 CATCH

CATCH Continuum of Care 2023

Project Ranking Tool

Reviewer Agency Project Project Type

**Threshold Questions** All require "YES" or an accepted justification to move forward with a

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Threshold Criteria** | **Yes** | **No** | **Source** | **Notes** |
| Project complies with eligibility requirements of the CoC Interim Rule and Subsequent Notices and meets  threshold requirements outlined in the HUD 2022 |  |  | Non-profit documentation |  |
| Project does utilize the Housing First Model (checklist and application) |  |  | 1) Project Application Section 3B #5 2) Supplemental Application Q8  3) Housing First Checklist |  |
| Project will follow the CoC's Coordinated Entry Policies  and Procedures, including HUD's Equal Access Rule, when it is implemented while also participating in the |  |  | Supplemental Application Q6 |  |
| Project does or will participate in HMIS or an  equivalent database |  |  | Supplemental Application Q19-  23 |  |
| Project has written documentation of match that  meets HUD's standards |  |  | Project Application Section 6D |  |
| Applicant is an active CoC Participant |  |  | 1. Committee List Submitted by Collaborative Applicant 2. Letter of Good Standing 3) Supplement Application Q13 |  |
| Application and supplemental application are |  |  | Review of Items Submitted |  |
| Applicant does not have any unresolved HUD monitoring findings |  |  | 1. Project Application Recipient Performance 2) Supplemental Application Q3 |  |
| Current audit does not have findings |  |  | Agency Audit Letter |  |
| **Renewal Projects Only (older than 1 year)** |  |  |  |  |
| Renewal Project has a spending rate of at least 80% on |  |  | Supplemental Application Q2,  review of most current completed grant year spenddown |  |
| **Projects that serve families:** |  |  |  |  |
| The project accepts all families with children 18 and un |  |  | Supplemental Application Q9b |  |
| The project has a staff person responsible for ensuring  that children are enrolled in school and connected to |  |  | Supplemental Application Q9a |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **I. Project Services and Support** | **Source Data** | **Points Breakdown** | | **Total Points** | **Notes** |
| Describes the entire scope of the project including each of the following: target population to be served,  project plan for addressing the identified housing and | 1. Section 3b 2. Supplemental Application Q7, Q10, and | **Total 5 Points** | |  |  |
| Addresses the entire scope of the project  including all 5 criteria items listed |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| supportive service’s needs, anticipated project outcome(s), coordination with other organizations (e.g., federal, state, nonprofit), and how the CoC program funding will be used. | Q11  3) Attached MOUs |  | 5 |  |  |
| Address a portion of the scope of the project including 3 or more of the criteria  items listed | 3 |
| Does not address the entire scope of the project including less than 3 of the criteria items listed | 0 |
| Project is a permanent housing project (RRH, PSH) | 1. Project Application Section 3A, 4B | **Total 5 Points** | |  |  |
| Yes | 5 |
| No | 0 |
| The type, frequency, and duration of the supportive services proposed fit the needs of the population to be served | Project Application Section 4A #1 | **Total 5 Points** | |  |  |
| Meets Needs Well | 5 |
| Meets Needs Satisfactorily | 3 |
| Does not meet needs | 0 |
| Project staff have training and skill-set including trauma-informed approach, expertise, etc. to serve specific populations including vulnerable populations | 1. Project Application Section 3B 2. Supplemental Application Q7 and Q12 | **Total 5 Points** | |  |  |
| Yes | 5 |
| No | 0 |
| Project has partnerships in place to successfully connect clients to mainstream health, social services, employment programs, and other mainstream benefits for which program participants might be eligible | 1. Project Application Section 4A 2. Supplemental   Application Q10 3) Attached MOUs | **Total 5 Points** | |  |  |
| Yes | 5 |
| No | 0 |
| Project confirms Housing First Approach and specifically explains how their agency follows this practice while limiting barriers to individuals needing assistance with housing. | 1. Project Application Section 3B 2. Supplemental Application Q8 3. USICH Housing First Checklist | **Total 5 Points** | |  |  |
| Housing First Plan is implemented and agency prevents barriers to all populations | 5 |
| Housing First Plan is not yet implemented but agency does have a plan to proceed | 3 |
| Housing First Plan is not implemented with no plan to proceed with implementation | 0 |
| **Category I. Total Maximum Points** | | | **30** | 0 |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **II. Meaningful engagement of people with lived experience of homelessness in project design, policy- making, and decision-making** | **Source Data** | **Points Breakdown** | | **Points Awarded** | **Notes** |
