

CATCH Continuum of Care 2023 Project
Ranking Tool

Reviewer
Agency
Project
Project Type

Threshold Questions All require "YES" or an accepted justification to move forward with application review.

Threshold Criteria	Yes	No	Source	Notes
Project complies with eligibility requirements of the CoC Interim Rule and Subsequent Notices and meets threshold requirements outlined in the HUD 2023 NOFO			Non-profit Documentation	
Project does utilize the Housing First Model (checklist and application)			1) Project Application Section 3B #5 2) Supplemental Application Q8 3) Housing First Checklist	
Project will follow the CoC's Coordinated Entry Policies and Procedures, including HUD's Equal Access Rule, when it is implemented while also participating in the development and implementation of CE.			Supplemental Application Q6	
Project does or will participate in HMIS or an equivalent database			Supplemental Application Q19-23	
Project has written documentation of match that meets HUD's standards			Project Application Section 61	
Applicant is an active CoC Participant			1) Committee List Submitted by Collaborative Applicant 2) Letter of Good Standing 3) Supplement Application Q13	
Application and supplemental application are complete			Review of Items Submitted	
Applicant does not have any unresolved HUD monitoring findings			1) Project Application Recipient Performance 2) Supplemental Application Q3	
Current audit does not have any unresolved findings			Agency Audit Letter	
Renewal Projects Only (older than 1 year)				
Renewal Project has a spending rate of at least 80% on their total grant award			Supplemental Application Q2, review of most current completed grant year spenddown	
Projects that serve families:				
The project accepts all families with children 18 and under without regard to age or gender			Supplemental Application Q9b	
The project has a staff person responsible for ensuring that children are enrolled in school and connected to services in the community			Supplemental Application Q9a	

I. Project Services and Support	Source Data	Points Breakdown	Total Points	Notes
Describes the entire scope of the project including each of the following: target population to be served, project plan for addressing the identified housing and	1) Project Application Section 3B	Total 5 Points	5	
	2) Supplemental Application Q7, Q10, and Q11 Addresses the entire scope of the project 3) Attached MOUs including all 5 criteria items listed			

supportive services needs, anticipated project outcome(s), coordination with other organizations (e.g. federal, state, nonprofit), and how the CoC program funding will be used.		Addresses a portion of the scope of the project including 3 or more of the criteria items listed	3	
		Does not address the entire scope of the project including less than 3 of the criteria items listed	0	
Project is a permanent housing project (PSH, RRH)	1) Project Application Section 3A, 4B	Total 5 Points		
		Yes	5	
		No	0	
The type, frequency, and duration of the supportive services proposed fit the needs of the population to be served	Project Application Section 4A #1	Total 5 Points		
		Meets Needs Well	5	
		Meets Needs Satisfactorily	3	
		Does Not Meet Needs	0	
Project staff have training and skill-set including trauma-informed approach, expertise, etc. to serve specific populations including vulnerable populations	1) Project Application Section 3B 2) Supplemental Application Q7 and Q12	Total 5 Points		
		Yes	5	
		No	0	
Project has experience and a plan to successfully connect clients to mainstream resources (SSI, SSDI, TANF, Medicaid, Marketplace Insurance, Food Stamps, ARKids, WIOA, and VA Benefits)	1) Project Application Section 4A 2) Supplemental Application Q10 3)	Total 5 Points		
		Yes	5	
		No	0	
Project confirms Housing First Approach and specifically explains how their agency follows this practice while limiting barriers to individuals needing assistance with housing	1) Project Application Section 3B 2) Supplemental Application Q8 3) Housing First Checklist	Total 5 Points		
		Housing First Plan is implemented and agency prevents barrier to all populations	5	
		Housing First Plan is not yet implemented but agency does have a plan to proceed	3	
		Housing First Plan is not implemented with no plan to proceed with implementation	0	
Category I. Maximum Points			3	0
			0	

