDX Competition Report

FY2017 - Performance Measurement Module (Sys PM)

Metric 4.4 – Change in earned income for adult system leavers

	Submitted FY 2016	FY 2017	Difference
Universe: Number of adults who exited (system leavers)	135	124	-11
Number of adults who exited with increased earned income	58	65	7
Percentage of adults who increased earned income	43%	52%	9%

Metric 4.5 – Change in non-employment cash income for adult system leavers

	Submitted FY 2016	FY 2017	Difference
Universe: Number of adults who exited (system leavers)	135	124	-11
Number of adults who exited with increased non-employment cash income	21	18	-3
Percentage of adults who increased non-employment cash income	16%	15%	-1%

Metric 4.6 – Change in total income for adult system leavers

	Submitted FY 2016	FY 2017	Difference
Universe: Number of adults who exited (system leavers)	135	124	-11
Number of adults who exited with increased total income	77	81	4
Percentage of adults who increased total income	57%	65%	8%

2018 HDX Competition Report

FY2017 - Performance Measurement Module (Sys PM)

Measure 5: Number of persons who become homeless for the 1st time

Metric 5.1 – Change in the number of persons entering ES, SH, and TH projects with no prior enrollments in HMIS

	Submitted FY 2016	FY 2017	Difference
Universe: Person with entries into ES, SH or TH during the reporting period.	1389	1407	18
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.	238	240	2
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time)	1151	1167	16

Metric 5.2 – Change in the number of persons entering ES, SH, TH, and PH projects with no prior enrollments in HMIS

	Submitted FY 2016	FY 2017	Difference
Universe: Person with entries into ES, SH, TH or PH during the reporting period.	1568	1717	149
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.	294	322	28
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time.)	1274	1395	121

2018 HDX Competition Report

FY2017 - Performance Measurement Module (Sys PM)

Measure 6: Homeless Prevention and Housing Placement of Persons defined by category 3 of HUD's Homeless Definition in CoC Program-funded Projects

This Measure is not applicable to CoCs in FY2017 (Oct 1, 2016 - Sept 30, 2017) reporting period.

Measure 7: Successful Placement from Street Outreach and Successful Placement in or Retention of Permanent Housing

Metric 7a.1 – Change in exits to permanent housing destinations

	Submitted FY 2016	FY 2017	Difference
Universe: Persons who exit Street Outreach	0	0	0
Of persons above, those who exited to temporary & some institutional destinations	0	0	0
Of the persons above, those who exited to permanent housing destinations	0	0	0
% Successful exits			

Metric 7b.1 – Change in exits to permanent housing destinations

2018 HDX Competition Report

FY2017 - Performance Measurement Module (Sys PM)

	Submitted FY 2016	FY 2017	Difference
Universe: Persons in ES, SH, TH and PH-RRH who exited, plus persons in other PH projects who exited without moving into housing	1420	1573	153
Of the persons above, those who exited to permanent housing destinations	702	784	82
% Successful exits	49%	50%	1%

Metric 7b.2 – Change in exit to or retention of permanent housing

	Submitted FY 2016	FY 2017	Difference
Universe: Persons in all PH projects except PH-RRH	602	622	20
Of persons above, those who remained in applicable PH projects and those who exited to permanent housing destinations	576	604	28
% Successful exits/retention	96%	97%	1%

2018 HDX Competition Report

FY2017 - SysPM Data Quality

AR-500 - Little Rock/Central Arkansas CoC

This is a new tab for FY 2016 submissions only. Submission must be performed manually (data cannot be uploaded). Data coverage and quality will allow HUD to better interpret your Sys PM submissions.

Your bed coverage data has been imported from the HIC module. The remainder of the data quality points should be pulled from data quality reports made available by your vendor according to the specifications provided in the HMIS Standard Reporting Terminology Glossary. You may need to run multiple reports into order to get data for each combination of year and project type.

You may enter a note about any field if you wish to provide an explanation about your data quality results. This is not required.

