



CATCH

Central Arkansas Team Care
for the Homeless

Board of Directors Meeting Minutes

Friday, October 18, 2024

Virtual-9am

Attendees: Dr. FanSha Anderson (ASILC), Greg Chastine (St. Francis House), Ben Goodwin (Our House), Ashley Young (Better Community Development), Lekita Colclough (Women & Children First), Artina Blackmon (People Trust), Rebecca Beadle (Central Ark. Library), Michelle Spencer (City of Jacksonville), Chris Porter (People Trust), and Carol Miles (DePaul USA).

Absent Board Members: Andre Jones (VA) and Arlo Washington (People Trust)

Non-Board Member Attendees: Paul Wilkerson (River City Ministry), Sandra Mitchell (BCD), Matthew DeSalvo (CLR), Tracey Shine (CLR), Cecilia Cole (CLR) and Sandra Lewis-Payne (HUD).

Call to Order 9:04am

Roll Call of Board Members by President FranSha Anderson

Approval of Minutes from September 2024

Motion: Greg

2nd: Artina

Abstain: Ben

Minutes were approved.

President's Updates

Artina: Overview of People Trust Community Loan Fund: Lead Agency for CoC AR-500 Coordinated Entry Access Point

People Trust Community Loan Fund (PTCLF) serves as the lead agency for the Central Arkansas Continuum of Care (CoC) AR-500. PTCLF is dedicated to enhancing access to housing and support services for individuals and families experiencing homelessness. As the designated Access Point for Coordinated Entry (CE) in the CoC AR-500 region, covering four counties, PTCLF ensures that resources are distributed equitably and effectively to those in need.

Coordinated Entry System (CES)

The Coordinated Entry System is a streamlined process designed to connect individuals and families with the most appropriate housing and services based on their specific needs and vulnerabilities. It prioritizes access for those who are most vulnerable, ensuring that housing and supportive services are efficiently and fairly allocated.

Access Point Information

Currently, People Trust Community Loan Fund operates as a central access point, where individuals and families experiencing homelessness or housing instability can receive assessments, referrals, and connections to appropriate resources. The coordinated approach includes:

- **Standardized Assessment:** Conducting uniform assessments to determine the level of need and prioritize resources effectively.
- **Resource Navigation:** Guiding participants through available housing options such as Permanent Supportive Housing (PSH), Rapid Rehousing (RRH), and emergency services.
- **Referrals:** Connecting individuals with partner agencies for additional support, including employment services, healthcare, and case management.
- **Follow-up and Support:** Ensuring ongoing engagement to monitor progress and provide continued assistance as needed.
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Encouraging Collaboration with Member Agencies

To enhance the reach and efficiency of the Coordinated Entry System, PTCLF is actively encouraging member agencies, specifically CATCH to opt-in as an additional access point. By expanding the network of access points, the CoC AR-500 can further streamline services and ensure that more individuals and families receive the support they need in a timely and effective manner.

Key Objectives

- **Equity and Accessibility:** Ensuring that all eligible individuals and families have access to resources without discrimination.
- **Efficiency:** Streamlining the process for faster and more effective housing placement.
- **Collaboration:** Working closely with CoC AR-500 partner agencies, local governments, and service providers to maximize the impact of available resources.

PTCLF is dedicated to fostering a sustainable and supportive community by providing these essential services through the Coordinated Entry System.

Dr. FranSha: Will this create a more unified and efficient system that will align with our mission?

Artina: Absolutely

Dr. FranSha: Artina, you mentioned a vote. Did you want them to be able to review this and that way if they have some questions and then we vote later?

Artina: Yes, later. I just wanted to make sure that I gave it to everyone, and they could see my attention behind it.

Harriett: Where does this get us toward Coordinated Entry?

Artina: We already have Coordinated Entry (CE). You just have to opt-in as an organization. People Trust has opted in as a service point. Organization for coordinated entry with our rapid rehousing program and we're asking organizations to just opt in. CE is already built into WellSky and we have already upgraded our training as well. It's just a matter of everyone opting in to be a service point and identifying themselves by taking on new clients or giving resources regarding what their services offer. Being a Central Hub.

Harriet: Do all the service providers understand that?

Artina: Yes, they should. But if not, that's what this information is given to them. It just wasn't digital at first but now that WellSky has the integrations, and they've already deemed it as an where we can have coordinated entry is a matter of your organization opting in to be a Hub. HUD counted the coordinated entry form that was being used.

Harriett: It was my understanding with coordinated entry that there would be regular meetings. A team of sort that would talk about the priority of clients and try to get them through the system. Is that happening?

Artina: If you look at the information, it talks about training. We're going to start doing this because not only do we have HMIS system we also have comparable databases for others more sensitive.

