



# CATCH

Central Arkansas Team Care  
for the Homeless

CATCH Board Meeting Minutes  
Friday, March 15, 2024 @ 9am

***Board Member Attendees:*** Matthew DeSalvo (Salvation Army), Ashley Young (BCD), Ben Goodwin (Our House), Greg Chastine (St. Francis House), Chris Porter (CLR), Lekita Colclough (WCF), Michelle Spencer (City of Jacksonville), Carol Miles (DePaul USA), Andre' Jones (VA), Dr. FranSha Anderson (ASILC), Artina Blackmon (People Trust), Rebecca Beadle (CALs), Arlo Washington (People Trust) and Harriett Phillips (CLR).

***Non-Board Member Attendees:*** Vicky Simpson (LRSD), Chandra Martin (LRSD), Tracey Shine (CLR) and Cecilia Cole (CLR)

***Absent Board Member:*** None

***Meeting:*** Quorum present 14/14

9:03am-Meeting call to order by Matthew DeSalvo- President

- Introduction by each member given their organization name, title, and board member.

### **Approval of Minutes from January and February 2024 Board and February 2024 Membership-**

January 2024- Harriett- motion/ Carol- 2<sup>nd</sup>; minutes was approved

February 2024- Chris-motion/ Artina- 2<sup>nd</sup>; minutes were approved

February 2024 Membership- will review for approval in May 2024

### **WellSky Contract/ Payment Update**

Matthew DeSalvo and Artina Blackmon gave an overview of the WellSky contract and payment. Contract is currently held by Ouachita Youth & Children Family Services (OYCFS)/ Balance of State. They are the only ones to have communication with WellSky for invoices, licenses, and agreements. The due date for payment is March 31, 2024. Currently, OYCFS is unable to pay the balance \$54,000 but People Trust has offered to pay CATCH's portion of the balance or the full balance of \$54,000 to continue access with WellSky. The Emergency Solution Grant (ESG) will only reimburse OYCFS, so People Trust would have to go into contract with OYCFS for their reimbursement payment. People Trust is negotiating and drafting a contract for payment with 2 or 3 installments. People Trust would like to be a dual contract holder with OYCFS. OYCFS wanted to back out of the contract and pass it along to People Trust. People Trust will have more details by March 31.

Dr. FranSha Anderson would like to review the contract once received. Artina will make sure the contract is provided.

## Committee Presentations

Overview of committee, goals, objectives, and meeting plans-

- Executive- by Matthew DeSalvo
  - ❖ President, President-Elect, Secretary and 2 board members
  - ❖ Plan agendas, action items approval for Board Members & Membership, review the Governance Charter and working on accountability for the others committees
  - ❖ 2-Board members added to Executive Committee-Ben Goodwin & Greg Chastine
  - ❖ Meet once a month before the Board meetings
- Membership and Training- by Ben Goodwin
  - ❖ Outreach for new members
  - ❖ Trainings (identify existing trainings offered by organizations/partners that can be open to the membership)
  - ❖ Recruiting for Nominating Committee Boards of Directors
  - ❖ Proposed to meet after Board meetings with group
  - ❖ Rebecca Beadle added to M&T committee
- Public Policy and Community Awareness- by Chris Porter
  - ❖ Meet with local, state, and federal policy makers (to learn their view and share our views of homelessness to them)
  - ❖ Attend National Alliance Homeless Conference in DC to talk with Arkansas lawmakers
  - ❖ Items to address at state level at the Arkansas State Capitol
  - ❖ Local City Board meetings with policy on local homeless issues
  - ❖ Meet after Board meetings in person at Willie Hinton
- Monitoring and Evaluation- Harriett Phillips
  - ❖ Spoke with Ashley Kerr & received some information
  - ❖ Asked CA to get information from HUD
  - ❖ Will get with Michelle Spencer
  - ❖ Currently no committee members
  - ❖ Will meet after Board meetings
- Data- by Dr. FranSha Anderson
  - ❖ Establish comprehensive framework of the data committee & task to establish policy overseeing HMIS system in conjunction with Lead Agency
  - ❖ Work closely with CoC, People Trust in regard to Arkansas Management Information System (ARMIS)
  - ❖ Host workshops on data privacy & security
  - ❖ Strengthen Participating Agencies Engagement and Collaboration
  - ❖ Continue to organize CoC meetings to discuss system-wide strategies for ending homelessness
  - ❖ Ensure Accountability with grievances and sanctions
  - ❖ Develop grievance process, resolution team, transparency, 501-786-7021 and reporting, conduct annual review for HMIS Lead Agency
  - ❖ Currently have 2 committee members (Carol Miles & Kristie Henderson)
  - ❖ Working with Artina Blackmon & lead agency