2018 HDX Competition Report

FY2017 - SysPM Data Quality

	All ES, SH				All TH				All PSH, OPH				All RRH				All Street Outreach			
	2013-2014	2014-2015	2015-2016	2016-2017	2013-2014	2014-2015	2015-2016	2016-2017	2013-2014	2014-2015	2015-2016	2016-2017	2013-2014	2014-2015	2015-2016	2016-2017	2013-2014	2014-2015	2015-2016	2016-2017
1. Number of non-DV Beds on HIC	348	348	338	370	287	301	228	163	781	877	960	954	83	50	107	68				
2. Number of HMIS Beds	167	167	186	218	228	242	194	107	577	577	577	575	83	50	107	68				
3. HMIS Participation Rate from HIC (%)	47.99	47.99	55.03	58.92	79.44	80.40	85.09	65.64	73.88	65.79	60.10	60.27	100.00	100.00	100.00	100.00				
4. Unduplicated Persons Served (HMIS)	1560	1465	1089	1184	609	617	627	554	619	638	617	658	359	411	313	311				0
5. Total Leavers (HMIS)	1430	1365	968	1059	471	480	500	448	96	60	58	34	322	327	247	205				0
6. Destination of Don't Know, Refused, or Missing (HMIS)	709	470	336	326	188	194	211	215	21	10	3	0	33	20	40	9				0
7. Destination Error Rate (%)	49.58	34.43	34.71	30.78	39.92	40.42	42.20	47.99	21.88	16.67	5.17	0.00	10.25	6.12	16.19	4.39				

2018 HDX Competition Report

Submission and Count Dates for AR-500 - Little Rock/Central Arkansas CoC

Date of PIT Count

	Date	Received HUD Waiver
Date CoC Conducted 2018 PIT Count	1/30/2018	

Report Submission Date in HDX

	Submitted On	Met Deadline
2018 PIT Count Submittal Date	4/30/2018	No
2018 HIC Count Submittal Date	4/30/2018	No
2017 System PM Submittal Date	5/28/2018	Yes

Coordinated Entry Policy

Adopted by the CATCH Board of Directors on April 15, 2016

Purpose

The purpose of this document is to establish the framework for a system of Coordinated Entry for homeless-serving organizations within CATCH's service area, overseen by CATCH.

General Principles

CATCH's Coordinated Entry system is built around the following key principles:

- **"No Wrong Door":** CATCH's Coordinated Entry system is designed to facilitate quick access to the appropriate services regardless of where the person presents for services.
- **Inclusive and people-centered:** The Coordinated Entry system provides fair and equal access to, and meets the needs of, all homeless subpopulations, and further it gives participants choices in which services they access.
- **Prioritizing:** The Coordinated Entry system is intended to prioritize people with the greatest needs. At present, the Coordinated Entry system goes an extra step to prioritize access to services for three high-need groups that are also the subject of U.S. Department of Housing & Urban Development (HUD) policy priorities: Veterans, Homeless Families, and Chronically Homeless Individuals. Consistent with CATCH's larger efforts to end homelessness among these three high-need groups, the Coordinated Entry system is designed to optimize access to services for these two groups.
- **Housing-First:** Where possible the Coordinated Entry system will prioritize quick access to housing for participants.
- **Practical:** The Coordinated Entry system is intended to be useful to providers and relatively easy for them to use, which in turn will promote more widespread and consistent use of the Coordinated Entry system. The Coordinated Entry system should make *all* referrals easier by providing an easy way for providers to share basic information, while still optimizing referrals for certain high-vulnerability groups as discussed above. To facilitate this sharing of information, the Coordinated Entry system should collect client permission to share data.
- **Safe:** The Coordinated entry system treats confidential client data in a safe and secure way.

Features of Coordinated Entry System

The Coordinated Entry system used by CATCH member agencies and others will have the following features:

- **Paper-based:** For several reasons, a paper-based system is the best choice for CATCH at this time. A non-HMIS electronic database would introduce data privacy issues that would not be easy to fully overcome without significant investment. Use of HMIS as the platform for a Coordinated Entry system would solve these data privacy issues, but would exclude providers in the continuum that do not use HMIS, and would potentially add cost for providers that do use HMIS but need add additional user licenses to cover every staff member who conducts assessments.
 - In the future this policy may be revised to HMIS-based Coordinated Entry system may be the best choice. This would require substantial expansion of new providers into HMIS

system, ensuring that each provider has sufficient capacity to manage HMIS, and executing the necessary HMIS data-sharing agreements.

- **Board oversight and active management:** The CATCH Board will identify a committee to provide strong oversight and management to the Coordinated Entry system. At present this is an Ad-Hoc Committee that falls within the HMIS Committee, but in the future that may change at the Board's discretion without modifying this policy.
- **Quality Improvement:** The CATCH Board, through its designated committee, will have responsibility for periodic improvement of the design and implementation of the Coordinated Entry system. Feedback from both providers and participants should be collected and used to make improvements. The paper-based forms should contain clear contact information for people with questions or wishing to make suggestions, and should also contain a version number to ensure that providers are using the most up-to-date version.
- **Required for funded agencies:** While all homeless-serving organizations in CATCH's service area will be encouraged to participate in the Coordinated Entry system, it will be a requirement for programs receiving funding through the COC or ESG grant programs. Providers receiving funding from these programs will be required to maintain copies of all paper Coordinated Entry referral forms, subject to the same document retention policies that pertain to other client data, and subject to monitoring by the CATCH board.