Dr. FranSha announcement about receiving a report on the Continuum of Care program funding. 2022 the City of Little Rock was on there as getting the Planning Grant for 2023 they were not on there. Reached out to Kevin who answered some questions, and I wanted to be transparent as possible with the board.

1.) Did the city apply for the Planning in 2023? - Yes

2.) Why weren't they funding? - HUD did not award

3.) Why not? -Staff met with HUD, discussed why the City of Little Rock was not awarded. There were some glitches for fiscal year 2023 as it related to the CoC Planning Grant, the local HUD Field Office advised staff to file an appeal. The City of Little Rock did make an appeal, but the appeal was not approved, so it wasn't an oversight.

4.) Is there a plan for the city or was there a plan to let CATCH board know? - This email is to serve as formal communication.

5.) Is the plan for ensuring that the city can continue to provide service to support CATCH as the collaborative applicant? Cecilia's salary may be primarily paid by this grant. - No services or resources will be interrupted with the CATCH board and CoC for fiscal year 2023. The City of Little Rock is prepared to handle the CATCH Coordinator's salary.

Also, I'd make a request for HUD TA for the Bylaws to match the Governance Charter, or I have Cecilia to help me coordinate that. The scope of work will be simple as preparing a draft of the

bylaws for the nonprofit CATCH so it will align with the Governance Charter for AR-500. How soon do you think we should move through this?

Ben: Are you talking about how quickly to approve the bylaws. Technically it requires a membership vote to approve and a 30days notice so it can't possibly happen like it. It will not get done by November, possibly December, January or February.

Committee Updates

Membership and Training (Ben):

- ❖ Annual Election of new board members were sent out.
- ❖ Clarified board with People Trust
- ❖ If membership chooses to bring on all the current nominees that would give us 14 and the Governance Charter stated, we could have 15.
- ❖ Reopen Nomination for Lived Experience due back by November 10, 2024
- ❖ Prepare ballots before the November 15th membership meeting.

Dr. FranSha: We opened it up for Lived Experience?

Ben: Yes

Dr. FranSha: If we don't get anyone, will we extend or retry to recruit for that position?

Ben: Yes

Chris: I've submitted some information about lived experience last year and that information has not changed. So, I'll be submitting that as a person with lived experience. I have a new organization that's going to be part of CATCH. It's my own 501 3C non-profit organization as it relates to becoming a member of CATCH, therefore I will probably go ahead and put my hat in the ring as far as the nomination.

Ben: To clarify, your nonprofit organization would be in addition to your employment at People Trust. Is that right?

Chris: My employment is irrelevant to the board or whoever comes on board. I will probably be resigning from the board as a matter of fact, we'll probably make that official at the appropriate time. It has something to do with lived experience and the fact that CATCH is looking for another board member.

Public Policy and Community Awareness (Chris)

- ❖ *No Updates*

Monitoring and Evaluation (Harriett)

- ❖ *No Updates*

Competition (Greg)

- ❖ *Still working on NOFO summaries*
- ❖ *Will get with Cecilia later, think there are only like 4 sections left*

Ben: Requirement in the NOFO to make your application public prior to the submission by a certain number of days or hours.

Dr. FranSha: Isn't that for like if there's public comment or something?

Cecilia: Yeah, we have to make it available two days before we submit it and it's due on the 30th

Ben: What date was that?

Cecilia: Due on the 30th, NOFO is due on the 30th of October, so we have to have it submitted by the 28th.

Rank and Review (Michelle)

- ❖ *Gave an overview of the Rank & Review process for the project applicants.*
- ❖ *Our House-*
 - *Ranked #1*
 - *Requested funding \$162,568*
- ❖ *BCD-*
 - *Ranked #2*
 - *Requested \$47,187*
- ❖ *People Trust six applications ranked-*
 - *DV Bonus ranked #3- requesting \$192,824*
 - *ARMIS ranked #4- ranked as priority \$99,210*
 - *People Trust Family Housing Project- ranked #5 requesting \$266,913*
 - *Joesph Program ranked#6- requesting \$40,581*
 - *Shelter Plus Care 44 and Shelter Plus Care 43 ranked #7 & #8; also have those two grants in Tier 2. 10% of the annual renewal demand goes into Tier 2 this year, which is different than the previous year of 6%. Their total for Tier 1 \$686,471 and \$957,714. Both amounts for \$272,608 in Tier 2 come up to be split of \$136,304 for both Tier 2 projects.*

Hoping to have all the outcomes ready for the meeting in December. Quick synopsis of this process this year, I would say that timeliness played a very challenging role for us as the reviewers when we don't receive items that we need to review in a timely fashion. This is a volunteer process, so we had to schedule 2 important meetings to review first and foremost. Secondly, we had to then score and rank on the second meeting and have to discuss all the projects. Documents from the Collaborative Applicant were not submitted in a timely fashion. Currently, we need the full application for the Planning Grant, and we have not received that application yet. Planning Grant showing 85,000 and some dollars but the actual allowable ARA for this is \$152,449. There been a request for that to be increased just so we don't leave any monies on the table for the support that's provided through the Collaborative Applicant and the role that we have for Cecilia. There been some type of technical difficulty with getting that up in Esnaps. The Committee requested that the Collaborative Applicant request technical assistance or whatever needed to be able to increase that amount of funds. Because, my understanding that is available to AR-500, especially if we did not get grant from last year 2023.