II. Meaningful engagement of people with lived experience of homelessness in project design, policy-making, and decision-making	Source Data	Points Breakdown	Total Points	Notes
Project demonstrates experience and plan to incorporate people with lived experience of homelessness in decision-making, feedback, and operation of the program or past projects	Supplemental Application Q17-18	Total 6 Points		
		Someone with lived experience of homelessness is on agency board (including survivors of domestic violence)	1	
		Agency employs staff members with lived experience of homelessness	1	
		Program provides opportunities to provide anonymous feedback during program and at program exit	1	
		Agency has diverse staff and board including BIPOC and LGBTQIA+ community members	1	
		Program provides sound examples of ways that participants are meaningfully engaged in program design and operation in addition to how their involvement		

		influenced the program	2	
Category II. Maximum Points			6	0

III. Active Participation in Continuum of Care	Source Data	Points Breakdown	Total Points	Notes
Involvement in a Balance of State or Local Homeless Coalition Committee (could include PIT Count committee, Planning committee, strategic planning committee, or other committee not listed)	1) Committee List Submitted by Collaborative Applicant 2) Letter of Good Standing 3) Supplemental Application Q13 Yes	Total 2 Points		
			2	
		No	0	
Category III. Maximum Points			2	0

IV. Increasing Safety for Survivors of	Source Data	Points Breakdown	Total Points	Notes
Housing case managers and direct supervisors trained in trauma-informed care, which includes "trauma and its impact" and "trauma-informed care."	Supplemental Application Q14	Total 1 point		
		Yes	1	
		s	0	
Housing Case managers and direct supervisors completed training for serving survivors of domestic violence (DV 101)	Supplemental Application Q15	Total 1 point		
		No		
		Yes	1	
s	0			
Agency has an emergency transfer and re-housing policy that, at minimum, mirrors the VAWA emergency transfer policy in the Entry Point Policies and Procedures	Supplemental Application Q16	Total 1 point		
		No		
		Yes	1	
		s	0	
Category IV. Maximum Points			3	0

V. HMIS	Source Data	Points Breakdown	Total Points	Notes
The agency has experience using HMIS or a comparable database: Homeless System Response	Supplemental Application Q19-23	Total 5 Points		
		Has experience with HMIS	5	
		Some experience with HMIS but some concern with capacity	3	
		No experience with HMIS and significant concerns	0	
		OR		
		Has experience with HMIS comparable database or client-level data management	5	
		Some experience with HMIS comparable database or client-level data management but some concern with capacity	3	
		No experience with HMIS comparable database or client-level data management and significant concerns	0	
			0	
Category V. Maximum Points			5	0

VI. Project Details	Source Data	Points Breakdown	Total Points	Notes
Project Budget provides a description for any eligible cost item listed along with annual assistance requested	Project Application Section 6-Budgets that pertain to project	Total 5 Points		
		Yes	5	
		s	0	
Match is secured with source(s) documented	Project Application-6D	Total 5 Points		
		No	5	
		s	0	
Category VI. Maximum Points	No	10	0	

VII. Community Need	Source Data	Points Breakdown	Total Points	Notes
Demonstrated Geographical Need	Supplemental Application Q4	Total 5 Points		
		Statistical evidence proves the demonstrated need for this project in the geographic area	5	
		Only limited statistical evidence provided to prove the demonstrated need for this project in this geographic area	3	
		No statistical evidence was provided to prove the demonstrated need for this project in the geographic area	0	
In the case where the similar services exist, the service is still relevant and a reasonable plan to avoid duplication of services is in place	Supplemental Application Q5	Total 5 Points		
		Organization states there are other services being provided and shows plan in place to avoid duplication while working with partners	5	
		Organization states there are other services being provided but does not show plan in place to avoid duplication	3	
		Organization is not sure if there are other services being provided in the area and does not have any local partnerships in place to prevent duplication	0	
		OR		
There are currently no services being provided in this area with no issue of duplication to occur		5		
The agency exhibits local partnerships through compliance with educational assurances(if serving children), LHC participation and strategic MOUs, and leveraging to meet real program needs.	1) Project Application Section 4A #1 2) Total 5 Points Supplemental Application Q9A, Q10 Agency states they work with specific partners (with proof of MOUs) including educational institutes, if applicable, and provides examples of ways they have leveraged program resources	Total 5 Points		
		Agency states they work with specific partners (with proof of MOUs) including educational institutes, if applicable, but does not provide examples of ways they have leveraged program resources	5	
		Agency does not work with specific partners (with proof of MOUs) including educational institutes and does not provide	3	