| Project demonstrates experience and plan to incorporate people with lived experience of homelessness in decision-making, feedback and operation of the program or past projects | Supplemental Application Q17-18 | **Total 6 Points** | |  |  |
| Someone with lived experience of homelessness is on agency board (including survivors of domestic violence) | 1 |
| Agency employs staff members with lived  experience of homelessness |  |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  |  |  | 1 |  |  |
| Program provides opportunities to provide anonymous feedback during program and at program exit | 1 |  |
| Agency has diverse staff and board including BIPOC and LGBTQIA+ community  members | 1 |  |
| Program provides sound examples of ways that participants are meaningfully engaged in program design and operation in addition to how their involvement influenced the program | 2 |  |
| **Category II. Total Maximum Points** | | | **6** | 0 |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **III. Active participation in Continuum of Care** | **Source Data** | **Points Breakdown** | | **Points Awarded** | **Notes** |
| Involvement in a Balance of State or Local Homeless Coalition Committee (could include PIT Count committee, Planning committee, strategic planning committee, or other committee not listed | 1. Committee List Submitted by Collaborative Applicant 2. Letter of Good Standing 3)   Supplemental Application Q13 | **Total 2 Points** | |  |  |
| Yes | 2 |
| No | 0 |
| **Category III. Total Maximum Points** | | | **2** | 0 |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **IV. Community Need** | **Source Data** | **Points Breakdown** | | **Points Awarded** | **Notes** |
| Demonstrated Geographical Need | Supplemental Application Q4 | **Total 5 Points** | |  |  |
| Statistical evidence proves the demonstrated needs for this project in the  geographic area | 5 |
| Only limited statistical evidence provided to prove the demonstrated needs for this project in the geographic area | 3 |
| No statistical evidence was provided to prove the demonstrated needs for this project in the geographic area | 0 |
| In the case where the similar services exist, the service is still relevant and a reasonable plan to avoid duplication of services is in place. | Supplemental Application Q5 | **Total 5 Points** | |  |  |
| Organization states there are other services being provided and shows plan in place to avoid duplication while working with partners | 5 |
| Organization states there are other services |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  |  | being provided in the area but does not  show plan in place to avoid duplication | 3 |  |  |
| Organization is not sure if there are other services being provided in the area and does not have any local partnerships in place to prevent duplication | 0 |
| **OR** | |
| There are currently no services being provided in this area with no issue of  duplication to occur | 5 |
| The agency exhibits local partnerships through compliance with educational assurances (if serving children), LHC participation and strategic MOUs, and leveraging to meet real program needs. | 1. Project Application   Section 4A #1   1. Supplemental Application Q9a, Q10 2. Attached MOUs | **Total 5 Points** | |  |  |
| Agency states they work with specific partners (with proof of MOUs) including educational institutes, if applicable, and provides examples of ways they have leveraged program resources | 5 |
| Agency states they work with specific partners (with proof of MOUs) including educational institutes, if applicable, but does not provide examples of ways they have leveraged program resources | 3 |
| Agency does not work with specific partners (with proof of MOUs) including educational institutes and does not provide examples of ways they have leveraged program resources | 0 |
| The agency accepts all families with children 18 and under without regard to age and gender | 1. Supplemental Application Q9B | **Total 5 Points** | |  |  |
| Yes | 5 |
| No | 0 |
| Agency employs SOAR certified staff | 1. Project Application Section 4A 2)   Supplemental Application Q10 | **Total 3 Points** | |  |  |
| Yes | 3 |
| No | 0 |
| The target sub-population for this project is a current proven need in the community | Supplemental Application Q7 | **Total 5 Points** | |  |  |
| Program make-up, goals, and associated services are tailored to meet the needs of this sub-population and the applicant has adequate skills and experience to administer the tailored project | 5 |
| Program make-up, goals, and associated services are not tailored to meet the needs of this sub-population, but the applicant does have adequate skills and experience with plans to implement and administer a  tailored project **OR** |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  |  | Program make-up, goals, and associated services are tailored to meet the needs of this sub-population, but the applicant does not have adequate skills and experience with plans to administer a tailored project | 3 |  |  |