Dr. FranSha: The statement you made when I gave my little report from Kevin, that's one thing we can do is put in an email and he'll give us an update when it's available.

Michelle: The request has been made in writing.

PIT Count (Andre)

- ❖ *Cecilia: Met on 4th of October, as the first meeting. We had a meeting with the GIS with the City of Little Rock last week about the electronic system we're trying to get. We have another meeting that we want to include People Trust as the lead agency for HMIS, so we are trying to get coordinated with that.*

Data (Dr. FranSha/ Artina)

- ❖ *No updates*

Other Business

Tracey Shine- CoCBuilds (overview)

- ❖ *City of Little Rock will be applying for CoCBuilds*
- ❖ *Asking for full support from CATCH to add some additional permanent supportive housing*
- ❖ *The Homes at Colonel Glenn*
- ❖ *Target efforts with the CoC geographical areas to address and reduce a person's experience of homelessness by adding new units.*
- ❖ *Application is due November 21, 2024*
- ❖ *The total project amount of funding with this grant is 5 million, that's the max amount determined by CoC area allocations.*
- ❖ *2.5 million for 10 permanent supportive housing units*
- ❖ *Located & city owned property on Colonel Glenn Rd (Colonel Glenn & 43rd St.)*
- ❖ *2 million for the development of undeveloped land*
- ❖ *\$500,000 in maintenance, supportive services and administration costs*
- ❖ *Over a 5year period- beginning Spring 2025 and ending Winter 2029*
- ❖ *Project Partners- CHI St. Vincent East for health services and Better Community Development for supportive services*
- ❖ *The Needs for Homes at Colonel Glenn- there are over 500 unsheltered individuals and families in Little Rock each night that do have a place to go.*
- ❖ *Site Details- 10 duplexes, a total of 20 units (5 two bedrooms & 5 single bedrooms)*
- ❖ *Located next to public transportation access (Rock Region Metro Bus Route 14 Rosedale), University Shopping Center, Walmart, Village Shopping Center, Southside Post Office, UALR, other public services like Pulaski County Sheriff's Department.*
- ❖ *Slides of sketches of property, lots, bus route and timeline (project activities, submitting the application, the site control, environmental review grant agreement, execution, development period, bid construction, new construction, etc.*

Michelle: Will the actual minutes from this meeting be provided so we have these slides included?

Tracey: Yes, I will have Cecilia email them out.

Dr. FranSha: Do you know how many units will be accessible?

Tracey: No, that has not been disclosed in detail.

Harriett: BCD was chosen as supportive services. How did that happen? And what are the supportive services?

Tracey: To submit the grant, you have to ask about potential partners who are going to work with you on the services and BCD was selected. They do permanent supportive housing to work as a resource on the grant application. The services have not been outlined in detail as far as wrap around service that will be identified.

Harriett: I've been involved in this project and I'm just shocked that it's going to take us three (3) years to even start the construction of the new units.

Ben: Pulled up the NOFO CoC Builds program and the CoC only gets to submit one application. It's supposed to review all the applicants that come in. Supportive of this but before we officially approve it, we need to make sure there aren't other applicants because if there are we have to do a rank & review process, if there are multiple applicants and we can only pick one of them.

Tracey: We haven't had any. Nobody submitted an application at this point, being the Collaborative Application. We follow up with the grants team.

Michelle: As far as this is concerned, will it be a CoC program or project under the CoC wheelhouse as being mentioned. Will we be able to do this well in advance and will this be an annual review that will happen since this is projected so far out?

Ben: It's a one (1) time thing.

Agency Announcements:

- ❖ Unsheltered Event at St. Mark
- ❖ Ben Goodwin being recognized by Arkansas Advocates for Children and Family
- ❖ Job Fair at Jericho Way
- ❖ Saturday, October 19, 2024 CALS, City of Jacksonville and Methodist Church hosting Health and Wellness Fair in Jacksonville
- ❖ Chris: Where are we as far as the Homeless Village on Roosevelt, as far as timeline?
Tracey: Do not have right now but we get it, and Cecilia can send it out.
- ❖ Ashley will not be voting at the membership meeting, that is the week of her wedding.
- ❖ Next Board and membership meeting at Willie Hinton Center on November 15,

Adjournment: 10:14am