		examples of ways they have leveraged program resources	0
The agency accepts all families with children 18 and under without regard to age and gender	1) Supplemental Application Q9B	Total 5 Points	
		Yes	5
		No	0
Agency employs SOAR certified staff	1) Project Application Section 4A 2) Supplemental Application Q10	Total 3 Points	
		Yes	3
		No	0
The target sub-population for this project is a current proven need in the community	Supplemental Application Q7	Total 5 Points	
		Program make-up, goals, and associated services are tailored to meet the needs of this sub-population and the applicant has adequate skills and experience to administer the tailored project	5
		Program make-up, goals, and associated services are not tailored to meet the needs of this sub-population, but the applicant does have adequate skills and experience with plans to implement and administer a tailored project OR	
		Program make-up, goals, and associated services are tailored to meet the needs of this sub-population, but the applicant does not have adequate skills and experience to administer a tailored project if implemented	3
			0
		OR	
		This project does not serve a specific sub-population	5
Equitable and inclusive outreach to individuals that are specifically in underserved and overrepresented populations such as racial/ethnic groups and LGBTQIA+ population.	Supplemental Application Q7, Q11	Total 5 Points	
		The outreach plan for the project participants is inclusive of eligible participants within the community, accessible, and targeted to persons with high barriers(which may require an ongoing street outreach component), feasibly implemented and leverages community support	5
		The outreach plan for the project participants is not currently inclusive of all eligible participants within the community, accessible, or targeted to persons with high barriers (which may require an ongoing street outreach component), not feasibly implemented, and does not leverage community support, but the agency has provided plans of future changes to correct this	
		The outreach plan for the project is not currently inclusive of all eligible participants within the community, accessible, or targeted to persons with high barriers (which may require ongoing street	3

		outreach component), not feasibly implemented and does not leverage community support with no future plans to correct this			
Agency has confirmed commitment to assist in development and implementation as well as participation in the CoC's coordinated entry system	Supplemental Application Q6		Total 5 Points		
		Ye		5	
		s		0	
Category VII. Maximum Points		No		38	0

VIII. Increase Housing Stability	Source Data	Points Breakdown	Total Points	Notes
Successful program exits from 10/1/2021- 9/30/2022 (PSH)	Supplemental Application Q25	Total 10 Points		
		75% or above10 25.1%-74.99% 5 25% or below0		
		2022 System Performance Average for AR503: 100.0% (M7b2: Successful PH Exits at link below) Reference link		
Successful program exits from 10/1/2021- 9/30/2022 (ES, SH, TH, and RRH)	Supplemental Application Q25	Total 10 Points		
		30.3% or above10 20.1%-30.2% 5 20% or below0		
		2022 System Performance Average for AR503: 30.3% (M7b1: Successful ES, SH, TH, RRH at link below) Reference Link		
Category VIII. Maximum Points			10	0

IX. Increase Income	Source Data	Points Breakdown	Total Points	Notes
% of persons age 18 and older who increased earned income at program exit in project from 10/1/2021-9/30/2022	Supplemental Application Q26	Total 10 Points		
		41.3% or above10 30.1%-41.2% 5 30.0% or below0		
		2022 System Performance Average for AR503: 41.3% (M4: Lvrs Increase Earned Inc. at link below) Reference Link		
% of persons age 18 and older who increased total income at program exit, either by gaining a source of income or by increasing the amount of their total income from 10/1/2021-9/30/2022	Supplemental Application Q27	Total 10 Points		
		41.3% or above10		
		30.1%-41.2% 5 30.0% or below0		
Category IX. Maximum Points			20	0