| Program make-up, goals, and associated services are not tailored to meet the needs of this sub-population and the applicant does not have adequate skills and experience to administer a tailored project if implemented | 0 |
| Equitable and inclusive outreach to individuals that are specifically in underserved and overrepresented populations such as racial/ethnic groups and LGBTQIA+ population. | 1) Supplemental Application Q7, Q11 | **Total 5 Points** | |  |  |
| The outreach plan for the project participants is inclusive of all eligible participants within the community, accessible, and targeted to persons with high barriers (which may require an ongoing street outreach component), feasibly implemented and leverages community support | 5 |
| The outreach plan for the project participants is not currently inclusive of all eligible participants within the community, accessible, or targeted to persons with high barriers (which may require an ongoing street outreach component), not feasibly implemented and does not leverage community support, but the agency has provided plans of future changes to correct this | 3 |
| The outreach plan for the project participants is not currently inclusive of all eligible participants within the community, accessible, nor targeted to persons with high barriers (which may require an ongoing street outreach component), not feasibly implemented and does not leverage community support with no future plans to correct this | 0 |
| Agency has confirmed commitment to assist in development and implementation as well as participation in the CoC's coordinated entry system | Supplemental Application Q6 | **Total 5 Points** | |  |  |
| Yes | 5 |
|  |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  |  | No | 0 |  |  |
| **Category IV. Maximum Points** | | | **38** | 0 |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **V. Increasing Safety for Survivors of Domestic**  **Violence** | **Source Data** | **Points Available** | | **Points Awarded** | **Notes** |
| Housing case managers and direct supervisors trained in trauma-informed care, which includes "trauma and its impact" and "trauma-informed care." | Supplemental Application Q14 | **Total 1 Point** | |  |  |
| Yes | 1 |
| No | 0 |
| Housing case managers and direct supervisors completed training for serving survivors of domestic violence (DV 101) | Supplemental Application Q15 | **Total 1 Point** | |  |  |
| Yes | 1 |
| No | 0 |
| Agency has an emergency transfer and re-housing policy that, at minimum, mirrors the VAWA emergency transfer policy in the Entry Point Policies and Procedures | Supplemental Application Q16 | **Total 1 Point** | |  |  |
| Yes | 1 |
| No | 0 |
| **Category V. Maximum Points** | | | **3** | 0 |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **VI. Project Serves Vulnerable Population** | **Source Data** | **Points Available** | | **Points Awarded** | **Notes** |
| PSH and SH Projects %  of persons served by the program who meet locally defined vulnerable conditions at entry, listed on the APR:  Mental Illness Alcohol Abuse  Chronic Health Conditions  HIV/AIDS  Development Disabilities Physical Disabilities | APR Q 5a, 13a2 | **Total 6 Points** | |  |  |
| 50% or greater with 2 or more conditions | 6 |
| Calculation:  (Q13a2 2 Conditions + Q13a2 3 conditions)/Q5a Total Number of Persons Served |
| 30%-49% with 2 conditions or more | 4 |
| 10%-29% with 2 or more conditions | 2 |
| Timeframe for Review:  10/01/2021-09/30/2022 | Less than 10% with 2 or more conditions | 0 |
| RRH, TH, TH-RRH Projects % of persons served by the program who meet locally defined vulnerable conditions at entry, listed on the APR:  Mental Illness Alcohol Abuse | APR Q 5a, 13a2 | **Total 6 Points** | |
| 15% or more with 1 or more conditions | 6 |
| Calculation:  (Q13a2 1 Condition + Q13a2 2 conditions + Q13a2 3 Conditions)/Q5a |
| 10%-14% with 1 or more conditions | 4 |
| 5%-9% with 1 or more conditions |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Chronic Health Conditions  HIV/AIDS  Development Disabilities Physical Disabilities | Total Number of Persons Served |  | 2 |  |  |
| Timeframe for Review:  10/01/2021-09/30/2022 | less than 5% with 1 or more conditions | 0 |
| PSH and SH Projects %  of adults served by the program who had zero ($0) income at entry. (Any cash income is included) | APR Q 5a, 18 | **Total 6 Points** | |  |  |
| 50% or above | 6 |
| Calculation:  Q18 Number of Adults with No Income at Entry/ Q5a Number of Adults | 30%-49.9% | 4 |
| 10%-29.9% | 2 |
| Timeframe for Review:  10/01/2021-09/30/2022 | Below 10% | 0 |
| RRH, TH, TH-RRH %  of adults served by the program who had zero ($0) income at entry. (Any cash income is included) | APR Q 5a, 18 | **Total 6 Points** | |
| 60% or more | 6 |
| Calculation:  Q18 Number of Adults with No Income at Entry/ Q5a Number of Adults  Timeframe for Review:  10/01/2021-09/30/2022 | 40%-59% | 4 |
| 20%-39% | 2 |
| Below 20% | 0 |
| Project specifically serves vulnerable populations that might face additional barriers such as:  High utilization of crisis and emergency services to meet basic needs, including but not limited to emergency rooms, jails, and psychiatric facilities;  History of victimization/abuse including domestic abuse, sexual assault, and childhood abuse;  Length of time homeless; Low income;  No Income;  Only project of its kind in the CoC's geographic area serving a homeless population/subpopulation. | Supplemental Application Q12 | **Total 10 Points** | |  |  |
| Yes | 10 |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Risk of continued homelessness;  Significant challenges or functional impairments, including physical, mental, developmental, or behavioral health disabilities regardless of the type of disability, which require a significant level of support to maintain permanent housing (focuses on the level of support needed not disability type);  Substance Abuse-current or past;  Unsheltered homelessness-especially youth and children;  Vulnerability to illness or death;  Vulnerability to victimization, including physical assault, trafficking, or sex work. |  |  |  |  |  |
| No | 0 |
| **Category VI. Maximum Points** | | | **22** | 0 |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **VII. Increase Housing Stability** | **Source Data** | **Points Available** | | **Points Awarded** | **Notes** |
| PSH Programs %  of persons in PH program who remained in the PSH program or exited to a permanent destination during the year, excluding any participants who passed away- as reported in the APR. | APR Q 5a, 23c | **Total 10 Points** | |  |  |
| 75% or above | 10 |
| Calculation:  (Q23c Permanent Destinations Subtotal + Q5a Number of Stayers)/ (Q5a Total Number of Persons-Q23c Deceased) |
| 25.1%-74.9% | 5 |
| 25% or below | 0 |
| Timeframe for Review: 10/01/2021-09/30/2022 | 2022 System Performance Average for AR500: 100.0% (M7b2: Successful PH Exits at link below) Reference Link | |
| RRH, TH-RRH, TH, SH Programs %  of persons in RRH, TH-RRH, TH, and SH programs who exited the program during the year to permanent destination, excluding any participants who passed away-as reported in the APR. | APR Q 5a, 23c | **Total 10 Points** | |
| 30.3% or above | 10 |
| Calculation:  Q23c Permanent Destinations Subtotal/(Q5a Number of Leavers-Q23c Deceased) |
| 20.1%-30.2% | 5 |
| 20% or below | 0 |
| Timeframe for Review: | 2022 System Performance Average for AR500: 30.3% (M7b1: Successful ES,  SH, TH, RRH at link below) | |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | 10/01/2021-09/30/2022 | https://public.tableau.com/app/profile/system.performance.measures.hud.p ublic.data/viz/HUDCoCSystemPerformanceMeasures/M1LengthofStay | |  |  |
| **Category VII. Maximum Points** | | | **10** | 0 |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **VIII. Increase Income** | **Source Data** | **Points Available** | | **Points Awarded** | **Notes** |
| % of persons age 18 and older who increased earned income at program exit in project as shown in most recent APR. | APR Q 5a, 18, 19a | **Total 10 Points** | |  |  |
| 41.3% or above | 10 |
| Calculation: |
| 19a2 Number of adults w/earned income who retained income and increased at exit + 19a2 number of adults w/earned income who did not have income at start and gained income by exit)/ (Total adults 5a - Adults not required to do annual assessment Q18) |
| 30.1%-41.2% | 5 |
| 30.0% or below | 0 |
| Timeframe for Review: |
| 10/01/2021-09/30/2022 | 2022 System Performance Average for AR500: 41.3% (M4: Lvrs Increased Earned Inc. at link below)  https://public.tableau.com/app/profile/system.performance.measures.hud.p | |
| % of persons age 18 and older who increased total income at the end of program exit, either by gaining a source of income or by increasing the amount of their total income. | APR Q 5a, 18, 19a | **Total 10 Points** | |  |  |
| 41.0% or above | 10 |
| Calculation:  19a1 Number of adults with any income who increase income by annual assessment + 19a2 Number of adults with any income who increase income by exit)/ (Total adults 5a - Adults not required to do annual assessment Q18) |
| 30.1%-40.9% | 5 |
| 30% or below | 0 |
| Timeframe for Review:  10/01/2021-09/30/2022 |
| 2022 System Performance Average for AR500: 41.3% (M4:Lvrs Increase Total Inc. at link below)  https://public.tableau.com/app/profile/system.performance.measures.hud.p | |
| **Category VIII. Maximum Points** | | | **20** | 0 |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **IX. Utilizing New and Existing Resources Effectively**  **to Improve the Homeless System** | **Source Data** | **Points Available** | | **Points Awarded** | **Notes** |
| Projects are consistently utilizing grant resources | 1) Project Application- Performance Recipient Section 2)Supplemental Application Q2 | **Total 10 Points** | |  |  |
| Project's most recent renewal recapture is 2% or less  **OR**  Project's most recent renewal recapture is more than 2% but is giving 100% of balance to CATCH for reallocation  **OR**  Project has not completed a renewal | 10 |