- Competition- by Greg Chastine
  - ❖ Review the grant proposals
  - ❖ Grant Program – need 4 or 5 members to assist with Competition Committee
  - ❖ Encourages members and those that are interest in grant writing to make sure the grants are fully prepared for review
  - ❖ Work with Rank & Review Committee
- Rank and Review- by Michelle Spencer
  - ❖ Committee Members- Bailey Noland, Harriett Phillips, LaShun Bland, Chaplain Tamara Gore & 2 backup members- MHA & Health Dept.
  - ❖ Committee members will get together when the NOFO is released
  - ❖ Committee chairs will notify the rank and review process, the initial process that goes out to applicants who are interested in applying for funds.
  - ❖ Will get with Greg when the NOFO is released for timeline
  - ❖ Rank & Review Tools
  - ❖ Train the Committee members
  - ❖ Individual review scores and rank the applications then come together as a group to tabulate all scores to issue to the CA for Priority Listing Application
  - ❖ Planning Grants Applications, Priority Listing, Overall Applications & Individual Project Applications.
- Point In Time Count- by Andre Jones
  - ❖ Provide an annual snapshot of homelessness in our area, as mandated by HUD
  - ❖ Conduct PIT Count activities in Pulaski, Saline, Prairie, and Lonoke counties
  - ❖ Ensure proper, accurate, and timely report of finding
  - ❖ Committee will meet at least monthly, beginning in July, for planning, training, and information sharing
  - ❖ Increase overall participation in PIT Count and corresponding activities
  - ❖ Increase homeless program provider/agency participation by at least 10%, to grow the reach of the PIT Count within our four-county area.
  - ❖ Explore possible adjustments to how PIT Count is conducted.
  - ❖ Increase the number of sites where PIT Count is conducted by 10%, including exploring using agencies' current programs to expand PIT Count
  - ❖ Explore the feasibility of counting in both the morning and evening, for 2025 PIT Count
  - ❖ Possibly hold an outreach event on the day of the PIT Count to increase the number of possible participants
  - ❖ Investigate an electronic PIT Count data collection service

### **Membership Discussion**

Cecilia will send membership list to Ben and/or Greg to review to contact members & involvement.

### **Governance Charter Update**

Matthew will get with the Executive Committee for updates and changes to submit to the Membership group in May 2024.

## Special Projects

- ❖ HMIS Regional Coordinator  
Salvation Army transferring HMIS Regional Coordinator to People Trust  
Artina update- they are working through HMIS reimbursement, but People Trust can take over HMIS Regional Coordinator, still just a few things to work out.
- ❖ Micro Home Village  
Carol update- Was informed on 04/14/24 that the Micro Village will “Go Live” October 1 & will have a meeting with COO later today 4/15/24.
- ❖ MHA Landlord Outreach Event  
Ben update- Had a good meeting about 2 weeks ago, event on May 15 from 11a-1p at Our House, the event will be called Lunch & Learn, flyer is completed and will send out at a later date.  
Next meeting to finalize event is April 10

*Comments by:*

*Harriett-*

City of Little Rock is working to add 500 new beds.

\*100 unit from Homeless Village

\*Pastor Holloway brought a building behind his women’s shelter- 100 beds

\*Our House, Salvation Army & Immerse (together)- 100 beds

\*200 additional beds from Lunch & Learn

Pulaski County-100 unit

Ben-

A developer (AJ Gilbert) would like to renovate the old Job Corps building. Harriett stated the City spoke with him about the number of units in the building (no guarantee it could be done).

*Harriett-*

\*City met with the Manufacturer Home Association about 2 weeks ago, they have some product they may have for permanent support housing.

\*They will get back with City about how much that will cost.

\*Was approved by HUD

## Agency Announcements

- ❖ Grand Opening-Our House is opening a new facility on April 18, 2024 @ 11a.
- ❖ Covid Test are available, contact Dr. FranSha Anderson
- ❖ Salvation Army is partnering with a church that providing all food for Community Dinner & giveaways on 4<sup>th</sup> Thursdays of each month.

***Adjournment: 10:25am***