X. Project Serves Vulnerable Population	Source Data	Points Breakdown	Total Points	Notes
% of persons served by a PH program who meet locally defined vulnerable conditions at entry based on organization assessment from 10/1/2021-9/30/2022: Mental Illness	Supplemental Application Q29	Total 6 Points		
		50% or greater w/2 or more conditions		
		30% - 49.9% w/2 or more conditions		
Category X. Maximum Points			6	

Alcohol Abuse			4		
Chronic Health Conditions		10%-29.9% w/2 or more conditions		2	
HIV/AIDS				2	
Development Disabilities				0	
Physical Disabilities		Below 10% w/2 or more conditions		0	
% of persons served by an RRH, TH, TH-RRH program who meet locally defined vulnerable conditions at entry based on organization assessment from 10/1/2021-9/30/2022:	Supplemental Application Q29				
Mental Illness					
Alcohol Abuse					
Chronic Health Conditions					
HIV/AIDS					
Development Disabilities					
Physical Disabilities					
Project specifically serves vulnerable populations that might face additional barriers such as:	Supplemental Application Q12				
High utilization of crisis and emergency services to meet basic needs, including but not limited to emergency rooms, jails, and psychiatric facilities;					
History of victimization/abuse including domestic abuse, sexual assault, and childhood abuse;					
Length of time homeless;					
Low income;					
No income;					
Only project of its kind in the CoC's geographic area serving a special homeless population/subpopulation;					
Risk of continued homelessness;					
Significant challenges or functional impairments, including physical, mental, developmental, or behavioral health disabilities regardless of the type of disability, which require a significant level of support to maintain permanent housing(focuses on the level of support needed not disability type);					
Substance abuse-current or past;					
Unsheltered homelessness-especially youth and children;					
Vulnerability to illness or death;					
Vulnerability to victimization, including physical assault, trafficking, or sex work.					
			Yes	10	
			No	0	
Category X. Maximum Points				1	0
				6	

XI. Utilizing New and Existing Resources	Source Data	Points Breakdown	Total Points	Notes
Projects are consistently utilizing grant resources (any state and federal grant funds during most recent completed grant year of each one)	Project Application-Performance Recipient Section 2) Supplemental Application Q2, Q28	Total 10 Points		
		Less than 2% not spent at grant award year end	10	
		More than 2% not spent at grant award year end but sufficient justification presented to explain	5	
		More than 2% not spent at grant award year end and no sufficient justification	0	

		presented to explain		
Category XI. Maximum Points			10	0

XII. System Performance Improvement	Source Data	Points Breakdown	Total Points	Notes
Agency has plan in place to review system performance data annually in order to improve outcomes.	Supplemental Application Q30	Total 5 Points		
		Yes	5	
		No	0	
Category XII. Maximum Points		No	5	0

Scoring Summary		Points Awarded	Maximum Points
Category I.	Project Services and Support	0	30
Category II.	Meaningful engagement of people with lived experience of homelessness in project design, policy-making, and decision-making	0	6
Category III.	Active Participation in Continuum of Care	0	2
Category IV.	Increasing Safety for Survivors of Domestic Violence	0	3
Category V.	HMIS	0	5
Category VI.	Project Budget	0	10
Category VII.	Community Need	0	38
Category VIII.	Increase Housing Stability	0	10
Category IX.	Increase in Income	0	20
Category X.	Project Serves Vulnerable Population	0	16
Category XI.	Utilizing New and Existing Resources Effectively to Improve the Homeless System	0	10
Category XII.	System Performance Improvement	0	5
Total Points		0	155

Additional Reviewer Comments:

