



# CATCH

Central Arkansas Team Care  
for the Homeless

CATCH Board Meeting Minutes  
Friday, February 16, 2024 @ 9am

***Attendees:*** Matthew Desalvo (Salvation Army), Ashley Young (BCD), Ben Goodwin (Our House), Greg Chastine (St. Francis House), Chris Porter (CLR), Lekita Colclough (WCF), Michelle Spencer (City of Jacksonville), Carol Miles (DePaul USA), Andre' Jones (VA), Dr. FranSha Anderson (ASILC), Artina Blackmon (People Trust), Rebecca Beadle (CALs), Brandon Shaw, Tracey Shine (CLR), Cecilia Cole (CLR)

***Missing Attendees:*** Harriett Phillips, Arlo Washington

***Meeting:*** Quorum present-12/14

9:00am-Meeting call to order by Matthew DeSalvo- President

Governance Charter

- ❖ Did not discuss or get completed Coordinated Entry or HMIS Lead Agency
- ❖ Changes/ updates still going on
- ❖ TA still contacting President about edits to Governance Charter
- ❖ Do we want the Membership to vote on the document today?

Ben agrees to get it done quickly (Governance Charter) but does not agree to approve it because of blank spots with Coordinated Entry or HMIS Lead Agency. Would like to move on to a New Committee Structure to be presented to the membership group? It can be summarized and let the membership group know this is not the final document but look for a final resolution soon. Get authorization for the Board to keep moving in the right direction with the Governance Charter and vote on the new committees with board members.

Michelle and Matthew agree with Ben analysis. Michelle stated the committees are what's going to draw the membership.

Matthew-Do we need to schedule a Friday or board meeting to continue working on the Governance Charter?

Chris stated to conduct board business at board meetings but if a special meeting needs to be called that would be great. Also, is there a timeline to get it done or rush to get it done? We need to get it done correctly.

Matthew no rush but critical to get it done soon and have a completed document.

Chris thinks it's a rush but would like to get it done right.

Dr. FranSha agrees but knows everyone cannot meet. We must look at the business part of it and wrap the areas that need to be completed. Everyone can look at the final document.

Ben to have the membership vote on it at the next meeting which is 3 months away. Also, get the Bylaws drafted at the same time. Membership can vote on both. Send out final draft email 30 days prior to membership meeting in May to take a vote. We have 2 Board meetings before Membership meeting, can use some of that time to talk through the issues. We also must look at and commit time outside of the Board meetings.

Chris agrees.

Matthew agrees and states for everyone to commit one day to have Board members meet in late March or early April to finish both documents.

No other thoughts or feedback on the Governance Charter from Board members.

Matthew edited Priorities for 2024 based on what was discussed at the Board Retreat.

- ❖ **Accountability:** The CATCH Board, Collaborative Applicant, HMIS Lead Agency and CATCH membership will collectively and respectfully hold all parties accountable to the year's priorities through MOUs developed to outline goals, objectives, and responsibilities.
- ❖ **Monitoring:** Performance measures will be established, and spending reports will be shared for CATCH-funded projects and HMIS Lead Agency to ensure project efficacy and projects are upholding the intended purposes and comply with HUD standards. CATCH will offer support for federally funded projects to help with any monitoring requirements by the grants.
- ❖ **Coordinated Entry:** Make decisions on a functional coordinated entry system and engage community partners to use the system. Advance ongoing efforts and engage community leaders and partners in the goals for coordinated entry.
- ❖ **Membership Recruitment and Engagement:** Grow membership through surveying, engaging presentations at membership meetings--possibly hosting information meetings throughout the year, and engaging members more in committee, work.
- ❖ **Committee Engagement:** Committee work will be imperative in meeting CATCH goals. Committee chairs are to recruit members and meet regularly throughout the year with specific objectives to complete. Committee reports are to be given at each board and membership meeting.
- ❖ **HMIS Administration:** Work with and empower the new HMIS Lead Agency on meeting HUD requirements. Also, leading efforts to engage more service agencies to utilize HMIS to capture more quality data on the homeless population in central

Arkansas.

- ❖ **External Engagement:** Engage community members, business leaders, civic organizations and create pathways to influence policy decisions at local, state, and federal levels. This includes attending neighborhood meetings, speaking engagements, and joining and developing coalitions to advance the causes of those we serve in the political arena.

Ben motion to submit Priorities 2024 to membership group, Dr. FranSha second. All Board members approved.

Matthew per current Bylaws to elect CATCH officers for 2024.

- ❖ President- Ben nominated Matthew, Michelle second- Board approved
- ❖ President Elect- Andre nominated Dr. FranSha, Michelle second- Board approved
- ❖ Secretary- Chris nominated Artina, Dr. FranSha second- Board approved

Matthew for Board Members to review the Committee assignment to present to Membership Group today.

- ❖ Executive- Matthew
- ❖ Membership and Training- Ben
- ❖ Public Policy and Community Awareness- Chris
- ❖ Monitoring and Evaluation- Harriett
- ❖ Data- Dr. FranSha
- ❖ Rank and Review- Michelle
- ❖ Point In Time Count- Andre
- ❖ Competition- Greg

Dr. FranSha stated is there a template for reporting. Per Matthew one is already established.

Michelle- Is it understood that the President Elect will be the nominating Chair? Matthew stated it is under Membership and Training Committee.

Ben would like to know how the membership group would know about signing up for each committee. Cecilia stated a sign-up sheet has been provided for each Committee at the back table.

Adjournment: 9:31am