| Project's most recent renewal recapture average is more than 2% and chooses not to reallocate the balance back to CATCH BUT has provided detailed and persuasive information as to why this occurred and what steps were taken so that future recapture will be below 2% | 5 |
| Project's most recent renewal recapture average is more than 2% and chooses not to reallocate the balance and does not have persuasive explanation as to why or actions it will take for recapture to be below 2% | 0 |
| **Category IX. Maximum Points** | | | **10** | 0 |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **X. HMIS** | **Source Data** | **Points Available** | | **Points Awarded** | **Notes** |
| Maintains complete client level data in HMIS for this project as shown in Data Quality Reports | APR Q6a-d (Average of total error rates) | **Total 5 Points** | |  |  |
| Combined, collective data elements are at  least 95% | 5 |
| Combined, collective data elements are between 90%-94.99% | 4 |
| Combined, collective data elements are between 85%-89.99% | 3 |
| Combined, collective data elements are between 80%-84.99% | 2 |
| Combined, collective data elements are below 80% | 1 |
| Occupied and Available for Occupancy as completed in the APR by the recipient | APR Q2 Average of Units and Beds (Average % of Actually Available to  Proposed) | **Total 5 Points** | |  |  |
| 90% or above | 5 |
| 70%-89% | 3 |
| 50%-69% | 1 |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  |  | Below 50% | 0 |  |  |
| The agency has experience using HMIS or a comparable database: Homeless System Response | Supplemental Application Q19-23 | **Total 5 Points** | |  |  |
| Has experience with HMIS | 5 |
| Some experience with HMIS but some  concern with capacity | 3 |
| No experience with HMIS and significant | 0 |
| **OR** | |
| Has experience with HMIS comparable database or client-level data management | 5 |
| Some experience with comparable database or client-level data management but some concern with capacity | 3 |
| No experience with HMIS comparable database or client-level data management and significant concerns | 1 |
| **Category X. Maximum Points** | | | **15** | 0 |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **XI. Project Details** | **Source Data** | **Points Available** | | **Points Awarded** | **Notes** |
| Previous Year's Annual Performance Report (APR) was submitted on time. | Project Application Section- Recipient Performance | **Total 5 Points** | |  |  |
| Yes | 5 |
| No | 0 |
| Project funds are drawn down quarterly. | Project Application Section- Recipient Performance | **Total 5 Points** | |  |  |
| Yes | 5 |
| No | 0 |
| Project Budget provides a description for any eligible cost item listed along with annual assistance requested | Project Application Section 6-Budgets that pertain to project | **Total 5 Points** | |  |  |
| Yes | 5 |
| No | 0 |
| Match is secured with source(s) documented | Project Application-6D | **Total 5 Points** | |  |  |
| Yes | 5 |
| No | 0 |
| **Category XI. Maximum Points** | | | **20** | 0 |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **XII. System Performance Improvement** | **Source Data** | **Points Breakdown** | | **Points Awarded** | **Notes** |
| Agency has plan in place to review system performance data annually in order to improve  outcomes. | Supplemental Application Q30 | **Total 5 Points** | |  |  |
| Yes | 5 |
| No | 0 |
| **Category III. Total Maximum Points** | | | **5** | 0 |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Scoring Summary** | | **Points Awarded** | **Maximum Points** |
| Category I. | Project Services and Support | 0 | 30 |
| Category II. | Meaningful engagement of people with lived experience of homelessness in project  design, policy-making, and decision-making | 0 | 6 |
| Category III. | Active Participation in Continuum of Care | 0 | 2 |
| Category IV. | Community Need | 0 | 38 |
| Category V. | Increasing Safety for Survivors of Domestic Violence | 0 | 3 |
| Category VI. | Project Serves Vulnerable Population | 0 | 22 |
| Category VII. | Increase Housing Stability | 0 | 10 |
| Category VIII. | Increase in Income | 0 | 20 |
| Category IX. | Utilizing New and Existing Resources Effectively to Improve the Homeless System | 0 | 10 |
| Category X. | HMIS | 0 | 15 |
| Category XI. | Project Budget | 0 | 20 |
| Category XII. | System Performance Improvement | 0 | 5 |
| **Total Points** | | 0 | **181** |

|  |
| --- |
| **Tiebreaker Criteria** |
| **In the even that two or more projects of the same type received the same project score, the following tie-breaking criteria will be applied to aid in the ranking of projects when no**  **other distinguishing data and/or information is available:** |
| 1) Renewal Projects will be prioritized over new projects |
| 2) Projects located in an LHC with a clear demonstrated need and/or that does not already have a CoC funded program will be prioritized |

**Additional Reviewer Comments**